APPROVED

Community Regional Charter School

Minutes

Business Meeting of the CRCS Board

Date and Time
Monday December 19, 2022 at 5:30 PM

Location
48 South Factory Street
Skowhegan, ME 04976

Members of the public are welcome to attend and observe these meetings but must be aware that although the meeting is held in public it is not a public meeting and therefore observers are not permitted to speak during the meeting itself, except during public comment.

Directors Present
D. Denis, K. LaCasse (remote), S. Noonkester (remote), T. Arnold (remote)

Directors Absent
C. Hansen, N. Reinholt, T. Overall

Ex Officio Members Present
A. Savage, T. Works (remote)

Guests Present
J. Alves (remote), Kyle Cole (remote), Ron Smith (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

D. Denis called a meeting of the board of directors of Community Regional Charter School to order on Monday Dec 19, 2022 at 5:33 PM.

C. Approve Minutes

T. Arnold made a motion to approve the minutes from Board Meeting on 11-21-22.
K. LaCasse seconded the motion.
The board **VOTED** to approve the motion.

II. Guest Presenter - RHR

A. Presentation from RHR Smith re:2021 Audit

Ron gave kudos to the business office for a great audit.
Ron and Kyle shared details from the audit.
Determined that we had a clean audit.

III. Executive Director Reports

A. Resignations

Rachel Rossignol - Ed Tech I at Dimensions Academy
D. Denis made a motion to approve all resignations.
T. Arnold seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

T. Overall Absent
C. Hansen Absent
N. Reinholt Absent

B. New Hires

Nancy Soule - Guidance counselor/Title I at Dimensions Academy
Amber Savage - Ed Tech I at Dimensions Academy
Danielle Amazon - Ed Tech I at Dimensions Academy
D. Denis made a motion to approve all new hires.
T. Arnold seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

C. Hansen Absent
T. Overall Absent
N. Reinholt Absent

C. Community Events

Held the craft fair at the Holiday Stroll the first weekend in December. Had over 20 vendors and was a successful event.

Trying to book Titcomb Mountain in March.

D. Strategic Design Meeting Follow up

Working to start operationalizing the document.

Goal - be able to turn the document into a more interactive document where we can add evidence linked directly to the document

Each CRCS Leadership meeting for the remainder of the year will start working on this goal.

E. Enrollment

October 1 count was 358 now we are currently at 352 but are always looking at enrollment and taking new learners/families

Looking closely at our graduating class vs. PreK enrollment

F. Leadership Agenda Notes

IV. Other Communications

A. Commission Updates

Travis and Tonya shared out an overview of the Charter Commission monthly meeting.

Danielle met with the interim executive director of the Charter Commission and gave feedback around the trainings in Epicenter vs the trainings on Board on Track

V. Finance & Facilities

A. Approve monthly financial performance measures

T. Arnold made a motion to approve the monthly financial performance measures.
D. Denis seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

N. Reinholt	Absent
T. Overall	Absent
C. Hansen	Absent

B. Property Lease for Vehicle and Storage

Travis shared the changes that were made the lease from the last time it was shared with the Board.

Travis is going to draw up and be clear about how much of the property is being used and leased to CRCS because it isn't the entire property
Also going to ask the attorney about removing anything about utilities from the lease because utilities aren't necessary
T. Arnold made a motion to support the lease with the edits for clarifying the description of the premise to be land use only and remove utilities from tenant all subject to attorney review and approval.
D. Denis seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

N. Reinholt Absent
C. Hansen Absent
T. Overall Absent

C. Vote to Approve FY 22 Audit

D. Denis made a motion to approve the FY 22 Audit following the presentation given by RHR Smith.
K. LaCasse seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

T. Overall Absent
N. Reinholt Absent
C. Hansen Absent

VI. Governance Committee

A. Governance Committee Minutes

D. Denis made a motion to approve the minutes from Governance Committee Meeting on 12-07-22.
K. LaCasse seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

T. Overall Absent
N. Reinholt Absent
C. Hansen Absent

VII. Executive Committee

A. Executive Director Evaluation Update

Expect to have an Executive Session in January to share the Executive Director Memo/Summary

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:49 PM.

Respectfully Submitted,
D. Denis