

APPROVED

# Vida Charter School

## Minutes

### Board Meeting

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#### **Date and Time**

Monday December 15, 2025 at 6:30 PM

#### **Location**

120 E Broadway Gettysburg, PA 17325

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Board held an Executive Session from 5:39pm-6:37pm to discuss personnel and financial matters.

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#### **Trustees Present**

B. Reyes-Lua, J. Lewis, M. Harple, P. Miller, T. Arias (remote)

#### **Trustees Absent**

J. Burmistrova, J. George, P. Diaz-Parga, S. Luque

#### **Ex Officio Members Present**

C. Miller

#### **Non Voting Members Present**

C. Miller

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

B. Reyes-Lua called a meeting of the board of trustees of Vida Charter School to order on Monday Dec 15, 2025 at 6:38 PM.

#### **C. Approve Minutes**

M. Harple made a motion to approve the minutes from Board Meeting on 11-24-25.

J. Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Executive Director Report

### A. Executive Director Monthly Report

- Move to online registration beginning with 2026-2027 School Year
- Monthly Family Potlucks will begin in January
- Giving Spree allocation was given on 12/12.
- Ghost Writer report reviewed.

## III. Academic Excellence

### A. Staff Satisfaction Survey

Request for responses. Survey closes December 19.

## IV. Finance

### A. Monthly Financials

J. Lewis made a motion to approve November's monthly financials.

P. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

|                |        |
|----------------|--------|
| P. Diaz-Parga  | Absent |
| B. Reyes-Lua   | Aye    |
| S. Luque       | Absent |
| M. Harple      | Aye    |
| P. Miller      | Aye    |
| J. Burmistrova | Absent |
| J. Lewis       | Aye    |
| J. George      | Absent |
| T. Arias       | Aye    |

### B. Annual Audit

B. Reyes-Lua made a motion to approve the Financial Audit.

P. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

|                |        |
|----------------|--------|
| S. Luque       | Absent |
| P. Miller      | Aye    |
| T. Arias       | Aye    |
| J. Burmistrova | Absent |

**Roll Call**

J. George Absent  
P. Diaz-Parga Absent  
B. Reyes-Lua Aye  
M. Harple Aye  
J. Lewis Aye

**V. Governance**

**A. Board Policies for Approval**

M. Harple made a motion to approve Policy 150.  
J. Lewis seconded the motion.  
The board **VOTED** unanimously to approve the motion.  
P. Miller made a motion to approve Policy 511.  
J. Lewis seconded the motion.  
Update "committee to team" throughout policy  
The board **VOTED** unanimously to approve the motion.

**B. Board Retreat**

ongoing planning for retreat February 21

**VI. Other Business**

**A. Personnel Report**

B. Reyes-Lua made a motion to approve December's personnel report.  
P. Miller seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. George Absent  
T. Arias Aye  
J. Lewis Aye  
M. Harple Aye  
S. Luque Absent  
B. Reyes-Lua Aye  
P. Miller Aye  
J. Burmistrova Absent  
P. Diaz-Parga Absent

**VII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:38 PM.

Respectfully Submitted,  
B. Reyes-Lua