The Main Street Academy

Governance Committee Meeting

Date and Time

Tuesday April 28, 2026 at 5:00 PM EDT

Location

Remote
Join from PC, Mac, iPad, or Android:
https://us06web.zoom.us/s/83088479379?pwd=fbVlsWLX4do1lBxYfzAbTdOaPETQ2A.1
Passcode:tmsa

Agenda

		Purpose	Presenter	Time
I.	**Opening Items**			**5:00 PM**
A.	Record Attendance			1 m
B.	Call the Meeting to Order	Discuss	Tangi Bush	1 m
C.	Approve Minutes	Approve Minutes	Tangi Bush	5 m
	Approve April 22, 2025, Governance Committee meeting minutes			
II.	**Board Succession Planning**			**5:07 PM**
A.	Review of Candidates & Qualifications	Discuss	Kanetha Stephens	20 m

		Purpose	Presenter	Time
III.	**Reminders**			**5:27 PM**
A.	Next Meeting	Discuss	Tangi Bush, Esq.	5 m

- Next Governance Committee Meeting - May 19, 2026 @ 5:30
- Candidate Introductions

IV.	**Closing Items**			**5:32 PM**
A.	Adjourn Meeting	FYI	Tangi Bush	1 m

Coversheet

Review of Candidates & Qualifications

Section: II. Board Succession Planning
Item: A. Review of Candidates & Qualifications
Purpose: Discuss
Submitted by:
Related Material: Ophelia Glynn CHRO Resume[94].pdf
Bruce E Hall Resume 2025[73].pdf
George J. Hauptfuhrer Resume - February 2026[83].pdf
Asia B. Buchanan 2026 - General NP Resume Cover letter[50].pdf
Shelly Ealey 26[58].docx
DMN Resume 2026 Clinician - Therapist -Counselor IN.pdf

OPHELIA GLYNN

CHIEF HUMAN RESOURCES OFFICER

CONTACT

1-832-613-3928
ophelia.glynn@gmail.com
Locust Grove, GA
Linkedin_opheliaglynn

CORE SKILLS

Human Capital Strategy
Workforce Planning
Talent Acquisition (Technical, Engineering, and Skilled Labor)
Leadership Development
Performance Management
Change Management
Multi-State/Site HR Integration

TECHNICAL SKILLS

HRIS & Enterprise Systems
ERP/Finance Systems
AI/Automation Platforms
CRM (Salesforce)

EDUCATION

BAA/Business Administration/ Human Resources
//Texas Woman's University
Denton, Texas, US

EXECUTIVE SUMMARY

Strategic and results-driven Chief Human Resources Officer with over 10+ years of progressive leadership experience building and scaling high-performing organizations in complex, growth-oriented environments. Proven ability to align human capital strategy with business objectives, driving organizational transformation, operational excellence, and sustainable growth. Expertise across HR operations, organizational design, talent acquisition and retention, total rewards, workforce planning, and leadership development. Trusted advisor to the C-suite known for leveraging data-driven insights to inform decision-making, enhance employee engagement, and optimize performance. Demonstrated success leading change initiatives, developing scalable HR infrastructure, and cultivating resilient, mission-driven cultures that support innovation and long-term enterprise value.

PROFESSIONAL EXPERIENCE

CHIEF PEOPLE & CULTURE OFFICER

ProGeorgia — Atlanta, Georgia, US APRIL 2024-2026

- Spearheaded the planning and execution of a $10M budget, optimizing investments in workforce capability, retention initiatives, and leadership pipelines to deliver measurable business impact. Served as a strategic partner to the CEO, the board, and executive leadership team, aligning human capital strategy with enterprise growth, operational priorities, and long-term business objectives.
- Leveraged HR analytics and workforce data to inform executive decision-making, establish KPIs, and optimize workforce allocation to meet strategic business objectives.
- Piloted talent acquisition strategies, succession plans, and leadership development programs to strengthen executive and operational readiness.

HUMAN RESOURCES DIRECTOR

ProGeorgia — Atlanta, Georgia, US OCTOBER 2023-APRIL 2024

- Directed and optimized a $6M annual operations budget, ensuring alignment of workforce investments with strategic objectives and maximizing ROI on human capital initiatives.
- Transformed talent acquisition strategy, reducing cost of hire by 74% through innovative sourcing, process automation, and strategic vendor management.
- Orchestrated competitive compensation and benefits programs aligned with market benchmarks and business performance which increased employee productivity.
- Engineered performance and change management initiatives to support operational expansion, process standardization, and transformation initiatives across the organization.

AWARDS

Staff Recognition //Dexter Axle
Monticello, Georgia, US
2022

2020 World Oil Award (Best Drilling) //National Oilwell Varco
Houston, Texas, US
2020

VOLUNTEER

LEAD FUNDRAISER //United Way Worldwide
Houston, Texas, US
2015-2023

HELPER //Habitat For Humanity
Cincinnati, Ohio, US
2022-2023

OTHER SKILLS

Compensation, Benefits, Total Rewards Strategy

HR Operations & Scalable Infrastructure

Employee Engagement & Retention

HR Analytics, Metrics & KPI Development

Employee Law, Compliance & Risk Management

Cross-Functional Leadership (Operations, Finance, Legal)

Leadership Skills

WORK EXPERIENCE CONTINUED...

HUMAN RESOURCES (HR BUSINESS PARTNER)
Delta Airlines — Atlanta, Georgia, US JANUARY 2022-2023

- Elevated end-to-end talent acquisition strategy, reducing time-to-fill, improving quality of hire in highly competitive labor markets, and reduced annual cost by 35%.
- Improved employee morale and performance by providing trainings to first-level management which reduced HR investigations by 40% annually.
- Elevated data-driven reports with various aspects of human resources such as staffing levels, salary ranges, and compensation plans.
- Influenced HR programs to ensure coaching, employee relations, strategic workforce planing, learning & development, and performance development (talent reviews, succession planning, etc.).

HEAD OF HUMAN RESOURCES
Dexter Axle — Monticello, Georgia, US JANUARY 2021-2022

- Drove a 48% decrease in external labor costs by renegotiating vendor agreements and implementing more cost-effective workforce solutions.
- Streamlined leadership pipelines through succession planning and targeted leadership development programs for critical roles.
- Restructured collective bargaining agreements with labor unions by highlighting company profit and operational outcomes.
- Conducted a high-impact investigation into plant operations, driving leadership restructuring that improved governance, employee relations, and overall site effectiveness.

HUMAN RESOURCES MANAGER
National Oilwell Varco — Houston, Texas, US OCTOBER 2014-2021

- Achieved a 26% reduction in contract labor, along with reducing the turnover rate by $1.5M.
- Transformed the hiring of skilled engineers (software, mechanical, and electrical) to manager the BOP (blowout preventer) project with Transocean.

HEAD OF GLOBAL HUMAN RESOURCES
Atlas Air — Houston, Texas, US OCTOBER 2014-2000

PROFESSIONAL DEVELOPMENT

Executive Coaching
Coach Diversity Institute — Atlanta, Georgia, US 2024-2025

Bruce Elliott Hall, Jr.

Attorney

Brucehallbruce@yahoo.com
Atlanta, Georgia 30318
(516) 280-0555

Seasoned legal professional with a decade of expertise in litigation, corporate transactions, and securities and governance. Adept at managing complex legal issues, providing strategic counsel, and ensuring strict compliance with regulatory frameworks. Recognized for delivering exceptional results and effectively navigating sophisticated legal landscapes to achieve client success.

Areas of Expertise

- **Legal Research & Writing**
- **Problem Solving & Issue Resolution**
- **Litigation**
- **Regulatory Compliance**
- **Financial Reporting**
- **Data Privacy**
- **Public Speaking**
- **Corporate Due Diligence**
- **Project Management**
- **Contract Drafting & Negotiation**
- **Stakeholder Engagement**
- **Mergers & Acquisitions**

Legal Compliance Experience

AFLAC, Inc., Columbus, GA **September 2022 – Present**
Attorney

- Developed and implemented a comprehensive compliance program to ensure adherence to Bermuda Monetary Authority (BMA) regulations. Key achievements include conducting regulatory risk assessments, drafting policies and procedures (e.g., AML/ATF, governance, and reporting), and establishing due diligence and monitoring frameworks for service providers. Oversaw compliance training, internal audits, and reporting processes while ensuring continuous improvement of compliance practices. Delivered a risk-based approach that successfully mitigated regulatory risks and maintained full compliance with BMA standards.

- Served as incident response officer for privacy events, including internal and third-party breaches, ensuring compliance with state and federal privacy laws such as CCPA, CPRA, VCDPA, CPA and HIPPA. Partnered with privacy compliance consultants to conduct HIPPA breach risk assessments and collaborated with business units to manage vendor communications and breach responses effectively.

- Collaborated with the SEC reporting team on annual filings and disclosures, ensuring compliance with NYSE listing standards and regulatory requirements. Supported the preparation and review of filings including 10-K, 10-Q, 8-K, proxy statements, and Section 16 filings (Forms 3, 4, and 5). Assisted in drafting and verifying disclosures to meet investor and regulatory expectations, maintaining strict adherence to SEC and NYSE guidelines.

- Drafted commercial contracts including MSAs, vendor agreements, and other key business arrangements. Negotiated terms to align with organizational objectives, mitigating risks, and securing favorable outcomes. Reviewed contract provisions to identify and address legal, financial, and operational risks while ensuring compliance with policies and regulations. Collaborated with vendor legal counsel and internal stakeholders to resolve disputes, finalize agreements, and build strong business relationships.

Professional Experience

AFLAC, Inc., Columbus, GA **January 2021 – August 2021**
Legal Intern/Extern

Wilson, Elser, Moskowitz, Edelman & Dicker, LLP., New York, NY **May 2020 – August 2020**
Summer Associate

Shaub, Ahmuty, Citrin & Spratt, LLP., New York, NY **February 2018 – August 2019**
Appellate Paralegal

Hawkins, Parnell, & Young, LLP., Atlanta, GA **March 2016 – February 2018**
Litigation Support Analyst

Wilson, Elser, Moskowitz, Edelman & Dicker, LLP., New York, NY **July 2013 – November 2015**
Litigation Paralegal

Russo Law Group, Westbury, NY **August 2010 – July 2013**
Legal Administrative Assistant

Education

Penn State Dickinson Law, Carlisle, PA
Juris Doctorate

Old Westbury College, Old Westbury, NY
B.A. – Politics, Economics, and Law

Nassau Community College, Garden City, NY
A.S. – Business Administration
Certificate – Paralegal Studies

Professional Licenses | Technical Skills | Professional Affiliations

State Bar Licenses:
District of Columbia

Technical Skills:
Altien, Concordance, Exterro, Lexis Nexis, RADAR, Relativity, Workiva, Westlaw

Professional Affiliations:
American Bar Association Young Lawyers Division
Young Professionals of Greater Columbus Georgia Chamber of Commerce
Phi Alpha Delta Law Fraternity, International

George J. Hauptfuhrer, CFA

gjhiii@hotmail.com | (404) 313-4145 | Atlanta, GA | LinkedIn

SUMMARY

Investment Committee & Fiduciary Board Leader with significant institutional investment, advisory and financial oversight experience. Retired investment consultant with deep expertise advising endowments, foundations, healthcare systems, retirement plans, and nonprofit institutions. Extensive governance experience serving as Trustee, Director, and Investment Committee Chair across educational, healthcare, faith-based, and philanthropic organizations. Recognized for disciplined asset allocation strategy, manager selection, risk oversight, and investment policy governance.

BOARD & INVESTMENT COMMITTEE LEADERSHIP EXPERIENCE

Presbyterian Homes of Georgia *Non-profit organization that provides senior living communities and care services across Georgia*
Board Member (2024-Current); Chair of Investment Committee (2025-Current)

Columbia Theological Seminary *Private graduate theological institution*
Trustee (2003-2011; 2013-2019); Chair, Investment Committee (1997-2007); Chair, Institutional Advancement Committee (2013-2016); Budget & Finance Committee (2003-2011; 2016-2020)

Piedmont Hospital Foundation *Philanthropic foundation supporting Piedmont Healthcare's hospital system*
Director (2004-2013); Chair, Investment Committee (2006-2014)

Rabun Gap-Nacoochee School *Independent boarding and day school*
Trustee (2001-2010); Chair, Investment Committee (2007-2009); Chair, Finance Committee (2006-2007); Investment Committee Member (2005-2010)

The Board of Pensions of the Presbyterian Church *National organization providing retirement services*
Director (2018-2023); Investment Committee Member (2018-2023); Board Development & Governance Committee (2018-2023)

Additional Board & Committee Service

- Presbyterian Church Foundation
- Agape Family Life Center
- Skyland Trail
- New Covenant Trust Company
- Johnson C. Smith Theological Seminary
- CFA Institute
- Alliance for Christian Media
- Atlanta Ballet
- Westminster Schools
- State YMCA of Georgia
- Atlanta Society of Financial Analysts

PROFESSIONAL EXPERIENCE

Prime Buchholz LLC Atlanta, GA
Investment Consultant 2006 - 2025

- Directed institutional investment consulting engagements, providing strategic guidance on asset allocation to nonprofit and retirement plan clients.
- Advised clients on fiduciary best practices, enhancing their investment governance and decision-making processes.

INVESCO Capital Management Atlanta, GA
Relationship Manager & Global Partner 1987 - 2002

- Managed and nurtured institutional relationships, ensuring effective communication and satisfaction among stakeholders.
- Developed and maintained global investment partnerships, facilitating successful collaborations and mutual growth.

Additional Professional Experience

- **Wilmington Trust** Managing Director, Investment Consulting & Senior Vice President
- **Johnson, Lane, Space, Smith & Co.** Vice President, Corporate Finance
- **PruCapital** Investment Manager
- **McKinsey & Company** Management Consultant

EDUCATION & CERTIFICATIONS

MBA, University of North Carolina – Chapel Hill, Morehead Fellow
BA, American Studies, Yale University
Chartered Financial Analyst (CFA), Chartered Investment Counselor (CIC)

Dear Hiring Committee,

Throughout my career, I have served as a trusted partner to senior leaders, helping translate strategic priorities into coordinated action, cross-functional initiatives, and measurable operational improvements within complex environments. While my foundation is in finance and operations, my work has consistently been centered on service, supporting people, strengthening systems, and enabling organizations to operate more effectively in pursuit of their mission.

Across my roles, I have led enterprise-wide initiatives that bring together teams across finance, technology, operations, and people functions. This work has required strong judgment, discretion, and the ability to influence without formal authority. I have developed reporting systems and operational dashboards that improved data integrity and accelerated decision-making, while also strengthening compliance, accountability, and consistency in execution.

A central theme of my experience is building meaningful partnerships and aligning stakeholders around shared goals. I have led cross-functional efforts that required coordinating diverse perspectives, using data to identify opportunities, and implementing solutions during periods of change. In collaboration with HR and business leaders, I have also supported talent pipeline development by helping design and execute structured internship, onboarding, and mentorship programs. All in which creates pathways for growth while aligning workforce needs with organizational priorities.

I bring a systems-thinking approach, understanding how people, processes, data, and tools intersect to either enable or hinder progress. I have supported change management efforts by documenting workflows, standardizing processes, and driving adoption through clear communication and training. This has reduced operational friction, increased transparency, and strengthened alignment between strategy and day-to-day execution.

Equally important, I am a people-centered leader who values trust, inclusion, and continuous learning. I am deeply committed to creating environments where individuals feel supported and empowered to contribute.

My commitment to service extends beyond my professional role. I have independently organized community service initiatives including coat drives, toiletry drives, and food distribution events. These experiences have deepened my understanding of the needs within our community and shapes my commitment to how I lead, how I build partnerships, and why Braven’s work aligns with my true passions.

I am excited about opportunities to contribute my strategic mindset, partnership-building experience, and service-oriented approach to support organizational effectiveness and meaningful impact. I welcome the opportunity to bring this experience to a team focused on driving coordinated, mission-aligned work.

Thank you for your time and consideration. I look forward to the opportunity to further discuss how my background can support your organization’s goals.

Sincerely,
Asia B. Buchanan

Asia B. Buchanan

abgreen417@gmail.com **Atlanta, GA 30349** **(914) 886-3938**
linkedin.com/asiabb

CAREER SUMMARY OF QUALIFICATIONS

Mission-driven strategic leader with 9+ years of experience strengthening organizational effectiveness across complex, multi-unit environments. Proven partner to senior leaders, translating strategic priorities into actionable work plans, cross-functional execution, and measurable operational improvements. Brings deep expertise in process optimization, systems implementation, compliance, and data-informed decision-making that accelerates execution and enhances transparency. Recognized for people-centered leadership by coaching teams, designing onboarding and early-career programs, and fostering inclusive, high-trust cultures. Committed to advancing equity-informed operations and community impact, with hands-on experience supporting service initiatives and mission-driven work.

AREAS OF EXPERTISE

Program Leadership & Quality Assurance
Strategic Planning & Organizational Leadership
Community Engagement & Advocacy
Cross-Functional Collaboration
Team Leadership, Coaching & Staff Development
Relationship Building & Collaboration
Data-Driven Decision-Making & Reporting
Operational Planning & Process Optimization
Financial Oversight & Compliance
Change Management & System Deployment
Flexibility & Perseverance
Communication & Facilitation
Confidentiality & Professionalism

PROFESSIONAL BACKGROUND

Georgia Pacific, Atlanta, GA *July 2021- November 2025*
Manager of Accounting

- Directed cross-functional initiatives that strengthened program structure, improved data integrity, and streamlined operational processes across 6+ business units, enabling leaders to make data-driven decisions 3x faster.
- Supported change management plans for major operational initiatives, the Catalyst Project, by building reporting systems and coordinating cross-department stakeholders, resulting in improved operational visibility enabling faster, data driven decision making across multiple business units, and consistent on-time delivery of all project milestones.
- Strengthened internal controls and operational transparency by identifying systemic gaps and implementing sustainable, long-term solutions, resulting in a 25-30% improvement in compliance accuracy and standardized reporting consistency to improve audit readiness across multiple business segments.
- Supervised and developed a 4-person team, promoting a culture of learning, innovation, and inclusion through mentorship, strengths-based work alignment, and advocacy for staff needs, leading to improved engagement and professional progression.
- Improved team performance by implementing continuous process improvements, standardizing documentation, and embedding data-driven decision-making practices that increased operational efficiency across multiple functions.
- Prepared executive briefings to enhance communication channels, improve strategic alignment, and elevate organizational capability, contributing to more cohesive cross-department planning and execution.

Early Careers & Talent Development (Concurrent Responsibility)

- Built and managed cross-functional partnerships with business and department leaders to assess workforce needs, forecast talent demand, and align internship placements with organizational priorities, defining expectations, development plans, and accountability structures.
- Designing end-to-end program structure, onboarding, training frameworks, and development pathways that supported the growth of 20+ early-career professionals.
- Served as a strategic liaison between leadership, HR, and early-career talent to deliver structured programs that met both business and development goals, improving onboarding, role clarity, and intern engagement.
- Led employer-facing talent initiatives including career fairs, candidate interviews, intern selection, and ongoing relationship management with supervisors and mentors.

- Established mentorship and supervision frameworks, defining expectations, development plans, and accountability structures.

Oxford Industries, Atlanta, GA *July 2019- July 2021*
Managing Senior Accountant

- Provided internal and external audit information to the appropriate business partners.
- Performs month end closing and various accounting reports vital to monitoring company compliance.
- Ensures department is in compliance with SOX controls at all times
- Performs complex analysis and retrieves confidential data
- Works with the IT department to review post interfaces to the SAP system
- Lead accountant, responsible for the largest retail division; performs high level reviews and analysis
- Reviews and approves journal entries for posting
- Managed and guided junior staff; focus on training and development to help junior staff grow into senior accountants

Enterprise Holdings, Inc., Hartsfield Jackson ATL Airport *October 2017- July 2019*
Senior Accountant

- Supervised accounting functions for a multi-brand division; led monthly financial reviews and audits.
- Conducted detailed P&L and balance sheet analyses to identify opportunities for process and profitability improvements.
- Partnered with the Regional Business Manager to review financial performance, identify cost-saving opportunities, make strategic financial decisions, and develop initiatives that reduced bad debt and strengthened overall profitability.
- Delivered ethics and compliance training and maintained internal controls across multiple business units.
- Prepared all documents for mid-year and end of year audits.
- Established training and development road maps for fellow accounts.

Enterprise Holdings, Inc., Stone Mountain, GA *November 2016- October 2017*
Senior Accountant

- Managed fixed assets, tax returns, and reconciliations; prepared financial statements ensuring compliance with GAAP standards.
- Developed training materials and improved onboarding for new accounting staff.

Staff Accountant *March 2015- November 2016*

- Performed reconciliations, journal entries, and financial analyses to support branch operations.
- Facilitated branch audits to ensure strong internal controls and compliance with corporate policies.

Enterprise Holdings, Inc., McDonough, GA
Management Trainee *May 2014- March 2015*

- Managed accounts receivable collections, improving cash flow and reducing bad debt.
- Developed relationships with customer to increase business and continue to improve on customer rating metrics.
- Worked with management to train on company policies and procedures.

EDUCATION

Clayton State University, *Morrow, GA* *May 2015*
Bachelors of Science in Accounting

COMMUNITY INVOLVEMENT

- A.B. Green Enterprises, LLC
- The Believers House
- Hosea Feed the Hungry
- United Way
- Area in Need Missionary House

SHELLY EALEY

678-895-9699 · **SHELLYEALEY@GMAIL.COM**

Experienced Senior Executive Director with a passion for seniors. Currently holds Assisted Living licenses in Georgia and Florida among other industry certifications.

Luxury 200+ IL/AL Senior Living Community, Executive Director
05/25 - Present
Provide leadership to a census challenged IL/AL community, increasing census from 62% to 71% within 7 months.
Reducing outstanding AR
Increasing NOI and exceeding community goals and expectations.

Camellia at Deerwood, (FL) Executive Director
10/24 – 5/25

Provide leadership to a large sized IL/AL/MC community, increasing census from 81% to 90%..
Reducing outstanding AR by 25%.
Increasing NOI and exceeding expectations.

SLE Consulting, Owner-Consultant
1/24-2025

Provide caregiver support services to include Support group meeting, Placement options, Referral services, Resources, and One on One support.
Provide business development services to include Leadership and Staff training, and Marketing strategies.

Benton House of Douglasville/PSLG
2015-2023
Senior Executive Director/Company Trainer 10/18 – 12/23
Executive Director 7/15 – 10/18

Success in providing regional support to additional communities in the portfolio.
Effectively manage financials and budgets with focus on month over month increase in NOI.
Strong focus on census building with steady increase.
Effectively manage and support the management team.
Success in staff retention, and resident and family satisfaction.
Voted Best Place to Work, 2019-2023 and Best Senior Living in Douglas Co. 2016-2023.
Trained company-wide new hires on PSLG vision.

Emeritus/Brookdale
Executive Director 3/13 – 6/15

Effectively manage financials and budget with focus on increasing NOI
Increased resident and family community survey.
Increased census from 62% to 90% within 9 months.
Strong focus on census building with steady increase.
Implemented team incentive programs to improve staff retention.

Arbor Terrace of East Cobb 2011-2013
Executive Director/Marketing Director

Increased census from 64% to 97% within 6 months.
Provided leadership to staff, residents, and families during the transition to the new management company.
Oversaw the 1-million-dollar renovation to the community.
Recruited and trained team members.
Implemented team incentive programs.

SLE Management, Owner
2005-2011

Successful marketing efforts to gain new clients.
Successfully managed clients investment properties.
Assess and implement property rental value and revenue potential.

SOAR Senior Services- 1992-2005
Southeast Regional Director of Operations
Executive Director

Successfully managed operational needs for sales and occupancy for multiple properties.
Development of bottom-line focused business plans.
Maintained 97-100% occupancy.

Education: **Kennesaw State University, Gerontology**

McKenzie College, Business Administration

Florida Administrator License

Georgia Administrator License

Certified Dementia Support Group Facilitator

DEBORAH M. NUTT, LPC, CPCS

Atlanta, Georgia
(404) 202-6472 * Deborahm@dmnccservices.com

OBJECTIVE

To obtain a position as a Mental Health Clinician and/or in program administration and supervision, that will utilize my training, knowledge, skills, and dedication to client and staff improvement and development.

PROFILE

- ***Proven counseling professional***, with the ability to quickly build trust in client relationships and focus on the best interest of client.
- ***Accurate administrator,*** maintains proper documentation for each client and implements procedural changes as required. All work is completed with the utmost attention to detail.
- ***Designated advisor***, who combines excellent interpersonal, organizational, and analytical skills to address client or clinician needs and assist the client or clinician in obtaining his/her/their goals.

EDUCATION

MA Professional Counseling, *Liberty University, Lynchburg VA*

B.B.A., *Emory University, Goizueta School of Business, Atlanta GA*
Concentration: Marketing

LICENSURE & CERTIFICATIONS

Licensed Professional Counselor (LPC), State of Georgia

Telehealth License (LMHC), State of Florida

Certified Professional Counselor Supervisor (CPCS), CCALP

PROFESSIONAL EXPERIENCE

2023-Present ***Therapist,*** *DMN Counseling & Consulting Services LLC, Alma*
(Start Date for DMN Counseling & Consulting Services LLC is 08/2022, also see previous position)

- Provides therapy to children, teens and adults in Georgia and Florida
- Teaches skills sessions
- Addresses crisis situations as needed
- Completes behavioral health assessments
- Establishes treatment plans in collaboration with clients
- Demonstrates ability to quickly establish rapport and build trust in the therapeutic relationship
- Provides family counseling to include parents, siblings, and extended family members
- Coordinates and collaborates with community resources to assist and support clients
- Assists parents, teachers, and administrators with establishing IEP and 504 plans
- Leads mental health events in schools, churches, and other organizations
- Supports administration of school based mental health programs

2020-2023 ***Therapist,*** *Georgia Hope and DMN Counseling & Consulting Services LLC*

- Supervised approximately 20 clinicians
- Trained new and current clinicians to develop clinical skills and provide client centered care
- Provided therapy to children and adults in the Atlanta metro area
- Taught skills sessions (CSI/PSRI)
- Addressed crisis situations as needed
- Conducted behavioral health assessments
- Established treatment plans in collaboration with clients
- Demonstrated ability to quickly establish rapport and build trust in relationships with clients
- Provided family counseling to include parents, siblings, and extended family members
- Coordinated and collaborates with community resources to assist and support clients
- Assisted parents, teachers, and administrators with establishing IEP and 504 plans
- Leaded school based mental health events
- Supported administration of the school based mental health program

2016-2020 ***Community Clinician,*** *NorthStar Psychological Services*

- Counsels at risk children ages 4-17 and adults in the Atlanta metro area
- Provides skills sessions (CSI/PSRI)
- Addresses crisis situations as needed
- Completes behavioral health assessments
- Establishes treatment plans in collaboration with clients
- Demonstrates ability to quickly establish rapport and build trust in relationships with clients
- Counsels family members including parents, siblings, and grandparents (family therapy)
- Coordinates and collaborates with community resources to assist and support clients

2014-2016 ***Counselor,*** *Covenant House of Georgia*

- Counseled at risk young adults ages 18-22 residing on site
- Managed crisis situations with CHGA staff
- Visited multiple sites to meet with youth
- Led and assisted with group sessions
- Demonstrated ability to quickly build trust in the therapeutic relationship

2014-2016 ***Administrative Coordinator***, *Jones Lang LaSalle (Project Development Services-Braves Project)*

- Provided the sole administrative support for 16 team members on a billion-dollar project
- Managed the project site office and coordination with property management
- Managed the needs of multiple consultants and contractors
- Assisted with the coordination of employee events
- Assisted with client events and tours
- Utilized programs such as Client First, One View, and Microsoft Office