

APPROVED

# Vida Charter School

## Minutes

### Board Meeting

---

#### **Date and Time**

Monday July 28, 2025 at 6:30 PM

#### **Location**

120 E Broadway Gettysburg, PA 17325

---

We had 2 executive sessions, one on July 21st, 2025 for legal matters and one today for real estate matters.

---

#### **Trustees Present**

J. Burmistrova, P. Diaz-Parga (remote), P. Miller, T. Arias (remote)

#### **Trustees Absent**

B. Reyes-Lua, S. Luque

#### **Ex Officio Members Present**

C. Miller

#### **Non Voting Members Present**

C. Miller

---

### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

P. Diaz-Parga called a meeting of the board of trustees of Vida Charter School to order on Monday Jul 28, 2025 at 6:32 PM.

#### **C. Approve Minutes**

J. Burmistrova made a motion to approve the minutes from Board Meeting on 06-23-25.

P. Miller seconded the motion.  
The board **VOTED** unanimously to approve the motion.

## II. Executive Director Report

### A. Executive Director Monthly Report

Christine went over her Executive Director report.

## III. Charter Annual Report

### A. Charter Annual Report

P. Miller made a motion to approve the Charter Annual report for 2024-2025 school year.  
T. Arias seconded the motion.  
Christine went over the Charter Annual Report for the 2024-2025 school year that will be submitted online July 29, 2025.  
The board **VOTED** unanimously to approve the motion.

## IV. Finance

### A. Monthly Financials

J. Burmistrova made a motion to approve the monthly financials from June 2025.  
P. Miller seconded the motion.  
The board **VOTED** unanimously to approve the motion.

#### Roll Call

B. Reyes-Lua Absent  
P. Miller Aye  
J. Burmistrova Aye  
S. Luque Absent  
T. Arias Aye  
P. Diaz-Parga Aye

### B. Contract Approval

P. Miller made a motion to approve the Phoenix Counseling Services, LLC.  
P. Diaz-Parga seconded the motion.  
The board **VOTED** unanimously to approve the motion.

#### Roll Call

T. Arias Aye  
P. Diaz-Parga Aye  
B. Reyes-Lua Absent  
P. Miller Aye  
J. Burmistrova Abstain  
S. Luque Absent

## **V. Governance**

### **A. Board Member Appointment**

### **B. Board member Community Elections**

### **C. Board Resolution**

P. Miller made a motion to pass the resolutions to discontinue the inclusion of signatory lines on Board policies.

J. Burmistrova seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VI. Policy Review and Approval**

### **A. Policy Update**

We discussed section F in the policy and decided that we need more clarity on that section and that we will hold off on voting until next month.

## **VII. Other Business**

### **A. Personnel Report**

J. Burmistrova made a motion to approve the Personnel Report and Speech and Language Pathologist (K-6) job description.

P. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VIII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:56 PM.

Respectfully Submitted,

P. Diaz-Parga