

APPROVED



# The Main Street Academy

## Minutes

### Governing Board Meeting

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#### **Date and Time**

Tuesday July 30, 2024 at 6:00 PM

#### **Location**

The Main Street Academy  
2861 Lakeshore Drive  
College Park, GA 30337

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#### **Directors Present**

Chanel Recasner, Kanetha Stephens, Kenya Morris, Lisa Bentley-Whieldon, Nkiruka Onyia, Shameka Smith, Tangi Bush, Esq., Tangie Warrior

#### **Directors Absent**

Damion Dunn, Michael Glanton

#### **Ex Officio Members Present**

Dr. Chaddrick Owes, Keyona Revere

#### **Non Voting Members Present**

Dr. Chaddrick Owes, Keyona Revere

#### **Guests Present**

John Stiffler (remote)

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#### **I. Opening Items**

**A. Record Attendance**

**B. Call the Meeting to Order**

Chanel Recasner called a meeting of the board of directors of The Main Street Academy to order on Tuesday Jul 30, 2024 at 6:01 PM.

**C. Approval of the Agenda**

**D. Approve Minutes from 5.28.24 Governing Board Meeting**

Lisa Bentley-Whieldon made a motion to approve the minutes from Governing Board Meeting on 05-28-24.

Shameka Smith seconded the motion.

The board **VOTED** to approve the motion.

**E. Approve Minutes from 6.29.24 Governing Board Retreat**

Kanetha Stephens made a motion to approve the minutes from TMSA Governing Board Retreat on 06-29-24.

Lisa Bentley-Whieldon seconded the motion.

The board **VOTED** to approve the motion.

**F. Public Comment**

No requests for public comments received in person, by email or text.

**II. Committee Reports**

**A. Present and Approve the May 2024 Financial Report**

Shameka Smith made a motion to approve May 2024 financial reports.

Chanel Recasner seconded the motion.

May 2024 financial report presented by John Stiffler, CFO

Financial Statements May 2024

Income: \$958,608

Expense: \$1,194,767

Surplus/Deficit: (\$236,159)

Cash on Hand YTD: \$1,783,276

Cash on Hand Days YTD: 63 days

Financials continue to be strong despite increased expenses in May.

The board **VOTED** to approve the motion.

**B. Present and Approve the June 2024 Financial Report**

Shameka Smith made a motion to approve June 2024 financial reports.

Chanel Recasner seconded the motion.

June 2024 financial report presented by John Stiffler, CFO

Financial Statements June 2024

Income: \$907,336

Expense: \$721,106

Surplus/Deficit: \$186,230

Cash on Hand YTD: \$1,783,276

Cash on Hand Days YTD: 59 days

Financials and ratios continue to be strong.

The board **VOTED** to approve the motion.

**C. Present and Approve the 2024-2025 Tentative TMSA Budget**

Lisa Bentley-Whieldon made a motion to approve the 2024-2025 TMSA budget.

Shameka Smith seconded the motion.

The board **VOTED** to approve the motion.

**D. Governance Committee**

July 2024 Governance Committee report presented by Mrs. Tangi Bush

- Discussed succession planning; working to update Governing Board requirements
- Governing Board training - to get hours, possibly looking for the other providers to help
  - reminder for board members to take advantage of Board On Track webinars for training hours
- Fingerprints for board members - deadline of 6/29 has passed; new instructions to be sent to those who received error. Dr. Ows to provide list of members who received errors.

**E. Academic and School Performance Committee**

July 2024 Academic and School Performance Committee report presented by Mrs. Lisa Bentley-Whieldon

- Discussed inconsistencies with receiving test data (ex. no results during covid); trending data included in June 2004 Principal's report.
- Fundraising
  - Ideas given; 1 in fall (individual charge by board) - setting goal of \$7500 for STEM supplies (from TMSA wishlist); 1 in spring (community event sponsored by board) ideas include bringing back silent auction, gala, casino night.
  - Volunteering at events that will donate funds in exchange for volunteer hours (i.e. concessions at sporting events)

### III. Staff Reports

#### A. Executive Director's Report

Executive Director's report for July 2024 presented by Dr. Chaddrick Owes.

- Fundraising to replace CARES/ESSER funding; Dr. Owes has materials to soliciate donations
  - 3rd year for Annual Innovation Fund; to date raised \$20K, goal \$100K
- School enrollment
  - Target 844; current enrollment 823; FCS tentative budget based n 833 students
  - No seats available for kindergarten; waitlist 119 students
  - Spaces available K-4; no middle school seats available
  - Funding decreased by \$290/student - per month
- Staffing Vacancies
  - 2 insturctional vacancies
  - 0 non instructional vacancies
- Staff changes
  - Adam Adebisi - Middle Grades Assistant Principal
  - Stephane Taylor - Director of Student Support & SEC Teacher
  - Melba Smith - Middle Grades Curriculum Coordinator & ESOL
  - Jamal Neason - Extended Care Program & Athletics Director
- First Day of School - Monday, August 5
  - Plan for heavy traffic
  - Kindergarten dropoff at gym 1st/2nd day
  - School starts 7:45am; dismissal 3:00
  - New TMSA Raptor Dismissal App (replaces car tag numbers) - parents to receive emails with app insturctions

#### B. Principal's Report

2024-2025 school preparation

- Substitute training - training to set expectations, tips to work with students; school tour
- New hire training
- Early boarding
- Preplanning/professional learning - theme for the year "All We Do is Win
- Back to launch - Thursday, August 1. Block Party Format

#### 2023-2024 data

- Milestone data available as of 7/25; math scores not available due to new standards; saw increases in multiple grades (3-8) for proficient and distinguished categories
- Teacher evaluation - teachers evaluated using TKES (per state of GA); teachers evaluated on 10 standards; scored from 1-4 (4 being the best).
  - 45 teachers evaluated - majority of teachers scored 3
- Action plans for 24-25 school year
  - Protected time for admin for instruction
  - Teacher incentives

#### Discipline Data

- Action plans
  - Professional development for teachers for classroom management
  - Restructuring opportunity room
  - Grade level class room management plan creation and implementation
  - Professional learning and peer support with behavior management

#### School Culture and Climate

- Questions sent to parents asking if charter to be renewed
  - 86.4% voted yes to renew charter

#### Other notes

- Number of assessments will be decreased (writescore 2 times instead of 3)
- Adding more diverse course offering (ex. agriculture, computer science)
- Increasing student interest/club opportunities (teachers shared interest such as pickleball, debate, drama)
- Leader and Me will continue for K-5; Social Emotional program for 6-8
- Mentorship for teachers and staff
- Increased opportunity for peer to peer support

#### **IV. President's Report**

##### **A. Updates from the Governing Board Chair**

Mrs. Chanel Recasner welcomed new officers/committee chairs. She also thanked outgoing officer/committee chairs for their service

Outgoing officers/chairpersons

Kanetha Stephens - secretary

Shameka Smith - Vice Chair

Kenya Morris - Academic and School Performance Committee Chair

2024-2025 Officers/Committee Chairs

President - Chanel Recasner

Vice Chair - Lisa Bentley-Whieldon

Treasurer - Shameka Smith

Secretary - Kenya Morris

Finance Committee Chair - Shameka Smith

Governance Chair -Tangi Bush

Academic School Performance Committee Chair - Lisa Bentley-Whieldon

#### **V. Unfinished Business**

##### **A. Finalize and Approve Bylaws of TMSA, Inc.**

Shameka Smith made a motion to amend the agenda to remove the unfinished business of finalizing and approving Bylaws of TMSA, Inc.

Lisa Bentley-Whieldon seconded the motion.

Approved during previous meeting

The board **VOTED** to approve the motion.

#### **VI. New Business**

##### **A. Working Session-Review and Update Governing Board Policy Manual**

Discussed best way to review and update; moving work back to governance committee

#### **VII. Closing Items**

##### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:33 PM.

Respectfully Submitted,  
Chanel Recasner

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### **Documents used during the meeting**

- May 2024 TMSA Financial Snap Shot.pdf
- June 2024 TMSA Financial Snap Shot.pdf
- TMSA ED Finance Presentation 7-23-24.pdf
- TMSA ED Board Presentation 7-30-24.pdf
- Board Principal's Report July 2024 (1).pdf