Community Regional Charter School

Governance Committee Meeting

Date and Time

Wednesday February 1, 2023 at 1:00 PM EST

Location

Creative Children's Academy
48 South Factory Street
Skowhegan, ME

Agenda

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

GENERAL PURPOSE

The governance committee is commissioned by and responsible to the Board of Directors to:

- assume the primary responsibility for matters pertaining to Board of Directors recruitment, nominations, orientation, training, and evaluation in accordance with the bylaws of the organization, and;
- establish policies and practices to recommend for approval by the Board of Directors.

II. New Policies

A. Narcan Policy

Review a draft of Policy to be presented by Travis following input from the District Leadership Team on 1/27/23.

Existing JLCD Administration of Medication to Students from 9/12/12
Original draft versions of JLCD-2021 and JLCD-R obtained from DW incorporating Narcan for reference.

III. Governance Committee

A. Board Self Assessment & Goals - Update

Review status of goals and discuss any necessary next steps.

1. Board development - quarterly trainings, goal setting updates
2. Review Board Calendar for the year - decide when/how to share with full Board for reference
3. Board manual - communicate Board Member expectations - review draft and plan when/how to share with full Board

B. Policy Audit - Update

Review next steps on the following policies presented to the full Board for adoption of revisions in one reading in January 2023.

- GCOC - Evaluation of Administrative Staff. - check revision status
- BEDH - Public Participation at Board Meetings - check revision status
- ADC Tobacco Use and Possession - check revision status

Review next steps for the following policies presented to the full Board for a first reading in January 2023, in preparation for the second reading and adoption in February:

- BEB.- Board Member Use of Social Media
- DN - School Properties Disposition

Review next steps on the following policies presented to the full Board for a first reading in January 2023 to consider elimination, in preparation for second reading and ELIMINATION in February:

- BE : Regular Board Meetings
- BBB Board Membership
- BDE Board Standing Committees
- BEC-E Maine Statutes Authorizing Executive Session for Maine Schools
- BEC Executive Sessions
- BEDA Notification of Board Meetings
- BEDC Quorum
- BEDG Minutes
- BGF Suspension of Policies
- CM CRCS Annual Report
- DD Grants/Funding Proposals and Applications

IV. Existing Policies

A. Required policy BHC - Board Communication with Staff

BHC - Board Communication with Staff 8/29/12. Updated draft for review with - legal changes in 2021 - TA

B. Review relevance of BIC-E Certificate of Completion of FOA Training

BIC-E Certificate of Completion of Freedom of Access Training 8/29/12

Training is required by law and needs to be completed w/i 120 days of election date.

Does not need to be a policy, so could eliminate or keep this as reminder.

V. Other Business

Review Tracking Document to check if current with adoptions/reviews that have happened to date and decide on next policies to review/revise.

Any other item added to the agenda at the beginning of this meeting

VI. Closing Items

A. Agenda Items for Next Month

GCSB - Employee Use of Social Media - 2022 - would be new for CRCS

GBGB - Workplace Bullying - required by law change in 2021 - would be new for CRCS

Suggest we prioritize for March full Board meeting the following policies to update because they are not in compliance with recent legal changes that took effect 2021-2022:

IHBAC - Child Find
JEA - Compulsory Student Attendance
JHB - Truancy
JK - Student Discipline
JKA - Corporal Punishment
JKAA - Use of Physical Restraint and Seclusion
JKAA-R - Use of Physical Restraint and Seclusion - Procedures
JKD - Suspension of Students
JKF - Disciplinary Removal of Students with Disabilities
JKF-R - Disciplinary Removal of Students with Disabilities - Procedures
JLCB- Immunization of Students
JLCC - Communicable/Infectious Diseases

Any interest in considering the following policies, which are not required but are sometimes helpful:

GBCC - Employee Use of Cell Phones ?
GBIA - Staff Participation in Political Activities ?

B. Approve minutes from today's meeting

C. Adjourn Meeting