

# Vida Charter School

## Minutes

### Board Meeting

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#### Date and Time

Monday July 28, 2025 at 6:30 PM

#### Location

120 E Broadway Gettysburg, PA 17325

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We had 2 executive sessions, one on July 21st, 2025 for legal matters and one today for real estate matters.

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#### Trustees Present

J. Burmistrova, P. Diaz-Parga (remote), P. Miller, T. Arias (remote)

#### Trustees Absent

B. Reyes-Lua, S. Luque

#### Ex Officio Members Present

C. Miller

#### Non Voting Members Present

C. Miller

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

P. Diaz-Parga called a meeting of the board of trustees of Vida Charter School to order on Monday Jul 28, 2025 at 6:32 PM.

#### C. Approve Minutes

J. Burmistrova made a motion to approve the minutes from Board Meeting on 06-23-25.

P. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Executive Director Report

### A. Executive Director Monthly Report

Christine went over her Executive Director report.

## III. Charter Annual Report

### A. Charter Annual Report

P. Miller made a motion to approve the Charter Annual report for 2024-2025 school year.

T. Arias seconded the motion.

Christine went over the Charter Annual Report for the 2024-2025 school year that will be submitted online July 29, 2025.

The board **VOTED** unanimously to approve the motion.

## IV. Finance

### A. Monthly Financials

J. Burmistrova made a motion to approve the monthly financials from June 2025.

P. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

B. Reyes-Lua Absent

J. Burmistrova Aye

P. Diaz-Parga Aye

S. Luque Absent

T. Arias Aye

P. Miller Aye

### B. Contract Approval

P. Miller made a motion to approve the Phoenix Counseling Services, LLC.

P. Diaz-Parga seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

J. Burmistrova Abstain

B. Reyes-Lua Absent

P. Diaz-Parga Aye

S. Luque Absent

T. Arias Aye

P. Miller Aye

## **V. Governance**

### **A. Board Member Appointment**

### **B. Board member Community Elections**

### **C. Board Resolution**

P. Miller made a motion to pass the resolutions to discontinue the inclusion of signatory lines on Board policies.

J. Burmistrova seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VI. Policy Review and Approval**

### **A. Policy Update**

We discussed section F in the policy and decided that we need more clarity on that section and that we will hold off on voting until next month.

## **VII. Other Business**

### **A. Personnel Report**

J. Burmistrova made a motion to approve the Personnel Report and Speech and Language Pathologist (K–6) job description.

P. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VIII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:56 PM.

Respectfully Submitted,

P. Diaz-Parga