



# Community Regional Charter School

## CRCS Board Meeting

### Date and Time

Wednesday June 11, 2025 at 6:00 PM EDT

Members of the public are welcome to attend and observe these meetings but must be aware that although the meeting is held in public it is not a public meeting and therefore observers are not permitted to speak during the meeting itself, except during public comment.

### Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
A. Record Attendance		Ashlee Savage	1 m
B. Call the Meeting to Order		Nicki Reinholt	1 m
C. Approve Agenda	Vote	Nicki Reinholt	1 m
II. Approve Business Meeting Minutes			6:03 PM
A. Approve Minutes from 5/14/2025 meeting	Approve Minutes	Nicki Reinholt	2 m
III. Public Comment			

	Purpose	Presenter	Time
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**IV. CRCS Program Highlights****V. Board Chair Updates****6:05 PM**

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|-----------|--|-----|----------------|------|
| <b>A.</b> | Charter Commission Board Trainings:<br>Summer Board Retreat<br>When<br>Where<br><br>Required Board trainings | FYI | Nicki Reinholt | 10 m |
|-----------|--|-----|----------------|------|

- |           |  |         |                |      |
|-----------|--|---------|----------------|------|
| <b>B.</b> | Consolidation Memo for Maine Charter School Commission | Discuss | Nicki Reinholt | 10 m |
|-----------|--|---------|----------------|------|

**VI. Executive Director and Staff Reports****6:25 PM**

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|-----------|--|-----|--------------|------|
| <b>A.</b> | Letters of Resignation/Non-Renewal (since last Board Meeting)<br><br>Danny Chambers, Special Education Facilitator | FYI | Travis Works | 2 m  |
| <b>B.</b> | New Hires (since last Board Meeting)   | FYI | Travis Works | 1 m  |
| <b>C.</b> | Consolidation Update   | FYI | Travis Works | 5 m  |
| <b>D.</b> | Graduation and End of the Year Celebrations  | FYI | Travis Works | 10 m |

**VII. Board Policies for Review and/or Adopting****VIII. Academic Excellence Committee****IX. Finance & Facilities****6:43 PM**

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|-----------|---|-----------------|--------------------|-----|
| <b>A.</b> | Approve Finance and Facilities Committee Meeting Minutes from 5/21/25 | Approve Minutes | Stephanie Saltzman | 1 m |
|-----------|---|-----------------|--------------------|-----|

	Purpose	Presenter	Time
<b>X. Governance Committee</b>			<b>6:44 PM</b>
<b>A.</b> Approve Governance Committee Meeting Minutes from 6/4/25	Approve Minutes	Nicki Reinholt	1 m
<b>XI. Items to Be Voted Upon:</b>			<b>6:45 PM</b>
<b>A.</b> Three Year Budget Projections	Vote	Nicki Reinholt	20 m
<b>B.</b> Board Officer Positions for FY25	FYI	Nicki Reinholt	1 m
Current			
<b>Board Chair:</b> <a href="#">Nicki Reinholt</a> (June 2027)			
<b>Board Member:</b> <a href="#">Charlie-Marie Hansen</a> (June 2025)			
<b>Board Secretary:</b> <a href="#">Theresa Overall</a> (June 2025)			
<b>Board Member:</b> <a href="#">Mike Buja</a> (June 2026)			
<b>Board Treasurer:</b> <a href="#">Stephanie Saltzman</a> (June 2027)			
<b>Board Member:</b> <a href="#">Jim Hodgkin</a> (June 2028)			
<b>C.</b> Vote to Approve Charlie-Marie Hanson as Board Member for 3 year term ending in 2028	Vote	Nicki Reinholt	5 m
<b>D.</b> Vote to Approve Theresa Overall as Board Member for 3 year term ending in 2028	Vote	Nicki Reinholt	5 m
<b>E.</b> Vote to Approve Board Officer and Positions for FY26	Vote	Nicki Reinholt	5 m
<a href="#">Nicki Reinholt</a> (June 2027)			
<a href="#">Charlie-Marie Hansen</a> (June 2028)			
<a href="#">Theresa Overall</a> (June 2028)			
<a href="#">Mike Buja</a> (June 2026)			
<a href="#">Stephanie Saltzman</a> (June 2027)			
<a href="#">Jim Hodgkin</a> (June 2028)			
<b>F.</b> Vote for the CRCS Board to become Associate Members of the Maine School Board Association	Vote	Nicki Reinholt	10 m

	Purpose	Presenter	Time
<b>XII. Other Business:</b>			
<b>XIII. Closing Items</b>			
<b>A. Adjourn Meeting</b>	Vote		

# Coversheet

## Approve Minutes from 5/14/2025 meeting

<b>Section:</b>	II. Approve Business Meeting Minutes
<b>Item:</b>	A. Approve Minutes from 5/14/2025 meeting
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for CRCS Board Meeting on May 14, 2025



# Community Regional Charter School

## Minutes

### CRCS Board Meeting

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#### **Date and Time**

Wednesday May 14, 2025 at 6:00 PM

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Members of the public are welcome to attend and observe these meetings but must be aware that although the meeting is held in public it is not a public meeting and therefore observers are not permitted to speak during the meeting itself, except during public comment.

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#### **Directors Present**

C. Hansen (remote), M. Buja (remote), N. Reinholt, T. Overall (remote)

#### **Directors Absent**

J. Hodgkin, S. Saltzman

#### **Ex Officio Members Present**

T. Works

#### **Non Voting Members Present**

T. Works

#### **Guests Present**

A. Savage, Dan Ryder (remote), E. Firnkes (remote), J. Alves (remote), K. Canning (remote), M. Munroe (remote), Susan Muzzy (remote), T. Wyman (remote)

## I. Opening Items

### A. Record Attendance

### B. Call the Meeting to Order

N. Reinholt called a meeting of the board of directors of Community Regional Charter School to order on Wednesday May 14, 2025 at 6:05 AM.

### C. Approve Agenda

T. Overall made a motion to approve the agenda for.

C. Hansen seconded the motion.

The board **VOTED** to approve the motion.

## II. Approve Business Meeting Minutes

### A. Approve Minutes from 4/30/2025 meeting

T. Overall made a motion to approve the minutes from CRCS Board Meeting on 04-30-25.

C. Hansen seconded the motion.

The board **VOTED** to approve the motion.

## III. CRCS Program Highlights

### A. Maro Presentation

Dan shared out the Maro Platform that the school is beginning to implement. It is a mental health screener that targets to give feedback on suicidal thoughts, ADHD, and Depression. Depending on the data output from learners, it will "ping" to administration whether that learner needs to be checked in with immediately, in the following couple of days, or over the course of the next week or two. Holds data to be to track over time. Part of a pilot of only about 10 schools in the country.

## IV. Board Chair Updates

### A. Charter Commission Board Trainings:

Nicki continued to remind board members to continue to keep their "eyes on the prize" and that we need to look forward to renewal.

Also Nicki asked the board to continue working on the board member trainings in Epicenter.

Is there any interest in a board retreat this Summer - Travis is going to put out a poll to the board about possible dates in July and August

## V. Executive Director and Staff Reports

### A. Letters of Resignation/Non-Renewal (since last Board Meeting)

Michele Miller - Facilitator at Dimensions

Brie Butler - Facilitator at Overman

### B. New Hires (since last Board Meeting)

Kalli McConnell - facilitator at CCA

### C. Consolidation Update

## VI. Board Policies for Review and/or Adopting

### A. Vote for Second Read and Adoption of Policy: JICH Drug and Alcohol Use by Students

C. Hansen made a motion to do a second read and adoption of Policy JICH: Drug and Alcohol Use by Students.

T. Overall seconded the motion.

The board **VOTED** to approve the motion.

### B. Vote to adopt Policy GBB in a single read

M. Buja made a motion to adopt Policy GBB in a single read.

C. Hansen seconded the motion.

The board **VOTED** to approve the motion.

### C. Vote to adopt Policy GBEAA in a single read

M. Buja made a motion to adopt Policy GBEAA in a single read.

T. Overall seconded the motion.

The board **VOTED** to approve the motion.

### D. Vote to adopt Policy GCSA in a single read

T. Overall made a motion to adopt Policy GCSA in a single read.

M. Buja seconded the motion.

The board **VOTED** to approve the motion.

### E. Vote to adopt Policy GCSA-R in a single read

T. Overall made a motion to adopt Policy GCSA-R in a single read.

C. Hansen seconded the motion.

The board **VOTED** to approve the motion.

### F.



**Vote to adopt Policy GCI in a single read**

T. Overall made a motion to adopt Policy GCI in a single read.

C. Hansen seconded the motion.

The board **VOTED** to approve the motion.

**VII. Items to Be Voted Upon:**

**A. Vote to Approve SY25-26 School Calendar**

N. Reinholt made a motion to Vote to approve the SY25-26 School Calendar.

C. Hansen seconded the motion.

The board **VOTED** to approve the motion.

**VIII. Academic Excellence Committee**

**A. Preliminary NWEA data**

Susan shared out some preliminary math NWEA growth data for Dimensions after testing has been completed.

Dimensions will move from Approaching Expectations to Meeting Expectations for learners meeting their growth target. We will also move from Approaching Expectation to Meeting Expectations for math growth subgroups as well.

**IX. Finance & Facilities**

**A. Approve Finance and Facilities Committee Meeting Minutes from 4/30/25**

C. Hansen made a motion to approve the minutes from Finance and Facilities Committee Meeting on 04-30-25.

M. Buja seconded the motion.

The board **VOTED** to approve the motion.

**X. Governance Committee**

**A. Approve Governance Committee Meeting Minutes from 5/7/25**

N. Reinholt made a motion to approve the minutes from Governance Committee Committee Meeting on 05-07-25.

T. Overall seconded the motion.

The board **VOTED** to approve the motion.

**XI. Other Business:**

**A. Purchase and Sale Agreement For Property in Waterville**

N. Reinholt made a motion to approve Travis Works as the Executive Director, on behalf of the Community Regional Charter School, to enter into a purchase and sale agreement

("Purchase and Sale Agreement") for the purchase of real property in Waterville, Maine for a price not to exceed \$1,130,250 and otherwise upon the terms described in the letter of intent presented to the Board and attached to the meeting minutes, which are to be incorporated in the Purchase and Sale Agreement.

M. Buja seconded the motion.

The board **VOTED** to approve the motion.

**B. Vote to take all actions and execute all documents required.**

C. Hansen made a motion to authorize Travis Works as the Executive Director, on behalf of the Community Regional Charter School, to take all actions and execute all documents required to perform the Purchase and Sale Agreement, as it may be amended.

N. Reinholt seconded the motion.

The board **VOTED** to approve the motion.

**XII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:32 PM.

Respectfully Submitted,

N. Reinholt

# Coversheet

## Consolidation Memo for Maine Charter School Commission

<b>Section:</b>	V. Board Chair Updates
<b>Item:</b>	B. Consolidation Memo for Maine Charter School Commission
<b>Purpose:</b>	Discuss
<b>Submitted by:</b>	
<b>Related Material:</b>	CRCS Consolidation Memo June 2025.pdf



## Community Regional Charter School

Creative Children's Academy • Dimensions Academy • Overman Academy

*"Community-Centered, Uncompromisingly Learner Focused"*

Jun 4, 2025

To: The Maine Charter School Commission

From: Nicki Reinholt, CRCS Board Chair

We, the CRCS Board of Directors, are aware that the Commission has raised concerns and questions regarding the plan to consolidate our three buildings to a single location in Waterville. We will address the concerns that have been brought to our attention in the following memo.

We have organized our thoughts into three categories:

### **Enrollment:**

The CRCS Board has asked the administration about enrollment strategy for the future. The Board and administration are in agreement and are recommending that when CRCS is in a single building that CRCS will be a PreK-12 school but we will not enroll learners in grades 9-12 to fill spaces left by learners who have either unenrolled or graduated (backfilling). Essentially, enrollment will be open only to children in grades PreK-8. When CRCS submits the request for two amendments in August, one for a new facility and the other for acquiring new debt, it will also include an analysis of the anticipated impact on enrollment in Grades 9-12 by not backfilling openings.

Moving to Waterville would locate CRCS between MEANS and MEAA, which affords it the opportunity to be a feeder program for these other Maine Charter Schools. We are not concerned about competition because the programming focus at CRCS is not offered at other schools. However, other schools offer robust and in depth specific themes that could potentially attract CRCS learners to their schools.

CRCS has kept true to its original mission and vision since 2012, which is unique among the rest of Maine's Charter Schools. Having a customized learning environment that is truly proficiency based and not time based is a niche that is not offered at any other schools in our area. We routinely guide and support learners to look at other models based on their goals, aspirations and plans (off ramping). Customizing for learners and letting them follow their passions and plans is very important, which is why we have had several learners enroll in Maine

Arts, MEANS, MEVA, and MCA. We have sent more learners to other Charter Schools than we have received from other Charter Schools.

### **Transportation and Current Catchment Area:**

As a board, we had concerns about disenfranchising our current enrolled learners by relocating. We have concluded that our current catchment area will not be affected. We have asked the administration to develop what the future bus stops will look like and how these will affect bus ride duration changes for current families. Proposed future bus stop plans will not cause the elimination of current bus stops. Some new stops will be added due to the new location and new transportation routes but the primary focus is providing transportation to towns that we currently serve. The administration is currently surveying current learners' families, and at this time, 100% are planning on still attending when the school moves to Waterville. Over the next couple of months we will continue to ask the administration to provide us with more data, but preliminary and anecdotal data shows no significant drop in enrollment with a move to Waterville.

### **Site Location:**

When the idea to build a new school was brought to the Board. IAt our business meeting on May 13, 2024, the Board approved the following list of site criteria:.

- 25+ acres - ideally 50+ acres
- Access to Public water
- Access to Public Sewer
- Access to an enrollment pool
- Access to a talent pool for employees
- Access to Higher Ed opportunities
- Access to community projects
- Expandable on property
- Access to internships
- Walkable greenspace
- Streamlined transportation - Access for current enrollments
- Access to service providers
- Closer distance to emergency services

In Somerset County, access to public utilities is a major barrier for a new school building. It is critical to have public water for fire suppression and domestic water. Avoiding problems with contaminants was emphasized as a critical need. Finding a site that wasn't designated wetlands or located in an industrial park, was a significant challenge. After working with a broker for well over a year, 4 potential sites were evaluated.

- A site in First Park in Oakland, but they were concerned about our tax exempt status and the mission of the park to bring in a tax base.
- A site in Waterville that had very little buildable land and wetland mitigation was cost prohibitive.

- A site in Skowhegan that was too small and had limited green space.
- A site in Waterville that met all the criteria off the Trafton Road Exit.

The parcel of property off the Trafton Road Exit is 41 acres and reduces the transportation times for the majority of our current families that ride the bus. It provides a large area of green space, access to public utilities, is closer to Higher Ed opportunities, etc.

Please accept this memo on behalf of the CRCS Board.

Any further adjustments by the CRCS Board around the topics will be passed along to the Commission. If the Commission has any further questions or would like clarifying information, please let us know.

## Coversheet

### Approve Finance and Facilities Committee Meeting Minutes from 5/21/25

<b>Section:</b>	IX. Finance & Facilities
<b>Item:</b>	A. Approve Finance and Facilities Committee Meeting Minutes from 5/21/25
<b>Purpose:</b>	Approve Minutes
<b>Submitted by:</b>	
<b>Related Material:</b>	Minutes for Finance and Facilities Committee Meeting on May 21, 2025



# Community Regional Charter School

## Minutes

### Finance and Facilities Committee Meeting

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#### Date and Time

Wednesday May 21, 2025 at 7:00 PM

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Members of the public are welcome to attend and observe these meetings but must be aware that although the meeting is held in public it is not a public meeting and therefore observers are not permitted to speak during the meeting itself, except during public comment.

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#### Committee Members Present

C. Hansen (remote), S. Saltzman (remote)

#### Committee Members Absent

*None*

#### Guests Present

A. Savage (remote), J. Alves (remote), K. Canning (remote), N. Reinholt (remote), T. Works (remote)

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### I. Opening Items

#### A. Call the Meeting to Order

S. Saltzman called a meeting of the Finance & Facilities Committee of Community Regional Charter School to order on Wednesday May 21, 2025 at 7:05 PM.

#### B.



## **Record Attendance**

### **II. Finance**

#### **A. Review monthly financials and 3 Yr Budget Projections**

##### **Jill reviewed the following monthly financials:**

- \* Financial Performance and Stability Report
- \* Days Cash on Hand
- \* Debt to Asset Ratio
- \* Balance Sheet comparing April of '24 vs April '25
- \* Budget vs. Actuals
- \* Statement of Cash Flow

##### **3Yr Budget Projections:**

Jill shared out our 3 year budget projections from FY26-FY28.

- FY26 and FY27 would be while we are still in our separate buildings while the FY28 is a projection of being in a consolidated new building.

- Shared out details around a summary, debt details, enrollment, personnel, projected balance sheet, etc.

- Financial committee will take 2 weeks to review the projections and share any questions with Jill for answers and then the projection will be shared with the full board at the June board meeting.

- Had a good conversation around enrollment and budget projections.

#### **B. Purchase and Sales Agreement**

We are waiting on the attorneys to draft the Purchase and Sales Agreement.

#### **C. Consolidation Update**

A key component of the process is the sale of Overman. Travis is meeting with the realtor tomorrow Thursday, May 22nd.

Had a discussion around who might be looking to purchase a building like Overman and the different potential options.

### **III. Facilities**

#### **A. Update on facilities across the district**

We continue to limp along the facilities as they are.

No major issues have arisen.

Summer schedule has been adjusted so that some of the classroom floors have been waxed over April vacation so that the whole buildings don't need to be done over the summer.

Natural Gas is coming down South Factory street soon so we are having preliminary conversations about converting the boiler to natural gas.

After that they are moving through downtown Skowhegan so there is potential to convert Overman as well.

#### **IV. Closing Items**

##### **A. Approve Minutes**

Committee unanimously approves the meeting minutes.

##### **B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:52 PM.

Respectfully Submitted,  
S. Saltzman