

# Vida Charter School

## Minutes

### Finance Committee Meeting

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**Date and Time**

Monday October 20, 2025 at 3:30 PM

**Location**

120 E Broadway Gettysburg, PA 17325

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**Committee Members Present**

J. George (remote), J. Lewis (remote)

**Committee Members Absent**

J. Burmistrova

**Guests Present**

C. Miller (remote), K. Byron, Kevin Corcoran (remote)

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**I. Opening Items****A. Record Attendance****B. Call the Meeting to Order**

J. George called a meeting of the Finance Committee of Vida Charter School to order on Monday Oct 20, 2025 at 3:31 PM.

**C. Approve Minutes**

Joselyn suggested that we add Kevin Corcoran as a guest for the September 15 finance committee meeting.

J. Lewis made a motion to approve the minutes from Finance Committee Meeting on 09-15-25.

J. George seconded the motion.

Approval with the addition of Kevin Corcoran as a guest.

The committee **VOTED** to approve the motion.

## **II. Financials**

### **A. Monthly Financial Reports**

Christi asked Kevin for guidance concerning the audit committee meeting and how to use that time if the official audit is not complete. Kevin suggested that we invite the auditors to the November meeting even if the report is not finished.

J. Lewis made a motion to Approve the Monthly Financial reports from September 2025.

J. George seconded the motion.

Kevin presented the September Monthly financials.

The committee **VOTED** to approve the motion.

## **III. Contract Approval**

### **A. Ghost Writer**

The contract was amended to remove the Limitation of Liability

J. George made a motion to Approve the Ghost Writer Contract for Full Board Review and Approval.

J. Lewis seconded the motion.

The committee **VOTED** to approve the motion.

### **B. Contract Community Benefits Real Estate**

J. George made a motion to Approve the Contract for Full Board Review and Approval.

J. Lewis seconded the motion.

The committee **VOTED** to approve the motion.

### **C. Statement of Work, Doug Legore Media**

Dr. Miller presented the Statement of Work from Doug Legore media to record, edit and produce video segments for the Vida website and advertising campaigns.

## **IV. Other Business**

### **A. Strategic Plan Updates**

Dr. Miller presented the Strategic Plan updates.

## **V. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:17 PM.

Respectfully Submitted,

J. George