

APPROVED



# Community Regional Charter School

## Minutes

### Business Meeting of the CRCS Board

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#### **Date and Time**

Monday September 19, 2022 at 5:30 PM

#### **Location**

48 South Factory Street  
Skowhegan, ME 04976

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Members of the public are welcome to attend and observe these meetings but must be aware that although the meeting is held in public it is not a public meeting and therefore observers are not permitted to speak during the meeting itself, except during public comment.

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#### **Directors Present**

C. Hansen (remote), D. Denis, N. Reinholt (remote), S. Noonkester (remote), T. Arnold (remote), T. Overall (remote)

#### **Directors Absent**

K. LaCasse, L. Belanger

#### **Directors who arrived after the meeting opened**

S. Noonkester

#### **Ex Officio Members Present**

A. Savage, T. Works

#### **Non Voting Members Present**

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A. Savage, T. Works

### **Guests Present**

Crystal Priest (remote), E. Firnkes (remote), J. Alves (remote), S. Muzzy (remote), Tammy Wyman (remote)

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## **I. Opening Items**

### **A. Record Attendance**

### **B. Call the Meeting to Order**

D. Denis called a meeting of the board of directors of Community Regional Charter School to order on Monday Sep 19, 2022 at 5:33 PM.

### **C. Approve Minutes**

T. Arnold made a motion to approve the minutes from Monthly Business Meeting on 08-15-22.

N. Reinholt seconded the motion.

The board **VOTED** to approve the motion.

## **II. Executive Director Reports**

### **A. Resignations**

No resignation since last meeting

### **B. New Hires**

No new hires since the last meeting.

Still have a couple of positions to hire for and are actively advertising for.

S. Noonkester arrived.

### **C. MCSC Intervention**

Met with Gina Post and reviewed where we are at for the start of the year and a plan for moving forward.

### **D. Strategic Design Meeting Follow up**

\* Linda sent back a draft with input from the Strategic Design meeting.

\* District Leadership Team will look at the document on the September 24th meeting.

\* Document will be brought to the board at the October meeting.

\* Travis shared out the initial feedback document.

#### **E. Enrollment**

It is looking like we will land around the same enrollment as last year .

As of today - 341 learners with 9 coming in this week so we will be at 350.

#### **F. Leadership Agenda Notes**

### **III. Other Communications**

#### **A. Board Resignations - Linda Belanger**

D. Denis made a motion to approve Linda Belanger's resignation from the Board.

N. Reinholt seconded the motion.

The board **VOTED** to approve the motion.

### **IV. Executive Committee**

#### **A. ED Evaluation**

\* Danielle will open up on Wednesday for board members and other people (who Travis is their boss) to evaluate Executive Director

\* Travis has started to work on completing the self evaluation.

\* Goal is to have the evaluation done in October.

\* At the October board meeting during executive session some goals will be set for the ED from evaluation results

### **V. Finance & Facilities**

#### **A. Lease for Vehicle and Storage of Materials**

Need to reach back out to Dan about a draft lease for a property in Skowhegan.

Discussion around different storage options that we have as well as the property itself.

### **VI. Governance Committee**

#### **A. Governance Committee Minutes**

D. Denis made a motion to approve the minutes from Governance Committee Meeting on 9/7/22 with the change of wording under Roman Numeral II section d. Governance Committee Meeting on 09-07-22.

T. Arnold seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

T. Arnold Aye  
C. Hansen Aye  
K. LaCasse Absent  
N. Reinholt Aye  
L. Belanger Absent  
T. Overall Aye  
D. Denis Aye  
S. Noonkester Aye

**B. Review of Policies**

D. Denis made a motion to accept the review of the 8 policies that are list below without changes.

N. Reinholt seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. BG - Policy Development**

D. Denis made a motion to approve the first reading of policy BG which is formal known as BGA.

T. Overall seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

D. Denis Aye  
T. Overall Aye  
N. Reinholt Aye  
L. Belanger Absent  
C. Hansen Aye  
K. LaCasse Absent  
S. Noonkester Aye  
T. Arnold Aye

**D. BG-R - Policy Adoption and Amendment**

D. Denis made a motion to accept the first reading of policy BG-R formally BGB with the recommended changes.

N. Reinholt seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:43 PM.

Respectfully Submitted,  
D. Denis