



Community Regional Charter School

Governance Committee Meeting

Date and Time

Wednesday March 1, 2023 at 1:00 PM EST

Location

Creative Children's Academy
48 South Factory Street
Skowhegan, ME

Agenda

	Purpose	Presenter	Time
I. Opening Items			1:00 PM
A. Record Attendance			1 m
B. Call the Meeting to Order		Tonya Arnold	1 m

GENERAL PURPOSE

The governance committee is commissioned by and responsible to the Board of Directors to:

- assume the primary responsibility for matters pertaining to Board of Directors recruitment, nominations, orientation, training, and evaluation in accordance with the bylaws of the organization, and;
- establish policies and practices to recommend for approval by the Board of Directors.

Purpose Presenter Time

II. New Policies

1:02 PM

A. GCSB - Employee Use of Social Media Discuss Tonya Arnold 10 m

Review a sample policy:

[GCSB](#) - Employee Use of Social Media - 2022

B. GBGB - Workplace Bullying Discuss Tonya Arnold 10 m

Review a sample policy:

[GBGB](#) - Workplace Bullying - required by law change in 2021

III. Governance Committee

1:22 PM

A. Board Self Assessment & Goals - Update Discuss Danielle Denis 25 m

Review status of goals and discuss any necessary next steps.

1. Board development - quarterly trainings, goal setting updates
2. Review Board Calendar for the year - decide when/how to share with full Board for reference
3. Board manual - communicate Board Member expectations - review draft and plan when/how to share with full Board

B. Policy Audit - Update Discuss Tonya Arnold 25 m

Review next steps on the following policies presented to the full Board for adoption of revisions in February 2023.

- [BEB](#).- Board Member Use of Social Media (2nd reading Feb 2023)
- [DN](#) - School Properties Disposition (2nd reading Feb 2023)
- [BHC](#) - Board Communication with Staff (1st reading and adoption Feb 2023 of changes due to legal updates)

Review next steps for the following policies presented to the full Board for a first reading in March 2023:

- [JLCD](#) - Administration of Medication to Students

Purpose Presenter Time

- [JLCD-R](#) - Administration of Medication on Field Trips

Review next steps on the following policies presented to the full Board for a first reading in January 2023 and second reading and ELIMINATION in February:

- [BE](#) : Regular Board Meetings
- [BBB](#) Board Membership
- [BDE](#) Board Standing Committees
- [BEC-E](#) Maine Statutes Authorizing Executive Session for Maine Schools
- [BEC](#) Executive Sessions
- [BEDA](#) Notification of Board Meetings
- [BEDC](#) Quorum
- [BEDG](#) Minutes
- [BGF](#) Suspension of Policies
- [CM](#) CRCS Annual Report
- [DD](#) Grants/Funding Proposals and Applications

IV. Existing Policies

2:12 PM

- | | | | |
|---|----------------|---------------------|------------|
| <p>A. Required policy BHC - Board Communication with Staff</p> | <p>Discuss</p> | <p>Tonya Arnold</p> | <p>5 m</p> |
|---|----------------|---------------------|------------|

[BHC](#) - Board Communication with Staff 8/29/12. Updated draft for review with - legal changes in 2021 - TA

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|--|----------------|---------------------|-------------|
| <p>B. Section I and J policies in need of legal updates</p> | <p>Discuss</p> | <p>Tonya Arnold</p> | <p>30 m</p> |
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Suggest we prioritize for March full Board meeting the following policies to update because they are not in compliance with recent legal changes that took effect 2021-2022:

- [IHBAC](#) - Child Find
- [JEA](#) - Compulsory Student Attendance
- [JHB](#) - Truancy
- [JK](#) - Student Discipline
- [JKA](#) - Corporal Punishment
- [JKAA](#) - Use of Physical Restraint and Seclusion
- [JKAA-R](#) - Use of Physical Restraint and Seclusion - Procedures
- [JKD](#) - Suspension of Students
- [JKE](#) - Expulsion of Students
- [JKE-R](#) Expulsion of Students Guidelines
- [JKF](#) - Disciplinary Removal of Students with Disabilities

	Purpose	Presenter	Time
JKF-R - Disciplinary Removal of Students with Disabilities - Procedures			
JLCB - Immunization of Students			
JLCC - Communicable/Infectious Diseases			

V. Other Business **2:47 PM**

Review [Tracking Document](#) to check if current with adoptions/reviews that have happened to date and decide on next policies to review/revise.

Any other item added to the agenda at the beginning of this meeting

A. Equipment storage	Discuss	Travis Works	5 m
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VI. Closing Items **2:52 PM**

A. Agenda Items for Next Month	Discuss	Tonya Arnold	5 m
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Any interest in considering the following policies, which are not required but are sometimes helpful:

- GBCC - Employee Use of Cell Phones ?
- GBIA - Staff Participation in Political Activities ?

B. Approve minutes from today's meeting	Vote		3 m
C. Adjourn Meeting	Vote		1 m