

# Vida Charter School

## Minutes

### Board Meeting

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#### Date and Time

Monday May 19, 2025 at 6:30 PM

#### Location

120 E. Broadway Gettysburg, PA 17325

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We had an Executive Session beforehand to discuss personnel and finance matters.

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#### Trustees Present

B. Reyes-Lua (remote), J. Burmistrova (remote), L. Rice, P. Miller, V. Fonseca (remote)

#### Trustees Absent

P. Diaz-Parga, S. Luque, T. Arias

#### Ex Officio Members Present

C. Miller, M. Turner (remote)

#### Non Voting Members Present

C. Miller, M. Turner (remote)

#### Guests Present

E. Nashelsky

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### I. Opening Items

#### A. Record Attendance

B. Melissa Turner arrived at approximately 6:55pm and Elana Nashelsky left at 7:00pm.

#### C. Call the Meeting to Order

B. Reyes-Lua called a meeting of the board of trustees of Vida Charter School to order on Monday May 19, 2025 at 6:36 PM.

#### **D. Approve Minutes**

V. Fonseca made a motion to approve the minutes from April 2025 Board Meeting on 04-28-25.

P. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **II. Executive Director Report**

#### **A. Executive Director Monthly Report**

Reviewed Ghost Writer's report.

Christine reviewed her report. She went over the reunion which had 92+ attendees, which was a huge success.

### **III. Academic Excellence**

#### **A. Flexible Instructional Day Application**

P. Miller made a motion to approve the Flexible Instructional Day Application.

L. Rice seconded the motion.

Flexible instructional days, in other words remote instruction, to open up the possibility in extraordinarily bad weather.

Elana reviewed the application to PDE.

The board **VOTED** unanimously to approve the motion.

### **IV. Finance**

#### **A. Monthly Financials**

L. Rice made a motion to approve the monthly financials from April 2025.

V. Fonseca seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

J. Burmistrova Aye

L. Rice Aye

B. Reyes-Lua Aye

P. Miller Aye

V. Fonseca Aye

P. Diaz-Parga Absent

S. Luque Absent

T. Arias Absent

#### **B.**

### **Draft Budget for discussion**

L. Rice made a motion to move forward with the proposed budget for 2025-26 fiscal year.

B. Reyes-Lua seconded the motion.

Tentative to approving the medical insurance.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

J. Burmistrova	Aye
S. Luque	Absent
L. Rice	Aye
T. Arias	Absent
P. Diaz-Parga	Absent
B. Reyes-Lua	Aye
P. Miller	Aye
V. Fonseca	Aye

### **C. Contract Approval**

L. Rice made a motion to approve the Jacoby transportation.

P. Miller seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

P. Miller	Aye
P. Diaz-Parga	Absent
J. Burmistrova	Aye
S. Luque	Absent
T. Arias	Absent
L. Rice	Aye
V. Fonseca	Aye
B. Reyes-Lua	Aye

### **D. Approve Custodian Addendum**

J. Burmistrova made a motion to approve the addendum for Elite Custodial.

B. Reyes-Lua seconded the motion.

Melissa mentioned that Elite Custodial has been doing an amazing job.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

P. Miller	Aye
B. Reyes-Lua	Aye
T. Arias	Absent
S. Luque	Absent
P. Diaz-Parga	Absent
L. Rice	Aye
J. Burmistrova	Aye
V. Fonseca	Aye

## **E. Approve Medical Insurance Policy**

L. Rice made a motion to approve the Medical Insurance Policy - Capital BlueCross.

P. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **Roll Call**

S. Luque Absent

T. Arias Absent

P. Diaz-Parga Absent

B. Reyes-Lua Aye

V. Fonseca Aye

L. Rice Aye

P. Miller Aye

J. Burmistrova Aye

## **F. Liability Insurance**

L. Rice made a motion to approve liability insurance.

B. Reyes-Lua seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **Roll Call**

V. Fonseca Aye

J. Burmistrova Aye

P. Miller Aye

T. Arias Absent

P. Diaz-Parga Absent

B. Reyes-Lua Aye

S. Luque Absent

L. Rice Aye

## **V. School Safety**

### **A. Annual School Safety Report**

Melissa went over the Vida Annual School Safety report that will be submitted to PDE.

## **VI. Audit Committee**

### **A. Annual Audit timeline**

Leighton went over the Audit committee meeting dates.

## **VII. Governance**

### **A. Board Member Recruitment**

Need to finalize board member interests for those continuing terms. Active board member recruitment and engagement is underway.

## **VIII. Other Business**

### **A. Personnel Report**

B. Reyes-Lua made a motion to approve personnel report to include a resignation and current and anticipated vacancies.

P. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

P. Diaz-Parga Absent

J. Burmistrova Aye

L. Rice Aye

B. Reyes-Lua Aye

P. Miller Aye

T. Arias Absent

V. Fonseca Aye

S. Luque Absent

## **IX. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,

B. Reyes-Lua