

APPROVED



# The Main Street Academy

## Minutes

### Governing Board Meeting

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#### Date and Time

Tuesday April 30, 2024 at 6:00 PM

#### Location

The Main Street Academy  
2861 Lakeshore Drive  
College Park, GA 30337

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#### Directors Present

Chanel Recasner, Damion Dunn, Kenya Morris, Lisa Bentley-Whieldon, Michael Glanton, Nkiruka Onyia, Shameka Smith, Tangi Bush, Esq., Tangie Warrior

#### Directors Absent

Kanetha Stephens

#### Ex Officio Members Present

Dr. Chaddrick Owes, Keyona Revere

#### Non Voting Members Present

Dr. Chaddrick Owes, Keyona Revere

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#### I. Opening Items

##### A. Record Attendance

##### B.

### **Call the Meeting to Order**

Chanel Recasner called a meeting of the board of directors of The Main Street Academy to order on Tuesday Apr 30, 2024 at 6:06 PM.

### **C. Approval of the Agenda**

Shameka Smith made a motion to approve the agenda with the noted change of adding the Principal's report.

Tangi Bush, Esq. seconded the motion.

The board **VOTED** to approve the motion.

### **D. Approve Minutes**

Lisa Bentley-Whieldon made a motion to approve the minutes from Governing Board Meeting on 03-26-24.

Damion Dunn seconded the motion.

The board **VOTED** to approve the motion.

### **E. Public Comment**

No public comments.

## **II. Committee Reports**

### **A. Finance Committee Report**

Shameka Smith made a motion to approve the March 2024 Financial Report as presented by the CFO, John Stiffler.

Nkiruka Onyia seconded the motion.

- Facility payments on the basement are going as planned.
- 85 days of cash on hand.
- CFO recommendations - Look at areas of under-spending so far and make adjustments if needed.
- Monthly surplus is \$105,720; Budget surplus was \$15,513
- Budget for March was \$15,513, actual is \$105,720 This is a surplus of \$90,207.
- Budget for FYTD was \$147,818, actual is \$686,896. This is a surplus of \$539,078

The board **VOTED** to approve the motion.

### **B. Governance Committee**

- Working session was a success. Was able to get a good draft of the Bi-Laws
  - Dr. Owes will send the clean draft to all by Friday, May 3rd.
  - Everyone asked to submit feedback prior to the next Governance Committee meeting.
- Governing Board Policy Manual is the next document to review.

- Date TBD for next working session.
- Mrs. Bush will send out a poll to decide on the best date based on overall availability.
- Goal is to vote on the updated documents before the new fiscal year.

### **C. Academic & School Performance Committee Report**

- Last committee meeting was more of a working meeting.
- Discussed the need for dashboards and school performance tracking tools.
- Did not have a principal's report at the committee meeting.

## **III. Staff Reports**

### **A. Executive Director's Report**

- Fundraising
  - \$16,290 raised to date.
  - Fundraising Committee Meeting - Will need a fundraising plan for charter renewal. Goal is a Spring/Summer Fundraising Initiatives.
- Finance Training Completed by School Management & Accounting Staff
  - Suggested by our auditors.
- Student Enrollment is at 798
  - Still accepting applications. Will likely be waitlisted.
  - Still pushing for more Kindergarten.
  - Board would like to know how many students plan to return
- HR and Staffing
  - Recruiting continues for 2024-2025.
  - Benefits renewal season has begun.
- Facilities - Maintenance -Operations
  - Outdoor Basketball Court is Completed.
- No actions

### **B. Principal's Report**

- Observed Assistant Principals week March 25-29th.
- NJHS induction on April 12, 2024
- Exceptional Student Week was held April 14-20; also gave creative award (Elementary school student and academic achievement and improvement award (middle school student).
- Mathematics Grade Level GMAS Prep Competition
- Required Title I Input Meeting by the Parent Liaison
- Cheer Banquet was a success.
- Music Department Concert
- Earth Day
- GMAS Pep Rally - Grades 3 - 8

- SOAR Celebration sponsored by Mr. Walls and NJHS.
- Testing Continues through May 15th - GMAS, MAP, and WriteScore
- Lots of upcoming events as we finish out the school year.
- Teacher Appreciation Week - Volunteers Needed!
- Community Block Party for Volunteers to put items together.

#### **IV. President's Report**

##### **A. Updates from the Governing Board Chair**

- Teacher Appreciation Week
  - Cards for the teachers from the board.
- Asked everyone to review their TMSA Outlook calendar for all the events happening in the coming weeks. Lots of volunteer opportunities.
- Thank you to those who were able to assist in updating the Bi-Laws.
- On May 8th, there will be a Board On Track training - *School Leadership and the Board*.
- Recording and presentation were sent to everyone from our meeting with Andrea Cooper-Gatewood regarding the recharter process.
- Discussion on the Committee Meetings scheduled for May 21st (now a remote date).
  - A decision was made to cancel all committee meetings and focus on a June Working Session to work on the Board Policy Manual and a June Board Retreat.
- Asked all Governing Board Members to email the dates they are NOT available in June to determine when we will schedule our Summer Board Retreat.

#### **V. Closing Items**

##### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:14 PM.

Respectfully Submitted,  
Chanel Recasner

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#### **Documents used during the meeting**

- March 24 TMSA Financial Snap Shot.pdf
- TMSA\_ED\_Finance\_Presentation\_4-16-24.pdf
- TMSA ED Board Presentation 4-30-24.pdf

- Principal's Report April 2024.pdf