APPROVED

Community Regional Charter School

Minutes

Governance Committee Meeting

Date and Time
Wednesday July 6, 2022 at 1:00 PM

Location
Creative Children's Academy
48 South Factory Street
Skowhegan, ME 04976

Committee Members Present
D. Denis, N. Reinholt, T. Arnold (remote)

Committee Members Absent
None

Ex Officio Members Present
T. Works

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

N. Reinholt called a meeting of the Governance Committee of Community Regional Charter School to order on Wednesday Jul 6, 2022 at 1:04 PM.

II. Governance Committee

A. Board Self Assessment

Give Board a week to fill out self assessment. Invite Board On Track rep to guide us through analyzing our results and setting goals.

B. Policy Audit

Tonya will take each required policy that we have and compare them to the MSSA model and comment directly in document.

Nicki and Danielle will continue to read the remaining policies. Nicki will work on "I" policies. Danielle will work on J policies.

- Is it required
- Does it make sense
- Is it necessary (does reduce or create liability)
- Cross-refernces
- Checking date for those that have been more than 5 years since review

C. New Member Orientation

Travis and Danielle will meet before next meeting to draft a Board Onboarding Document

III. New Policies

A. Grievance & Complaint Policy

Recommendation for Board to entertain a first reading of policy KEB-R.

B. Committee Operating Procedures

Danielle will Draft BDE-R using existing resources from Board On Track and public schools.

IV. Existing Policies

A. Board Standing Committees Policy BDE

Danielle will review our existing BDEpolicy bring updated draft to next meeting.

V. Other Business

A. Board On Track

Danielle will invite a Governance Coach to walk us through what to do with Board Self Evaluation.

VI. Closing Items

A. Agenda Items for Next Month

B. Approve Minutes

D. Denis made a motion to Approve minutes from July 6 meeting.
T. Arnold seconded the motion.
The committee **VOTED** unanimously to approve the motion.

C. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 2:25 PM.

Respectfully Submitted,
D. Denis