



Community Regional Charter School

CRCS Board Meeting

Date and Time

Wednesday October 14, 2026 at 6:00 PM EDT

Members of the public are welcome to attend and observe these meetings but must be aware that although the meeting is held in public it is not a public meeting and therefore observers are not permitted to speak during the meeting itself, except during public comment.

Agenda

	Purpose	Presenter	Time
I. Opening Items			6:00 PM
A. Record Attendance		Ashlee Savage	1 m
B. Call the Meeting to Order		Theresa Overall	1 m
C. Approve Agenda	Vote	Theresa Overall	1 m
II. Approve Business Meeting Minutes			6:03 PM
A. Approve Minutes from 9/9/2026 Board Meeting	Approve Minutes	Theresa Overall	2 m
B. Approve Minutes from the 9/30/2026 Special Board Meeting	Approve Minutes	Theresa Overall	2 m

	Purpose	Presenter	Time
III. Public Comment (limited to 2 minutes per person)			
IV. CRCS Program Highlights			6:07 PM
A. Positive Community Share Out	FYI	Travis Works	10 m
B. Professional Development share out	FYI	Susan Muzzy & Elizabeth Firnkes	5 m
V. Board Chair Updates			6:22 PM
A. Updates	FYI	Theresa Overall	5 m
• Reminder to respond to the email that asks if you're coming to the meeting. Reminder to download the packet (you can do that right now if you haven't already). • I attended the Harvest Meal at Dimensions last Thursday. It was excellent. Well attended; great food; so many child-friendly activities outdoors; families were actively engaged. Hats off to everyone that contributed and pulled it off. • January retreat. I haven't sent a Doodle poll yet because there has been so much else going on, but I will now.			
B. Review Board Goals	Discuss	Theresa Overall	5 m
VI. Executive Director and Staff Reports			6:32 PM
A. Letters of Resignation/Non-Renewal (since last Board Meeting)	FYI	Travis Works	2 m
Rusha Cassiani - Ed Tech at Dimensions & Technology Support district wide Elizabeth Firnkes - Building Principal at Overman			
B. New Hires (since last Board Meeting)	FYI	Travis Works	5 m
C. CRCS Goals for Renewal	Vote	Travis Works	10 m
Based on the Maine Charter School Commission's Renewal Recommendations and Conditions:			

	Purpose	Presenter	Time
GOAL #1: Dedicated curriculum coordination across all buildings: Dedicate a full time position to curriculum coordination that is cohesive PreK-12 that is focused on meeting the expectations and conditions of the Commission.	• Before November 1, 2026: Document responsibilities, organizational structure, and building coverage. • November 1, 2026: Begin the transition. • January 1, 2027: Complete the transition. • February 1, 2027: Lead pre-walkthrough in preparation for Commission Site Visit • May 1, 2027: Lead pre-walkthrough in preparation for Commission Site Visit • June 30, 2027: Review implementation, including facilitator coaching, curriculum alignment, and professional development		
	GOAL #2: Executive Director succession and continuity: Establish a plan for both an unexpected absence and a planned leadership transition, including interim authority, operational coverage, mission-aligned selection criteria, and knowledge transfer.		
	• June 30, 2027: Board adopts the plan. • June 30, 2028, and annually thereafter: Review and update it. • This is continuity planning, not a commitment to begin an Executive Director search.		
GOAL #3: Instructional leadership succession and model continuity: Document CRCS's instructional practices, Learning Coach responsibilities, backup assignments, and facilitator onboarding and mentoring so the model does not depend on particular individuals.	• June 30, 2027: Complete the documented continuity plan. • June 30, 2028: Implement a shared cross-building professional development structure and an internal leadership pathway, with a proposed target of two instructional leaders per operating campus, subject to staffing feasibility. • Annually thereafter: Review actual implementation and update the plan.		
D. Other Updates	FYI	Travis Works	5 m

VII. Board Policies for Review and/or Adopting

	Purpose	Presenter	Time
VIII. Academic Excellence Committee			6:54 PM
A. Review of the Academic Excellence Committee Meeting	FYI	Michael Buja	1 m
No review this month as there was no Academic Excellence Committee Meeting held in September			
IX. Finance & Facilities			6:55 PM
A. Review of Finance and Facilities Committee Meetings on 9/30/2026	FYI	Stephanie Saltzman	5 m
B. Approval of the meeting minutes from the 9/30/2026 Finance Committee Meeting	Approve Minutes	Stephanie Saltzman	5 m
X. Governance Committee			7:05 PM
A. Review of 9/17/2026 Governance Committee Meetings	FYI	Jessica Dionne	5 m
B. Approval of the meeting minutes from the 9/17/2026 Governance Committee Meeting	Approve Minutes	Theresa Overall	5 m
XI. Executive Committee			7:15 PM
A. Review of the Executive Committee Meeting on 9/30/2026	FYI	Stephanie Saltzman	5 m
B. Approval of the meeting minutes from the 9/30/2026 Executive Committee Meeting	Approve Minutes	Stephanie Saltzman	5 m
C. Update on Executive Director Evaluation Process (staff survey in process of being developed)	FYI	Stephanie Saltzman and Theresa Overall	5 m
XII. Items to Be Voted Upon:			7:30 PM

	Purpose	Presenter	Time
A. Vote to list on the market 48 S. Factory Street for sale and relocating programming to 1192 West Ridge Road effective January 1st.	Vote	Travis Works	5 m

XIII. Other Business:

XIV. Closing Items

A. Adjourn Meeting	Vote
---------------------------	------