

DRAFT



# The Main Street Academy

## Minutes

### Governance Committee Meeting

---

#### **Date and Time**

Tuesday March 19, 2024 at 5:30 PM

#### **Location**

The Main Street Academy  
2861 Lakeshore Drive  
College Park, GA 30337

---

#### **Committee Members Present**

Dr. Chaddrick Owes, Shameka Smith, Tangi Bush, Esq.

#### **Committee Members Absent**

Michael Glanton

#### **Guests Present**

Chanel Recasner, Kanetha Stephens, Keyona Revere, Lisa Bentley-Whieldon

---

### **I. Opening Items**

**A.**

## **Record Attendance**

### **B. Call the Meeting to Order**

Tangi Bush, Esq. called a meeting of the Governance Committee Committee of The Main Street Academy to order on Tuesday Mar 19, 2024 at 5:30 PM.

### **C. Approve Minutes**

Shameka Smith made a motion to approve the minutes from Governance Committee Meeting on 02-13-24.

Tangi Bush, Esq. seconded the motion.

The committee **VOTED** to approve the motion.

## **II. Unfinished Business**

### **A. Annual Policy Review and Updates**

- Tuesday, April 23rd at 5pm we will have a Governance Policy Update/Working Session in person at TMSA. Will focus this time on the Bi-Laws and Governing Board Policy Handbook.
  - Session is open to all board members.
  - All committee chairs will be asked to submit recommendations.
  - Our attorney is also reviewing these documents and will submit recommendations to Mrs. Bush.
  - Draft will be presented to the full board for approval at the April 30th governing meeting.
- Student Family Handbook will be updated by Administration in July and presented to the board at the July meeting for approval.
- The 2024-2025 Governing Board Calendar will be presented for approval at the May Governing Board Meeting. All Committee's will need submit recommendations in advance.
- June we will plan to have a board retreat in place of our monthly governing board meeting.
- 

### **B. Training Opportunities & Requirements**

- GCSA Conference Takeaways:
  - Mrs. Bentley-Whieldon and Mrs. Smith shared some of their takeaways.
  - Will reach out to presenters for their resources and presentations that were promised.
  - Board members who attended the GCSA conference will need to submit a signed training sheet from Fulton County.
- Mrs. Smith will complete a spreadsheet with current training hour totals for each board member as well as financial contributions. Will email to the group.

- Upcoming Training Opportunities:
  - Training hours are due for this period on March 31st.
  - A list of approved training vendors will be provided. Frequently used has been GCSA and Board On Track.

### **C. Board Assessment (BoardOnTrack)**

- All Governing Board Members and the ED have completed the Board On Track Assessment.
- Spent time reviewing the reports, answer key, and recommendations.
- Mrs. Smith will present a summary to the full board.
- Governing Board Expectations Reminder:
  - Attending meetings in person (committee and governing board) and RSVPing via BoardOnTrack
  - Required minimum training hours.
  - Financial Obligation per year.
  - Preparing for meetings in advance.
  - Checking emails.
  - Submitting agendas and minutes timely.

### **D. Governing Board Recruitment/Advisory Members**

Ran out of time. Will table this discussion until next month.

## **III. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:23 PM.

Respectfully Submitted,  
Tangi Bush, Esq.

---

### **Documents used during the meeting**

- Charter School Board Governance Training Providers 2023 - 2024.pdf