

APPROVED

# Vida Charter School

## Minutes

### Board Meeting

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**Date and Time**

Monday November 24, 2025 at 6:30 PM

**Location**

120 E Broadway Gettysburg, PA 17325

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Board held Executive Session from 6:03pm-6:32pm to discuss personnel matters.

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**Trustees Present**

B. Reyes-Lua (remote), J. Burmistrova, J. George, J. Lewis (remote), M. Harple, P. Miller, S. Luque (remote)

**Trustees Absent**

P. Diaz-Parga, T. Arias

**Guests Present**

E. Nashelsky

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**I. Opening Items****A. Record Attendance****B. Call the Meeting to Order**

B. Reyes-Lua called a meeting of the board of trustees of Vida Charter School to order on Monday Nov 24, 2025 at 6:35 PM.

**C. Approve Minutes**

J. Burmistrova made a motion to approve the minutes from Board Meeting on 10-27-25.

P. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

**II. Executive Director Report**

## **A. Executive Director Monthly Report**

Elana Nashelsky, on behalf of Christine Miller, gave an overview of the Executive Director report and the Ghost Writer report.

## **III. Academic Excellence**

### **A. Benchmark Assessment Data**

Elana Nashelsky gave an overview of this years benchmark data for Reading and Math.

Vida used iReady for these benchmarks.

Brenda Reyes-Lua mentioned that there will be a Staff Satisfaction survey going out soon.

## **IV. Audit Committee**

### **A. Review initial fund statements from Auditor**

Jessica George gave an overview of the meeting with the CPA from the audit committee. The audit is not complete, but we have a draft to review.

## **V. Finance**

### **A. Monthly Financials**

J. George made a motion to approve monthly financials from October 2025.

J. Lewis seconded the motion.

Jessica George gave a review of the monthly financials from October 2025.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

S. Luque	Aye
B. Reyes-Lua	Aye
M. Harple	Aye
J. Lewis	Aye
J. Burmistrova	Aye
P. Diaz-Parga	Absent
J. George	Aye
T. Arias	Absent
P. Miller	Aye

### **B. Updated transportation costs**

Jessica George gave a review of the presentation that Melissa Turner gave the Finance Committee about the increase in spending in the Transportation line item.

## **VI. Governance**

## **A. Board Policies for Approval**

P. Miller made a motion to made a motion to table the 511 Record Management, Retention and Destruction Policy.

S. Luque seconded the motion.

511 Record Management, Retention and Destruction Policy

- Change "committee" to "working group" potentially
- What does periodically mean in the context of this policy?

The board **VOTED** unanimously to approve the motion.

## **B. Vida Cheetah Foundation**

J. Lewis made a motion to Approve the revised MOU Between Vida Charter School and the Vida Cheetah Foundation.

S. Luque seconded the motion.

Paul Miller let us know that the update was to change the name to Vida Cheetah foundation and an updated date.

The board **VOTED** unanimously to approve the motion.

## **C. Board Policies - First Read**

We discussed:

- 150 Public Participation in Board Meetings
- Vida AI Use Policy

## **D. Board member resignation**

J. George made a motion to accept Pedro's resignation.

B. Reyes-Lua seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **E. Board Retreat**

Paul Miller took some notes on possible topics/learning areas for the upcoming retreat, date TBD.

# **VII. Other Business**

## **A. Personnel Report**

J. Burmistrova made a motion to approve the personnel report.

P. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

P. Diaz-Parga Absent  
B. Reyes-Lua Aye  
T. Arias Absent  
S. Luque Aye  
J. Burmistrova Aye  
M. Harple Aye  
J. George Aye  
J. Lewis Aye  
P. Miller Aye

**VIII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:26 PM.

Respectfully Submitted,  
B. Reyes-Lua