APPROVED

Community Regional Charter School

Minutes

Business Meeting of the CRCS Board

Date and Time
Monday March 20, 2023 at 5:30 PM

Location
48 South Factory Street
Skowhegan, ME 04976

Members of the public are welcome to attend and observe these meetings but must be aware that although the meeting is held in public it is not a public meeting and therefore observers are not permitted to speak during the meeting itself, except during public comment.

Directors Present
D. Denis (remote), N. Reinholt (remote), S. Noonkester (remote), T. Arnold (remote), T. Overall (remote)

Directors Absent
C. Hansen, K. LaCasse

Ex Officio Members Present
A. Savage, T. Works

Guests Present
C. Priest (remote), E. Firnkes (remote), J. Alves (remote), Kit Canning (remote), S. Muzzy (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

D. Denis called a meeting of the board of directors of Community Regional Charter School to order on Monday Mar 20, 2023 at 5:34 PM.

C. Approve Minutes

N. Reinholt made a motion to approve the minutes from Business Meeting of the CRCS Board on 02-20-23.
T. Arnold seconded the motion.
The board **VOTED** to approve the motion.

II. Executive Director Reports

A. Resignations

Mary Burris has resigned from the business office.

B. New Hires

Jenna Murray joined the business office as a payroll and benefits specialist.

C. Community Events

D. Strategic Design Meeting Follow up

During our monthly CRCS leadership meeting we took some time to watch and talk about the video of Pender talking to the Charter Commission as well as took some time to share out physical pieces of evidence from how we are implementing our guiding principles. We will collect all of those and compile them into a Google Drive for everyone to access.

E. Enrollment

As of today:
31 learners today and 40 PreK enrolled for next school year already
170 learners at OA right now and also have some learners moving from DA to OA next year
140 learners at DA right now but have all learners moving up from CCA to put us around 160 for next year as of right now

F. Leadership Agenda Notes

G. NWEA and PD

MTSS conference: Board voted to move the workshop day from Monday the 13th to Friday the 10th so group could attend. Big take away from PD is kids are always moving around within the system and it is a cycle between Tier I, II, and III. Group that attending is meeting regularly to check and adjust and put some of the ideas into place already. Got a good data inventory tool that as already begun to be implemented.
Goal setting: 1) create the MTSS team. 2) triangulate the data 3) Tier I instruction

NWEA: Susan shared out an overview of what was shared with the Charter Commission Performance Committee. Shared out NWEA data and compared the data to last year, importance of longitudinal data, as well as attendance and chronic absenteeism.
Next step: problem solve an easier way to get a comparison between first testing score and most recent testing score

III. Other Communications

A. Mid Year MCSC Check-In

Danielle recapped a bit more of the mid year check-in meeting that happened with Lana and Amy and included Danielle, Nicki, Travis, Susan, and Elizabeth.

Travis will reach out to Lana to make sure we are in compliance with our conditions of renewal and meetings we are supposed to have.

IV. Finance & Facilities

A. Read minutes from 3/13/23 Finance & Facilities Committee into record

N. Reinholt made a motion to approve the minutes from Finance & Facilities Committee meeting on 03-13-23.
T. Overall seconded the motion.
The board **VOTED** to approve the motion.

B. Approve monthly financial performance measures

T. Arnold made a motion to approve the monthly financial performance measures.
S. Noonkester seconded the motion.
The board **VOTED** to approve the motion.

C. PreK Expansion Grant

Travis gave an overview of the new PreK Expansion Grant that we applied for and won. Will be able to have a total of 48 PreK learners for the 23-24 school year.

Will use the grant to renovate and retrofit CCA to create a 3rd classroom to accommodate the increased number of learners.

D.

Approve lease for vehicle and property storage at 89 Stewart Hill

T. Arnold made a motion to approve lease for vehicle and property storage at 89 Stewart Hill in Skowhegan.
T. Overall seconded the motion.
The board **VOTED** to approve the motion.

V. Governance Committee

A. Governance Committee Minutes

N. Reinholt made a motion to approve the minutes from Governance Committee Meeting on 03-01-23.
S. Noonkester seconded the motion.
The board **VOTED** to approve the motion.

B. First Reading for Elimination

D. Denis made a motion to first read to eliminate policy BE.
T. Overall seconded the motion.
The board **VOTED** to approve the motion.

C. First Reading for Adoption

D. Denis made a motion to move first reading of the following policies for adoption: JLCD, JLCD-R, BHC, and BEB.
N. Reinholt seconded the motion.
The board **VOTED** to approve the motion.

D. First reading and update to be in compliance with legal changes that took effect 2021-2022:

D. Denis made a motion to table looking at the following policies at the next board meeting: JEA, JHB, JK, JKA, JKAA, JKAA-R, JKD, JKF, JKF-R, and JLCC.
T. Overall seconded the motion.
The board **VOTED** to approve the motion.

VI. Executive Committee

A. Executive Director Contract

Danielle and Travis will meet to work on a more comprehensive ED contract.

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:27 PM.

Respectfully Submitted,
D. Denis