

APPROVED



# The Main Street Academy

## Minutes

### Monthly Governance Committee Meeting

Virtual

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#### Date and Time

Thursday June 22, 2023 at 6:00 PM

#### Location

Zoom

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#### Committee Members Present

Chanel Recasner (remote), Dr. Chaddrick Owes (remote), Satonja Scott, Esq., Shameka Smith (remote)

#### Committee Members Absent

Kanetha Stephens

#### Guests Present

Damion Dun (remote), K.C. Revere (remote), Lisa Bentley-Whieldon (remote), kristal.ramirez@tmsa.org (remote)

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### I. Opening Items

#### A. Call the Meeting to Order

Chanel Recasner called a meeting of the Governance Committee Committee of The Main Street Academy to order on Thursday Jun 22, 2023 at 6:00 PM.

Meeting called to order by Kristal Ramirez (Not added to Board on Track).

**B. Record Attendance**

**C. Approve Minutes from 5/25/23 Meeting**

Satonja Scott, Esq. made a motion to approve the minutes from 5/23/23.

Chanel Recasner seconded the motion.

The committee **VOTED** to approve the motion.

**II. Governance Committee**

**A. Governing Board Work Session**

- Governing Board Work Session - Held June 10, 2023. Projected from 10a-1p. Actual Meeting from 10a-3:30p. Significant updates, and forwarded to Administration for Remaining Updates.

**B. New Candidates for Governing Board**

- New Candidates for Governing Board - Add On Votes to the Next Meeting
- Damion Dunn will be interviewed at the conclusion of the committee meeting.

**C. TMSA Board Functions and Responsibilities Calendar**

- Board Calendar has been completed.
- All committees have added their items.

**III. New Business**

**A. On Boarding New Members - Orientation**

- Schedule orientation for Tuesday, July 11th at 6PM (2-3 hours) at TMSA
- All New Member binder items are in a folder on BoardOnTrack. Dr. Ows will print copies and provide binders for New Board Members.
- the new board members terms will begin July 1st.

**B. Annual Compliance Items**

- Completion of Conflicts of Interests Documentation from all Members (Existing and New)
- Finger Printing of all Members (Existing and New)
- Review and Approval of Letter of Assurance

**C. Scheduling Fall Training**

**D. Additional Discussion Items**

- Satonja will put a committee together and get with Dr. Owes to schedule his annual assessment. His hire date is July 5, 2022.
- Will have an official vote to restructure the admin team - Motion will be for the principal to report to the ED.
- Will elect new officers at the June board meeting. Kristal to facilitate.

#### **E. Move to BoardOnTrack**

- Shameka showed a quick overview, will give additional demo and details at the full board meeting.

### **IV. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:07 PM.

Respectfully Submitted,  
Chanel Recasner

Kristal Ramirez adjourned the meeting. Not in BoardOnTrack to properly document.

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2861 Lakeshore Drive  
College Park, GA 30337  
(404)768-0081