



# Community Regional Charter School

## Minutes

### Governance Committee Meeting

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#### **Date and Time**

Wednesday August 3, 2022 at 1:00 PM

#### **Location**

Creative Children's Academy  
48 South Factory Street

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#### **Committee Members Present**

D. Denis, N. Reinholt, T. Arnold (remote), T. Works

#### **Committee Members Absent**

*None*

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

D. Denis called a meeting of the Governance Committee Committee of Community Regional Charter School to order on Wednesday Aug 3, 2022 at 1:08 PM.

### **II. Governance Committee**

#### **A. Board Self Assessment**

Less than 60% of the board has completed the Self Assessment. Governance Coach went through how to use results to prioritize and identify goals. Reminders sent to Board Members to complete ASAP.

## **B. Policy Audit**

Recommended to review at 8/15 Business meeting. These policies are based on a legal template that has not been changed. Recommendation to review and approve with no changes:

- ADA - School system goals and objectives
- BBA - School Board Powers and Responsibilities
- BBBA - Board Member Qualifications
- BCA - Board Member Code of Ethics
- BDD - Board-Executive Director Relationship
- BDG - School Attorney/Legal Services
- BEDD - Rules of Order
- BEDF - Voting Method
- BEDJ - Broadcasting/Taping of Board Members
- BEDL - Adjournment of Board Meetings
- BIB - Board Member Development Opportunities
- BIC - Board Member FOA Training
- BID - Board Member Compensation
- CF - School Building Administration
- CHA - Development of Administrative Procedures (name change)
- CHCAA - Student/Staff Handbooks
- CHD - Administration in Policy Absence
- DA - Fiscal Management Goals
- DB - Annual Budget
- DFA - Revenues from Investments

15 Policies feels like a good number to review each month.

## **C. New Member Orientation**

Outline has been generated. Danielle & Travis will follow up with Board On Track Governance Coach for guidance and assistance building this.

## **III. New Policies**

### **A. Grievance & Complaint Policy**

Recommend second reading and approval at Business Meeting of the Board

### **B. Committee Operating Procedures**

If we move to retire BDE, we wouldn't need this at all. Discussed making this part of the Board Manual and not a policy.

#### **IV. Existing Policies**

##### **A. Board Standing Committees Policy BDE**

Discussed potentially retiring this policy because the standing committees are named in our Bylaws and in our Charter Contract. Will include in a Board Manual.

##### **B. Review Policy BED - Remote Participation in School Board Meetings**

Discussed having completely remote meetings with no physical meeting space. For now we we continue to operate with current policy.

#### **V. Closing Items**

##### **A. Agenda Items for Next Month**

Board Manual

Next slate of policies w/o change

Policies: BG & BGR

##### **B. Approve minutes from today's meeting**

T. Arnold made a motion to Approve meeting minutes from today's Governance Committee Meeting.

D. Denis seconded the motion.

The committee **VOTED** unanimously to approve the motion.

##### **C. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 3:00 PM.

Respectfully Submitted,

T. Arnold