



September 8, 2022

Location: CCA

Time: 1:30pm - 3:30pm

NORMS:

- **Chocolate**
- **Positive and productive**
- **Everyone has a voice**
- **Solution-oriented comments**
- **Respect air time**
- **Be present: minds on and focused on our meeting**

Notes: Everyone

Time Keeper: Travis

<u>ACTIVITY</u>	<u>NOTES</u>	<u>TIMELINE</u>	<u>WHO'S RESPONSIBLE</u>	<u>NEXT STEPS</u>
Check In	How are things going? What are the needs of your staff? What do you need?	9/8/22	Everyone	
Remote work when a kid is home with COVID	If a learner is positive with COVID-asynchronous learning site available to reinforce skills and mass distribution of practice Work from home if working from home during the period of planned or known absence due to medical reasons. Work off site if attending KVCC, Career Technical School, etc..	9/8/22	LC Facilitators should message families to check in on how they are doing when a kid is out with COVID.	Elizabeth will draft an email about what learners can do when they are home sick with COVID to count as a school day.
PLC topics	Topic for September: The Maine Meal (meal input & curriculum connections) Writing Rubric / Shared Prompts PBIS MTSS - Data (Math) Google Sites Topics for November: TBD based on feedback MTSS - Data (Reading)	9/8/22		2:00pm-3:30pm 3:30pm-4:00pm share out Susan will email all staff about the topics, structure and ask for volunteer facilitators
Emailing staff about district leadership	First Day: September 23rd 2022 Topics: Communication Brand	9/8/22		

Check in on Seesaw	<p>Expectations of Communication with families</p> <p>https://docs.google.com/docume nt/d/1G-Wdzn-hMHE8PAV4Vh5T QapbKm6rFhLA5Y8- IH2yTk/edit</p> <p>Add this to District Leadership for the first meeting.</p>	9/8/22		
Feedback Loops		9/8/22		
Learner Input		9/8/22		
Attendance coding for planned absences with work sent home				
How to build relationships with the bus and school to improve bus behavior				
<p>Bus times</p> <p>Bus Delays</p> <p>Communication with Parents</p>	Can we use See Saw to group busses so communicate delays or other transportation issues?			
Lunch delivery times	<p>10:00am -</p> <p>CCA needs lunch by 11:10am DA needs lunch by 11:40am OA needs lunch by 11:55am</p> <p>Lunch Run Schedule:</p> <p>Leave OA - 10:40am Maine Meal - 10:45am CCA - 11:05am DA - 11:30am OA - 11:50am</p> <p>CCA needs lunch by 11:10am DA needs lunch by 11:40am OA needs lunch by 11:55am</p>			
NWEA Training with Shelley Simpson	October 14 or October 21	9/30/22	Susan will communicate with Sue Dionne for scheduling through Tier III	

Next Building Leadership Meeting:
