APPROVED

The Main Street Academy

Minutes

Governance Committee Meeting

Date and Time
Thursday July 20, 2023 at 6:00 PM

Location
Virtual

Tangi tangi.bush@tmsa.org is inviting you to a scheduled Zoom meeting.
Topic: Governance Committee Meeting: July 2023 Meeting
Time: Jul 20, 2023 06:00 PM Eastern Time (US and Canada)
Every month on the Third Thu, until Jun 20, 2024, 12 occurrence(s)

https://us06web.zoom.us/j/83241955220?pwd=T29kTTg3MTZ5N2RSZG1LREl6TUhvQT09
Meeting ID: 832 4195 5220
Passcode: 579916

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Find your local number: https://us06web.zoom.us/u/kvl44ceef

Committee Members Present
Dr. Chad Owes (remote), Michael Glanton (remote), Shameka Smith (remote), Tangi Bush, Esq. (remote)

Committee Members Absent
None

Ex Officio Members Present
Chanel Recasner (remote), Keyona Revere (remote)

Guests Present
Chakeisa Blanton (remote), Dr. LaTonia Butts (remote), Eve Nealy (remote), La'Shonda Liptrot (remote), Lisa Bentley-Whieldon (remote), Yuvonka Avery (remote)

I. Opening Items

A. Call the Meeting to Order

Tangi Bush, Esq. called a meeting of the Governance Committee Committee of The Main Street Academy to order on Thursday Jul 20, 2023 at 6:01 PM.

B. Record Attendance & Approve Agenda

Tangi Bush, Esq. made a motion to approve the agenda as submitted.
Shameka Smith seconded the motion.
The committee **VOTED** to approve the motion.

C. Approve Outstanding Minutes

Tangi Bush, Esq. made a motion to approve the minutes from Monthly Governance Committee Meeting on 06-22-23.
Shameka Smith seconded the motion.
Motion was made by Chanel Recasner NOT Tangi Bush.
The committee **VOTED** to approve the motion.

II. Governance Committee

A. 2023-2024 Parent Student Handbook Review & Discussion

- Administration and staff is still finishing the Handbook.
- Will utilize the Executive Committee to discuss any concerns prior to calling the special meeting of the full Board.
- Board will call a special meeting to approve the Handbook prior to the Handbook being released to the public.
- Aiming to have it complete and approved by the first day of school.

B. Training/Training for the Board (GCSA)

- We need to schedule our required training for the Fall (October).
    - Chanel will send a poll out to board members via Outlook to confirm a date.
    - Governance Committee can personalize the training agenda based on current needs.
- Our Onboarding training will count as 3 hours once GCSA audits the recording.
- With the October training, will have a total of 6 hour.

C. LKES Certification

- It is required to have at least 2 board members certified.
- Chanel Recasner and Kenya Morris will move forward with the process of getting certified.
- Will work with Daniel McGuire with DOE and Ms. Liptrot (TMSA Data Manager) to complete the certification.

D. Additional Board Members

- Another resume was received from an individual interested in joining the Governing Board.
    - This individual has an education background. Would be a great addition to our Governing Board.

- In an effort to stagger the terms of board members, the committee recommends waiting to add any additional board members.
- Mrs. Recasner will follow-up with the applicant to see if she would be interested in being on the committee and we will formally interview in 2024.

E. Unfinished Business

- Committee Goals
  - Focus should be on re-charter and compliance.
- Goal Progress metrics and tracking
  - Keep governing board calendar current and make sure the board and committees are following.
  - Calendar should also include training and compliance requirements (background check and signed Conflict of Interest & Disclosure Forms).
  - Remind all governing board members to complete the fingerprinting and to signed forms (bring blank copies of the forms to the next board meeting).
- Future meetings (in-person v. virtual)
  - We will move committee meetings to in person to be compliant with the Open Meeting Laws.
  - Goal is to make the change by January 2024 to give everyone time to plan.
  - Looking to better utilize our time - suggestions:
    - Have committee meetings before the governing board meeting (same day, back to back).
    - Have another day each month to have all committee meetings.
    - Consider not having committee meetings every month if there isn't any pressing business that needs to be discussed.

III. New Business

A. Roles and Responsibilities Document

- Revied the TMSA School Organization & Board General Responsibilities presentation that was shared with all board members on 7/12/2023 via email from the Executive Director.

IV. Closing Items

A. Adjourn Meeting

Meeting adjourned by Tangi Bush.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:54 PM.

Respectfully Submitted,
Shameka Smith

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