APPROVED

The Main Street Academy

Minutes

Governance Committee Meeting

Date and Time
Thursday October 19, 2023 at 6:00 PM

Location
Virtual

Tangi tangi.bush@tmsa.org is inviting you to a scheduled Zoom meeting.
Topic: Governance Committee Meeting: July 2023 Meeting
Time: Jul 20, 2023 06:00 PM Eastern Time (US and Canada)
Every month on the Third Thu, until Jun 20, 2024, 12 occurrence(s)

https://us06web.zoom.us/j/83241955220?pwd=T29kTTg3MTZ5N2RSZG1LREl6TUhvQT09
Meeting ID: 832 4195 5220
Passcode: 579916

One tap mobile
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• +1 386 347 5053 US
Meeting ID: 832 4195 5220
Passcode: 579916
Find your local number: https://us06web.zoom.us/u/kvl44ceef

Committee Members Present
Dr. Chad Owes (remote), Michael Glanton (remote), Shameka Smith (remote), Tangi Bush, Esq. (remote)

Committee Members Absent
None

Committee Members who arrived after the meeting opened
Michael Glanton

Ex Officio Members Present
Chanel Recasner (remote)

Guests Present
Lisa Bentley-Whieldon (remote)

I. Opening Items

A. Call the Meeting to Order

Tangi Bush, Esq. called a meeting of the Governance Committee Committee of The Main Street Academy to order on Thursday Oct 19, 2023 at 6:02 PM.

B.

Record Attendance & Approve Agenda

C. Approve Outstanding Minutes

Shameka Smith made a motion to approve the minutes from Governance Committee Meeting on 08-17-23.
Tangi Bush, Esq. seconded the motion.
The committee **VOTED** to approve the motion.

II. Unfinished Business

A. Reschedule Training w/ GCSA

- New survey out to pick a new date (Tangi/Chanel to send) - include 3 dates to vote on.
    - Urgent action needed.
    - November and December are already tight on the training calendar for GCSA.
    - Available during the week as well as the weekend.
- Training Requirements due to Fulton County - the only times we can submit:
    - 1st qtr. Sept 30
    - 2nd qtr. Dec 31
    - 3rd qtr. Mar 31
    - 4th qtr. June 30th
- Stress the importance of this training requirement. Once individuals confirm availability on a particular date, attendance is expected. Training must be in-person and we need quorum.
- No training hours have been recorded to Fulton County for the 1st or 2nd quarter. Our New Board Member training recording was not available to receive credit.

Michael Glanton arrived at 6:10 PM.

B. Committee Goals

- 5 Goals to be added to Board on Track for the Governance Committee's goals:
    - 1. Frequent monitoring (monthly) of Board Member Compliance with the minimum hours of required training. Individual may also share other training as conducted. Using a spreadsheet to track for TMSA Board to track. Measurement number of hours.
    - 2. Assist in new Governing Board member recruitment (i.e. board member recruitment packet, mini training to assist in the process).
    - 3. Rechartering preparation prior to the process so we are best prepared when the process comes up.
    - 4. Quarterly updating and monitoring the board calendar. Including events such as the teacher holiday party and end of year party.

- 5. Develop a formal succession plan

C. Board Member Document Compliance (Update)

- All board members are now fully compliant.

D. Preparing for in person meetings in 2024

- Revise by-laws to remove virtual meeting verbiage for governing board meeting attendance.
- Governance recommends that all Committee meetings take place on one day in-person (2nd week of the month) and Governing Board meeting continues to be the last Tuesday of the month.
- All committee chairs will be asked for their preference on day of the week and time.

III. New Business

A. Development of Objectives for The Governing Board Meetings

- No discussion

B. TMSA Dress Code Clarity

- Dr. Owes will go back to administration to ensure the handbook is updated to include hoody and outwear verbiage.

IV. Closing Items

A. Future Business

- Governing Board Document Updates
  - Governance Committee will start noting and collecting updates to all board documents and policies.
  - Aim for updates to be presented to the Governing Board for approval in January 2024

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:03 PM.

Respectfully Submitted,
Shameka Smith

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