Community Regional Charter School

Finance & Facilities Committee meeting

Date and Time

Monday April 10, 2023 at 5:30 PM EDT

Location

Creative Children's Academy
48 South Factory Street
Skowhegan

Members of the public are welcome to attend and observe these meetings but must be aware that although the meeting is held in public it is not a public meeting and therefore observers are not permitted to speak during the meeting itself, except during public comment.

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**5:30 PM**
	A. Call the Meeting to Order			
	B. Record Attendance			1 m
II.	**Finance & Facilities**			**5:31 PM**
	A. Review March 2023 Financials	Discuss	Jill Alves	10 m
	Items are found in the Documents Section of Board Packet			

		Purpose	Presenter	Time
B.	PreK Expansion Grant Budget Update	Discuss	Travis Works	20 m

Discuss updated budget to reflect renovation and programming costs at 48 South Factory Street.

C.	Enrollment Update			5 m

Each building has a strong grasp on projected enrollment for each grade level for FY24. The enrollment projections have excluded learners that have not returned Commitment to Return Forms and/or have indicated they “may” not return. The projections are conservative.

Ideal grade level distribution is approximately 30 with age levels 4th, 5th, and 6th grade being half the amount due to lack of physical space.

Review the projected enrollment numbers by grade level as of April 10, 2023.

D.	Budget Topic	Discuss	Travis Works	5 m

Salaries and Benefits

Discuss the projected raises for staff in FY24 and the financial impact.

Discuss the percentage of the overall budget that is composed of salaries and benefits.

III. Other Business

IV. Closing Items — 6:11 PM

A.	Approve Minutes	Approve Minutes	1 m
B.	Adjourn Meeting	Vote	