APPROVED

Community Regional Charter School

Minutes

Business Meeting of the Board

Date and Time
Monday June 13, 2022 at 5:30 PM

Location
Overman Academy
Water Street

Directors Present
D. Denis, K. LaCasse (remote), L. Belanger (remote), N. Reinholt, S. Noonkester (remote)

Directors Absent
None

Ex Officio Members Present
A. Savage, T. Works

Guests Present
Charlie-Marie Hansen, Crystal Priest (remote), Elizabeth Firnkes (remote), J. Alves (remote), Susan Muzzy (remote), Tonya Arnold, tworks@crcsme.org

I. Opening Items

A. Record Attendance

B.

Call the Meeting to Order

D. Denis called a meeting of the board of directors of Community Regional Charter School to order on Monday Jun 13, 2022 at 5:39 PM.

C. Approval of Agenda

D. Denis made a motion to Approve agenda for the meeting tonight 6/13/22.
K. LaCasse seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Approve Minutes

K. LaCasse made a motion to approve the minutes from May 9, 2022.
L. Belanger seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. Executive Director Reports

A. New Hires

D. Denis made a motion to Acknowledge new hires.
N. Reinholt seconded the motion.
Megan Miner, Dimensions Electives Facilitator (internal candidate)
The board **VOTED** unanimously to approve the motion.

B. Resignations

Accept Resignations/Non-Renewals for:
Isaac Libby, Overman Facilitator
Gracie Libby, Electives Facilitator
Jillian Baker, Overman Facilitator
Brandy Pinkham, Overman Ed-Tech III
D. Denis made a motion to Acknowledge 4 resignations presented to the board.
N. Reinholt seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. School Administration and Leadership Reports

D. Preliminary Spring NWEA Data

E. Strategic Planning session

III. Report Out - Finance Committee

A. Financial Committee Report

Discussion to hold a special board meeting on Wednesday, June 22nd at 5:30pm to discuss the FY 23 budget

Linda shared out the minutes from the Financial Committee meeting that was held previous to the board meeting on 6/13/22 at 4:30pm
- Shared the CRCS Financial Performance & Stability Report, Profit & Loss sheet with Budget v. Actuals, Balance Sheet as of May 31, 2022

Still gathering quotes from local banks for the roofing project that needs to happen at Overman - once we have decided on a bank then a proposal will be sent to the Charter Commission for final approval before any contracts are signed
D. Denis made a motion to Hold a special board meeting on 6/22/22 at 5:30pm to discuss and vote on FY22-23 budget.
L. Belanger seconded the motion.
The board **VOTED** unanimously to approve the motion.
D. Denis made a motion to Approve the CRCS May Financial Performance and Stability Report prepared by Jill Alves.
L. Belanger seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

N. Reinholt	Aye
D. Denis	Aye
L. Belanger	Aye
S. Noonkester	Aye
K. LaCasse	Aye

IV. Report Out - Governance Committee

A. Governance Committee

Recommended to approve IKF
Recommend to accept new board members (give each an opportunity to introduce themselves)
1. Tonya Arnold
2. Charlie-Marie Hansen
3. Theresa Overall

Recommend to approve slate of officers
1. Chair - Danielle Denis
2. Vice Chair - Kelly Lacasse 3. Treasurer - Linda Belanger

Recommend to approve committee nominations
1. Governance Committee: (monthly)
- Nicki Reinholt

- Tonya Arnold
- Ask for volunteer?

2. Finance & Facilities (monthly)
- Linda Belanger
- Charlie- Marie Hansen
- Kelly Lacasse

3. Academic Excellence (biannually or quarterly)
- Theresa Overall
- Nicki Reinholt
- Seth Noonkester

4. Executive (2-3 times annually around ED Evaluation)
- Kelly Lacasse
- Tonya Arnold

V. Old Business

A. Second reading of policy IKF

D. Denis made a motion to Approve policy IKF - Graduation Requirements.
N. Reinholt seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. New Business

A. Vote to Approve CRCS Logo

K. LaCasse made a motion to Approve the CRCS logo.
N. Reinholt seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Vote to Approve the 2022-2023 School Calendar

K. LaCasse made a motion to Approve the 2022-2023 School Calendar.
D. Denis seconded the motion.
Travis shared the new added 2 PD days that were discussed by Leadership Team and added to the calendar for approval since the last time the board saw the calendar draft
The board **VOTED** unanimously to approve the motion.

C. Accept New Board Member Nominations

D. Denis made a motion to Accept Charlie-Marie Hansen and Tonya Arnold as new board members effective June 14, 2022.
K. LaCasse seconded the motion.
The board **VOTED** unanimously to approve the motion.
D. Denis made a motion to Accept Theresa Overall as a new board member effective July 1, 2022.
K. LaCasse seconded the motion.

The board **VOTED** unanimously to approve the motion.

D. Accept Board Officer nominations

• Chair- Danielle Denis
• Vice Chair- Kelly Lacasse
• Treasurer- Linda Belanger
D. Denis made a motion to Accept slate of officers as presented.
N. Reinholt seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Accept returning board members for 1 year term

D. Denis made a motion to Accept Danielle Denis and Kelly Lacasse as board members for 1 year term.
L. Belanger seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Accept Board Member Term Limits

1 Year (Term out June 2023)
• Kelly
• Danielle

2 Year (Term out June 2024)
• Linda
• Seth
• Nicki

3 Year (Term out June 2025)
• Charlie-Marie
• Tonya
• Theresa
D. Denis made a motion to Accept the board term limits as presented.
N. Reinholt seconded the motion.
The board **VOTED** unanimously to approve the motion.

G. Accept Committee Recommendations

1. Governance Committee: (monthly)
◦ Nicki Reinholt
◦ Tonya Arnold

2. Finance & Facilities (monthly)
◦ Linda Belanger
◦ Charlie- Marie Hansen

◦ Kelly Lacasse

3. Academic Excellence (biannually or quarterly)
◦ Theresa Overall
◦ Nicki Reinholt
◦ Seth Noonkester

4. Executive (2-3 times annually around ED Evaluation)
◦ Kelly Lacasse
◦ Tonya Arnold
N. Reinholt made a motion to Accept Committee Recommendations as presented.
K. LaCasse seconded the motion.
The board **VOTED** unanimously to approve the motion.

H. Approve 2022-23 Board Meeting Schedule

D. Denis made a motion to Approve 2022-23 Board Meeting Schedule to be on the 2nd Monday of each month from 5:30pm-7:30pm.
K. LaCasse seconded the motion.
The board **VOTED** unanimously to approve the motion.

I. Approve 22-23 Budget

Tabling vote and holding a special board meeting on Wednesday, June 22nd at 5:30pm to discuss and approve the FY 22-23 budget

VII. Other Business

A. MCSC Site Visit

B. Board On Track

Danielle will ask BoardOnTrack to present our next Business Meeting of the Board. Has a meeting with representative 6/14/22 to discuss evaluation tools.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:37 PM.

Respectfully Submitted,
D. Denis

Documents used during the meeting

None