APPROVED

The Main Street Academy

Minutes

Governing Board Meeting

Date and Time
Tuesday July 30, 2024 at 6:00 PM

Location
The Main Street Academy
2861 Lakeshore Drive
College Park, GA 30337

Directors Present
Chanel Recasner, Kanetha Stephens, Kenya Morris, Lisa Bentley-Whieldon, Nkiruka Onyia, Shameka Smith, Tangi Bush, Esq., Tangie Warrior

Directors Absent
Damion Dunn, Michael Glanton

Ex Officio Members Present
Dr. Chad Owes, Keyona Revere

Guests Present
John Stiffler (remote)

I. Opening Items

A. Record Attendance

B.

Call the Meeting to Order

Chanel Recasner called a meeting of the board of directors of The Main Street Academy to order on Tuesday Jul 30, 2024 at 6:01 PM.

C. Approval of the Agenda

D. Approve Minutes from 5.28.24 Governing Board Meeting

Lisa Bentley-Whieldon made a motion to approve the minutes from Governing Board Meeting on 05-28-24.
Shameka Smith seconded the motion.
The board **VOTED** to approve the motion.

E. Approve Minutes from 6.29.24 Governing Board Retreat

Kanetha Stephens made a motion to approve the minutes from TMSA Governing Board Retreat on 06-29-24.
Lisa Bentley-Whieldon seconded the motion.
The board **VOTED** to approve the motion.

F. Public Comment

No requests for public comments received in person, by email or text.

II. Committee Reports

A. Present and Approve the May 2024 Financial Report

Shameka Smith made a motion to approve May 2024 financial reports.
Chanel Recasner seconded the motion.
May 2024 financial report presented by John Stiffler, CFO

Financial Statements May 2024
Income: $958,608
Expense: $1,194,767
Surplus/Deficit: ($236,159)

Cash on Hand YTD: $1,783,276
Cash on Hand Days YTD: 63 days

Financials continue to be strong despite increased expenses in May.

The board **VOTED** to approve the motion.

B. Present and Approve the June 2024 Financial Report

Shameka Smith made a motion to approve June 2024 financial reports.

Chanel Recasner seconded the motion.
June 2024 financial report presented by John Stiffler, CFO

Financial Statements June 2024
Income: $907,336
Expense: $721.106
Surplus/Deficit: $186,230

Cash on Hand YTD: $1,783,276
Cash on Hand Days YTD: 59 days

Financials and ratios continue to be strong.

The board **VOTED** to approve the motion.

C. Present and Approve the 2024-2025 Tentative TMSA Budget

Lisa Bentley-Whieldon made a motion to approve the 2024-2025 TMSA budget.
Shameka Smith seconded the motion.
The board **VOTED** to approve the motion.

D. Governance Committee

July 2024 Governance Commmitte report presented by Mrs. Tangi Bush

- Discussed succession planning; working to update Governing Board requirements
- Governing Board training - to get hours, possibly looking for the other providers to help
    - reminder for board members to take advantage of Board On Track webinars for training hours
- Fingerprints for board members - deadline of 6/29 has passed; new instructions to be sent to those who received error. Dr. Owes to provide list of members who received errors.

E. Academic and School Performance Committee

July 2024 Academic and School Peformance Committee report presented by Mrs. Lisa Bentley-Whieldon

- Discussed inconsistencies with receiving test data (ex. no results during covid); trending data included in June 2004 Principal's report.
- Fundraising

- Ideas given; 1 in fall (individual charge by board) - setting goal of $7500 for STEM supplies (from TMSA wishlist); 1 in spring (community event sponsored by board) ideas include bringing back silent auction, gala, casino night.
- Volunteering at events that will donate funds in exchange for volunteer hours (i.e. concessions at sporting events)

III. Staff Reports

A. Executive Director's Report

Executive Director's report for July 2024 presented by Dr. Chaddrick Owes.

- Fundraisng to replace CARES/ESSER funding; Dr. Owes has materials to soliciate donations
  - 3rd year for Annual Innovation Fund; to date raised $20K, goal $100K
- School enrollment
  - Target 844; current enrollment 823; FCS tentative budget based n 833 students
  - No seats available for kindergarten; waitlist 119 students
  - Spaces available K-4; no middle school seats available
  - Funding decreased by $290/student - per month
- Staffing Vacancies
  - 2 insturctional vacancies
  - 0 non instructional vacancies
- Staff changes
  - Adam Adebisi - Middle Grades Assistant Principal
  - Stephane Taylor - Director of Student Support & SEC Teacher
  - Melba Smith - Middle Grades Curriculum Coordinator & ESOL
  - Jamal Neason - Extended Care Program & Athletics Director
- First Day of School - Monday, August 5
  - Plan for heavy traffic
  - Kindergarten dropoff at gym 1st/2nd day
  - School starts 7:45am; dismissal 3:00
  - New TMSA Raptor Dismissal App (replaces car tag numbers) - parents to receive emails with app insturctions

B. Principal's Report

2024-2025 school preparation

- Substitute training - training to set expectations, tips to work with students; school tour
- New hire training
- Early boarding

- Preplanning/professional learning - theme for the year "All We Do is Win
- Back to launch - Thursday, August 1. Block Party Format

2023-2024 data

- Milestone data available as of 7/25; math scores not available due to new standards; saw increases in multiple grades (3-8) for proficient and distinguished categories
- Teacher evaluation - teachers evaluated using TKES (per state of GA); teachers evaluated on 10 standards; scored from 1-4 (4 being the best).
    - 45 teachers evaluated - majority of teachers scored 3
- Action plans for 24-25 school year
    - Protected time for admin for instruction
    - Teacher incentives

Discipline Data

- Action plans
    - Professional development for teachers for classroom management
    - Restructuring opportunity room
    - Grade level class room management plan creation and implementation
    - Professional learing and peer support with behavior management

School Cultue and Climate

- Questions sent to parents asking if charter to be renewed
    - 86.4% voted yes to renew charter

Other notes

- Number of assessments will be decreased (writescore 2 times instead of 3)
- Adding more diverse course offering (ex. agriculture, computer science)
- Increasing student interest/club opportunities (teachers shared interest such as pickleball, debate, drama)
- Leader and Me will continue for K-5; Social Emotional program for 6-8
- Mentorship for teachers and staff
- Increased opportunity for peer to peer support

IV. President's Report

A. Updates from the Governing Board Chair

Mrs. Chanel Recasner welcomed new officers/committee chairs. She also thanked outgoing officer/committee chairs for their service

Outgoing officers/chairpersons

Kanetha Stephens - secretary
Shameka Smith - Vice Chair
Kenya Morris - Academic and School Performance Committee Chair

2024-2025 Officers/Committee Chairs

President - Chanel Recasner
Vice Chair - Lisa Bentley-Whieldon
Treasurer - Shameka Smith
Secretary - Kenya Morris
Finance Committee Chair - Shameka Smith
Governance Chair -Tangi Bush
Academic School Performance Committee Chair - Lisa Bentley-Whieldon

V. Unfinished Business

A. Finalize and Approve Bylaws of TMSA, Inc.

Shameka Smith made a motion to amend the agenda to remove the unfinished busines of finalizing and approving Bylaws of TMSA, Inc.
Lisa Bentley-Whieldon seconded the motion.
Approved during previous meeting
The board **VOTED** to approve the motion.

VI. New Business

A. Working Session-Review and Update Governing Board Policy Manual

Discussed best way to review and update; moving work back to governance committee

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:33 PM.

Respectfully Submitted,
Chanel Recasner

Documents used during the meeting

- May 2024 TMSA Financial Snap Shot.pdf
- June 2024 TMSA Financial Snap Shot.pdf
- TMSA ED Finance Presentation 7-23-24.pdf
- TMSA ED Board Presentation 7-30-24.pdf
- Board Principal's Report July 2024 (1).pdf