

# Vida Charter School

## Minutes

### Board Meeting

---

#### Date and Time

Monday April 28, 2025 at 6:30 PM

#### Location

120 E. Broadway Gettysburg, PA 17325

No executive session was held.

---

#### Trustees Present

B. Reyes-Lua (remote), J. Burmistrova, L. Rice, P. Diaz-Parga, P. Miller, T. Arias (remote), V. Fonseca (remote)

#### Trustees Absent

S. Luque

#### Trustees who arrived after the meeting opened

L. Rice

#### Ex Officio Members Present

C. Miller

#### Non Voting Members Present

C. Miller

#### Guests Present

Analay Blanco (remote), Claudia Vera-Lua (remote), E. Nashelsky

---

### I. Opening Items

#### A. Record Attendance

L. Rice arrived at 6:38 PM.

## **B. Call the Meeting to Order**

B. Reyes-Lua called a meeting of the board of trustees of Vida Charter School to order on Monday Apr 28, 2025 at 6:34 PM.

## **C. Approve Minutes**

J. Burmistrova made a motion to approve the minutes from Board Meeting on 03-24-25.

P. Diaz-Parga seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Executive Director Report**

### **A. Executive Director Monthly Report**

Christine went over the Ghost Writer report including promoting our first ever alumni event, Friday evening May 16th at the school from 5pm-7pm.

Christine also went over her executive director report including starting PSSA testing and upcoming events.

## **III. Academic Excellence**

### **A. Approve new job description**

V. Fonseca made a motion to approve the job description for Student Support Specialist position pending budget approval.

B. Reyes-Lua seconded the motion.

Elana reviewed the Student Support Specialist job title.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

S. Luque        Absent

J. Burmistrova   Aye

V. Fonseca       Aye

L. Rice           Aye

B. Reyes-Lua    Aye

T. Arias          Aye

P. Diaz-Parga   Aye

P. Miller         Aye

## **IV. Finance**

### **A. Monthly Financials**

L. Rice made a motion to approve the March financials.

V. Fonseca seconded the motion.

Leighton reviewed the monthly financials through March 2025.  
We reviewed the new law from Act 55 to have an audit committee  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

S. Luque	Absent
P. Miller	Aye
V. Fonseca	Aye
J. Burmistrova	Aye
P. Diaz-Parga	Aye
B. Reyes-Lua	Aye
L. Rice	Aye
T. Arias	Aye

**B. Contract Approval**

L. Rice made a motion to approve the Quality proposal.  
J. Burmistrova seconded the motion.  
We discussed the Quality proposal. A benefit of Quality's proposal is that staff will have to plug in a code to print which will help decrease waste.  
The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Burmistrova	Aye
L. Rice	Aye
T. Arias	Aye
P. Diaz-Parga	Aye
S. Luque	Absent
V. Fonseca	Aye
B. Reyes-Lua	Aye
P. Miller	Aye

**C. Draft Budget for discussion**

We discussed a preliminary budget.

**V. Governance**

**A. Policy Approvals**

L. Rice made a motion to approve the Right to Know policy, policy 140 and rescind policy 140a.  
P. Miller seconded the motion.  
The board **VOTED** unanimously to approve the motion.  
V. Fonseca made a motion to to approve policy 419 Purchases budgeted.  
P. Diaz-Parga seconded the motion.  
The board **VOTED** unanimously to approve the motion.

## **VI. Other Business**

### **A. Approve Board Meeting Dates 2025-2026**

P. Miller made a motion to approve the Board Meeting Dates 2025-2026.

L. Rice seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:13 PM.

Respectfully Submitted,

B. Reyes-Lua