

APPROVED



# Community Regional Charter School

## Minutes

### Business Meeting of the Board

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#### **Date and Time**

Monday June 13, 2022 at 5:30 PM

#### **Location**

Overman Academy  
Water Street

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#### **Directors Present**

D. Denis, K. LaCasse (remote), L. Belanger (remote), N. Reinholt, S. Noonkester (remote)

#### **Directors Absent**

*None*

#### **Ex Officio Members Present**

A. Savage, T. Works

#### **Non Voting Members Present**

A. Savage, T. Works

#### **Guests Present**

Charlie-Marie Hansen, Crystal Priest (remote), Elizabeth Firnkes (remote), J. Alves (remote), Susan Muzzy (remote), Tonya Arnold, [tworks@crsme.org](mailto:tworks@crsme.org)

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### **I. Opening Items**

**A.**

## **Record Attendance**

### **B. Call the Meeting to Order**

D. Denis called a meeting of the board of directors of Community Regional Charter School to order on Monday Jun 13, 2022 at 5:39 PM.

### **C. Approval of Agenda**

D. Denis made a motion to Approve agenda for the meeting tonight 6/13/22.

K. LaCasse seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **D. Approve Minutes**

K. LaCasse made a motion to approve the minutes from May 9, 2022.

L. Belanger seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Executive Director Reports**

### **A. New Hires**

D. Denis made a motion to Acknowledge new hires.

N. Reinholt seconded the motion.

Megan Miner, Dimensions Electives Facilitator (internal candidate)

The board **VOTED** unanimously to approve the motion.

### **B. Resignations**

Accept Resignations/Non-Renewals for:

Isaac Libby, Overman Facilitator

Gracie Libby, Electives Facilitator

Jillian Baker, Overman Facilitator

Brandy Pinkham, Overman Ed-Tech III

D. Denis made a motion to Acknowledge 4 resignations presented to the board.

N. Reinholt seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. School Administration and Leadership Reports**

### **D. Preliminary Spring NWEA Data**

### **E. Strategic Planning session**

## **III. Report Out - Finance Committee**

### **A.**

## Financial Committee Report

Discussion to hold a special board meeting on Wednesday, June 22nd at 5:30pm to discuss the FY 23 budget

Linda shared out the minutes from the Financial Committee meeting that was held previous to the board meeting on 6/13/22 at 4:30pm

- Shared the CRCS Financial Performance & Stability Report, Profit & Loss sheet with Budget v. Actuals, Balance Sheet as of May 31, 2022

Still gathering quotes from local banks for the roofing project that needs to happen at Overman - once we have decided on a bank then a proposal will be sent to the Charter Commission for final approval before any contracts are signed

D. Denis made a motion to Hold a special board meeting on 6/22/22 at 5:30pm to discuss and vote on FY22-23 budget.

L. Belanger seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Denis made a motion to Approve the CRCS May Financial Performance and Stability Report prepared by Jill Alves.

L. Belanger seconded the motion.

The board **VOTED** unanimously to approve the motion.

### Roll Call

K. LaCasse Aye  
S. Noonkester Aye  
D. Denis Aye  
N. Reinholt Aye  
L. Belanger Aye

## IV. Report Out - Governance Committee

### A. Governance Committee

Recommended to approve [IKF](#)

Recommend to accept new board members (give each an opportunity to introduce themselves)

1. Tonya Arnold
2. Charlie-Marie Hansen
3. Theresa Overall

Recommend to approve slate of officers

1. Chair - Danielle Denis
2. Vice Chair - Kelly Lacasse
3. Treasurer - Linda Belanger

Recommend to approve committee nominations

1. Governance Committee: (monthly)

- Nicki Reinholt
  - Tonya Arnold
  - Ask for volunteer?
2. Finance & Facilities (monthly)
- Linda Belanger
  - Charlie- Marie Hansen
  - Kelly Lacasse
3. Academic Excellence ( biannually or quarterly)
- Theresa Overall ▪ Nicki Reinholt
  - Seth Noonkester
4. Executive (2-3 times annually around ED Evaluation)
- Kelly Lacasse
  - Tonya Arnold

## V. Old Business

### A. Second reading of policy IKF

D. Denis made a motion to Approve policy IKF - Graduation Requirements.  
N. Reinholt seconded the motion.  
The board **VOTED** unanimously to approve the motion.

## VI. New Business

### A. Vote to Approve CRCS Logo

K. LaCasse made a motion to Approve the CRCS logo.  
N. Reinholt seconded the motion.  
The board **VOTED** unanimously to approve the motion.

### B. Vote to Approve the 2022-2023 School Calendar

K. LaCasse made a motion to Approve the 2022-2023 School Calendar.  
D. Denis seconded the motion.  
Travis shared the new added 2 PD days that were discussed by Leadership Team and added to the calendar for approval since the last time the board saw the calendar draft  
The board **VOTED** unanimously to approve the motion.

### C. Accept New Board Member Nominations

D. Denis made a motion to Accept Charlie-Marie Hansen and Tonya Arnold as new board members effective June 14, 2022.  
K. LaCasse seconded the motion.  
The board **VOTED** unanimously to approve the motion.  
D. Denis made a motion to Accept Theresa Overall as a new board member effective July 1, 2022.

K. LaCasse seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Accept Board Officer nominations**

- Chair- Danielle Denis
- Vice Chair- Kelly Lacasse
- Treasurer- Linda Belanger

D. Denis made a motion to Accept slate of officers as presented.

N. Reinholt seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Accept returning board members for 1 year term**

D. Denis made a motion to Accept Danielle Denis and Kelly Lacasse as board members for 1 year term.

L. Belanger seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Accept Board Member Term Limits**

1 Year (Term out June 2023)

- Kelly
- Danielle

2 Year (Term out June 2024)

- Linda
- Seth
- Nicki

3 Year (Term out June 2025)

- Charlie-Marie
- Tonya
- Theresa

D. Denis made a motion to Accept the board term limits as presented.

N. Reinholt seconded the motion.

The board **VOTED** unanimously to approve the motion.

**G. Accept Committee Recommendations**

1. Governance Committee: (monthly)

- Nicki Reinholt
- Tonya Arnold

2. Finance & Facilities (monthly)

- Linda Belanger

- Charlie- Marie Hansen
- Kelly Lacasse

3. Academic Excellence ( biannually or quarterly)

- Theresa Overall
- Nicki Reinholt
- Seth Noonkester

4. Executive (2-3 times annually around ED Evaluation)

- Kelly Lacasse
- Tonya Arnold

N. Reinholt made a motion to Accept Committee Recommendations as presented.

K. LaCasse seconded the motion.

The board **VOTED** unanimously to approve the motion.

**H. Approve 2022-23 Board Meeting Schedule**

D. Denis made a motion to Approve 2022-23 Board Meeting Schedule to be on the 2nd Monday of each month from 5:30pm-7:30pm.

K. LaCasse seconded the motion.

The board **VOTED** unanimously to approve the motion.

**I. Approve 22-23 Budget**

Tabling vote and holding a special board meeting on Wednesday, June 22nd at 5:30pm to discuss and approve the FY 22-23 budget

**VII. Other Business**

**A. MCSC Site Visit**

**B. Board On Track**

Danielle will ask BoardOnTrack to present our next Business Meeting of the Board. Has a meeting with representative 6/14/22 to discuss evaluation tools.

**VIII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:37 PM.

Respectfully Submitted,  
D. Denis

**Documents used during the meeting**

*None*