

APPROVED



# Community Regional Charter School

## Minutes

### Governance Committee Meeting

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#### **Date and Time**

Wednesday July 6, 2022 at 1:00 PM

#### **Location**

Creative Children's Academy  
48 South Factory Street  
Skowhegan, ME 04976

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#### **Committee Members Present**

D. Denis, N. Reinholt, T. Arnold (remote)

#### **Committee Members Absent**

*None*

#### **Guests Present**

T. Works

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

N. Reinholt called a meeting of the Governance Committee Committee of Community Regional Charter School to order on Wednesday Jul 6, 2022 at 1:04 PM.

## **II. Governance Committee**

### **A. Board Self Assessment**

Give Board a week to fill out self assessment. Invite Board On Track rep to guide us through analyzing our results and setting goals.

### **B. Policy Audit**

Tonya will take each required policy that we have and compare them to the MSSA model and comment directly in document.

Nicki and Danielle will continue to read the remaining policies. Nicki will work on "I" policies. Danielle will work on J policies.

- Is it required
- Does it make sense
- Is it necessary (does reduce or create liability)
- Cross-refernces
- Checking date for those that have been more than 5 years since review

### **C. New Member Orientation**

Travis and Danielle will meet before next meeting to draft a Board Onboarding Document

## **III. New Policies**

### **A. Grievance & Complaint Policy**

Recommendation for Board to entertain a first reading of policy KEB-R.

### **B. Committee Operating Procedures**

Danielle will Draft BDE-R using existing resources from Board On Track and public schools.

## **IV. Existing Policies**

### **A. Board Standing Committees Policy BDE**

Danielle will review our existing BDEpolicy bring updated draft to next meeting.

## **V. Other Business**

### **A. Board On Track**

Danielle will invite a Governance Coach to walk us through what to do with Board Self Evaluation.

## **VI. Closing Items**

### **A. Agenda Items for Next Month**

### **B. Approve Minutes**

D. Denis made a motion to Approve minutes from July 6 meeting.

T. Arnold seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### **C. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:25 PM.

Respectfully Submitted,

D. Denis