DRAFT

The Main Street Academy

Minutes

Governance Committee Meeting

Date and Time
Tuesday March 19, 2024 at 5:30 PM

Location
The Main Street Academy
2861 Lakeshore Drive
College Park, GA 30337

Committee Members Present
Dr. Chad Owes, Shameka Smith, Tangi Bush, Esq.

Committee Members Absent
Michael Glanton

Ex Officio Members Present
Chanel Recasner, Kanetha Stephens, Keyona Revere

Guests Present
Lisa Bentley-Whieldon

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Tangi Bush, Esq. called a meeting of the Governance Committee Committee of The Main Street Academy to order on Tuesday Mar 19, 2024 at 5:30 PM.

C. Approve Minutes

Shameka Smith made a motion to approve the minutes from Governance Committee Meeting on 02-13-24.
Tangi Bush, Esq. seconded the motion.
The committee **VOTED** to approve the motion.

II. Unfinished Business

A. Annual Policy Review and Updates

- Tuesday, April 23rd at 5pm we will have a Governance Policy Update/Working Session in person at TMSA. Will focus this time on the Bi-Laws and Governing Board Policy Handbook.
    - Session is open to all board members.
    - All committee chairs will be asked to submit recommendations.
    - Our attorney is also reviewing these documents and will submit recommendations to Mrs. Bush.
    - Draft will be presented to the full board for approval at the April 30th governing meeting.
- Student Family Handbook will be updated by Administration in July and presented to the board at the July meeting for approval.
- The 2024-2025 Governing Board Calendar will be presented for approval at the May Governing Board Meeting. All Committee's will need submit recommendations in advance.
- June we will plan to have a board retreat in place of our monthly governing board meeting.
-

B. Training Opportunities & Requirements

- GCSA Conference Takeaways:
    - Mrs. Bentley-Whieldon and Mrs. Smith shared some of their takeaways.
    - Will reach out to presenters for their resources and presentations that were promised.

    - Board members who attended the GCSA conference will need to submit a signed training sheet from Fulton County.
- Mrs. Smith will complete a spreadsheet with current training hour totals for each board member as well as financial contributions. Will email to the group.
- Upcoming Training Opportunities:
    - Training hours are due for this period on March 31st.
    - A list of approved training vendors will be provided. Frequently used has been GCSA and Board On Track.

C. Board Assessment (BoardOnTrack)

- All Governing Board Members and the ED have completed the Board On Track Assessment.
- Spent time reviewing the reports, answer key, and recommendations.
- Mrs. Smith will present a summary to the full board.
- Governing Board Expectations Reminder:
    - Attending meetings in person (committee and governing board) and RSVPing via BoardOnTrack
    - Required minimum training hours.
    - Financial Obligation per year.
    - Preparing for meetings in advance.
    - Checking emails.
    - Submitting agendas and minutes timely.

D. Governing Board Recruitment/Advisory Members

Ran out of time. Will table this discussion until next month.

III. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:23 PM.

Respectfully Submitted,
Tangi Bush, Esq.

Documents used during the meeting

- Charter School Board Governance Training Providers 2023 - 2024.pdf