APPROVED

The Main Street Academy

Minutes

Governing Board Meeting

Date and Time
Tuesday April 30, 2024 at 6:00 PM

Location
The Main Street Academy
2861 Lakeshore Drive
College Park, GA 30337

Directors Present
Chanel Recasner, Damion Dunn, Kenya Morris, Lisa Bentley-Whieldon, Michael Glanton, Nkiruka Onyia, Shameka Smith, Tangi Bush, Esq., Tangie Warrior

Directors Absent
Kanetha Stephens

Ex Officio Members Present
Dr. Chad Owes, Keyona Revere

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

Chanel Recasner called a meeting of the board of directors of The Main Street Academy to order on Tuesday Apr 30, 2024 at 6:06 PM.

C. Approval of the Agenda

Shameka Smith made a motion to approve the agenda with the noted change of adding the Principal's report.
Tangi Bush, Esq. seconded the motion.
The board **VOTED** to approve the motion.

D. Approve Minutes

Lisa Bentley-Whieldon made a motion to approve the minutes from Governing Board Meeting on 03-26-24.
Damion Dunn seconded the motion.
The board **VOTED** to approve the motion.

E. Public Comment

No public comments.

II. Committee Reports

A. Finance Committee Report

Shameka Smith made a motion to approve the March 2024 Financial Report as presented by the CFO, John Stiffler.
Nkiruka Onyia seconded the motion.

- Facility payments on the basement are going as planned.
- 85 days of cash on hand.
- CFO recommendations - Look at areas of under-spending so far and make adjustments if needed.
- Monthly surplus is $105,720; Budget surplus was $15,513
- Budget for March was $15,513, actual is $105,720 This is a surplus of $90,207.
- Budget for FYTD was $147,818, actual is $686,896. This is a surplus of $539,078

The board **VOTED** to approve the motion.

B. Governance Committee

- Working session was a success. Was able to get a good draft of the Bi-Laws
  - Dr. Owes will send the clean draft to all by Friday, May 3rd.
  - Everyone asked to submit feedback prior to the next Governance Committee meeting.
- Governing Board Policy Manual is the next document to review.
  - Date TBD for next working session.
  - Mrs. Bush will send out a poll to decide on the best date based on overall availability.

- Goal is to vote on the updated documents before the new fiscal year.

C. Academic & School Performance Committee Report

- Last committee meeting was more of a working meeting.
- Discussed the need for dashboards and school performance tracking tools.
- Did not have a principal's report at the committee meeting.

III. Staff Reports

A. Executive Director's Report

- Fundraising
  - $16,290 raised to date.
  - Fundraising Committee Meeting - Will need a fundraising plan for charter renewal. Goal is a Spring/Summer Fundraising Initiatives.
- Finance Training Completed by School Management & Accounting Staff
  - Suggested by our auditors.
- Student Enrollment is at 798
  - Still accepting applications. Will likely be waitlisted.
  - Still pushing for more Kindergarten.
  - Board would like to know how many students plan to return
- HR and Staffing
  - Recruiting continues for 2024-2025.
  - Benefits renewal season has begun.
- Facilities - Maintenance -Operations
  - Outdoor Basketball Court is Completed.
- No actions

B. Principal's Report

- Observed Assistant Principals week March 25-29th.
- NJHS induction on April 12, 2024
- Exceptional Student Week was held April 14-20; also gave creative award (Elementary school student and academic achievement and improvement award (middle school student).
- Mathematics Grade Level GMAS Prep Competition
- Required Title I Input Meeting by the Parent Liaison
- Cheer Banquet was a success.
- Music Department Concert
- Earth Day
- GMAS Pep Rally - Grades 3 - 8
- SOAR Celebration sponsored by Mr. Walls and NJHS.
- Testing Continues through May 15th - GMAS, MAP, and WriteScore
- Lots of upcoming events as we finish out the school year.

- Teacher Appreciation Week - Volunteers Needed!
- Community Block Party for Volunteers to put items together.

IV. President's Report

A. Updates from the Governing Board Chair

- Teacher Appreciation Week
    - Cards for the teachers from the board.
- Asked everyone to review their TMSA Outlook calendar for all the events happening in the coming weeks. Lots of volunteer opportunities.
- Thank you to those who were able to assist in updating the Bi-Laws.
- On May 8th, there will be a Board On Track training - *School Leadership and the Board.*
- Recording and presentation were sent to everyone from our meeting with Andrea Cooper-Gatewood regarding the recharter process.
- Discussion on the Committee Meetings scheduled for May 21st (now a remote date).
    - A decision was made to cancel all committee meetings and focus on a June Working Session to work on the Board Policy Manual and a June Board Retreat.
- Asked all Governing Board Members to email the dates they are NOT available in June to determine when we will schedule our Summer Board Retreat.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:14 PM.

Respectfully Submitted,
Chanel Recasner

Documents used during the meeting

- March 24 TMSA Financial Snap Shot.pdf
- TMSA_ED_Finance_Presentation_4-16-24.pdf
- TMSA ED Board Presentation 4-30-24.pdf
- Principal's Report April 2024.pdf