Community Regional Charter School

Governance Committee Meeting

Date and Time

Wednesday March 1, 2023 at 1:00 PM EST

Location

Creative Children's Academy
48 South Factory Street
Skowhegan, ME

Agenda

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

GENERAL PURPOSE

The governance committee is commissioned by and responsible to the Board of Directors to:

- assume the primary responsibility for matters pertaining to Board of Directors recruitment, nominations, orientation, training, and evaluation in accordance with the bylaws of the organization, and;
- establish policies and practices to recommend for approval by the Board of Directors.

II. New Policies

A. GCSB - Employee Use of Social Media

Review a sample policy:

GCSB - Employee Use of Social Media - 2022

B. GBGB - Workplace Bullying

Review a sample policy:

GBGB - Workplace Bullying - required by law change in 2021

III. Governance Committee

A. Board Self Assessment & Goals - Update

Review status of goals and discuss any necessary next steps.

1. Board development - quarterly trainings, goal setting updates
2. Review Board Calendar for the year - decide when/how to share with full Board for reference
3. Board manual - communicate Board Member expectations - review draft and plan when/how to share with full Board

B. Policy Audit - Update

Review next steps on the following policies presented to the full Board for adoption of revisions in February 2023.

- BEB.- Board Member Use of Social Media (2nd reading Feb 2023)
- DN - School Properties Disposition (2nd reading Feb 2023)
- BHC - Board Communication with Staff (1st reading and adoption Feb 2023 of changes due to legal updates)

Review next steps for the following policies presented to the full Board for a first reading in March 2023:

- JLCD - Administration of Medication to Students
- JLCD-R. - Administration of Medication on Field Trips

Review next steps on the following policies presented to the full Board for a first reading in January 2023 and second reading and ELIMINATION in February:

- BE : Regular Board Meetings
- BBB Board Membership
- BDE Board Standing Committees
- BEC-E Maine Statutes Authorizing Executive Session for Maine Schools
- BEC Executive Sessions
- BEDA Notification of Board Meetings
- BEDC Quorum
- BEDG Minutes
- BGF Suspension of Policies
- CM CRCS Annual Report
- DD Grants/Funding Proposals and Applications

IV. Existing Policies

A. Required policy BHC - Board Communication with Staff

BHC - Board Communication with Staff 8/29/12. Updated draft for review with - legal changes in 2021 - TA

B. Section I and J policies in need of legal updates

Suggest we prioritize for March full Board meeting the following policies to update because they are not in compliance with recent legal changes that took effect 2021-2022:

IHBAC - Child Find
JEA - Compulsory Student Attendance
JHB - Truancy
JK - Student Discipline
JKA - Corporal Punishment
JKAA - Use of Physical Restraint and Seclusion

JKAA-R - Use of Physical Restraint and Seclusion - Procedures
JKD - Suspension of Students
JKE - Expulsion of Students
JKE-R Expulsion of Students Guidelines
JKF - Disciplinary Removal of Students with Disabilities
JKF-R - Disciplinary Removal of Students with Disabilities - Procedures
JLCB- Immunization of Students
JLCC - Communicable/Infectious Diseases

V. Other Business

Review Tracking Document to check if current with adoptions/reviews that have happened to date and decide on next policies to review/revise.

Any other item added to the agenda at the beginning of this meeting

A. Equipment storage

VI. Closing Items

A. Agenda Items for Next Month

Any interest in considering the following policies, which are not required but are sometimes helpful:

GBCC - Employee Use of Cell Phones ?
GBIA - Staff Participation in Political Activities ?

B. Approve minutes from today's meeting

C. Adjourn Meeting