

# Vida Charter School

# **Minutes**

# **Board Meeting**

## **Date and Time**

Monday October 28, 2024 at 6:30 PM

#### Location

120 E. Broadway Gettysburg, PA 17325

An executive session was held from 5:40pm - 6:41pm to discuss personnel and financial matters.

## **Trustees Present**

B. Reyes-Lua (remote), J. Burmistrova, L. Rice (remote), P. Diaz-Parga, P. Miller, T. Arias (remote), V. Fonseca (remote)

#### **Trustees Absent**

None

## **Ex Officio Members Present**

C. Miller

## **Non Voting Members Present**

C. Miller

# I. Opening Items

### A. Record Attendance

## B. Call the Meeting to Order

B. Reyes-Lua called a meeting of the board of trustees of Vida Charter School to order on Monday Oct 28, 2024 at 6:41 PM.

# C. Approve September 2024 Minutes

- P. Miller made a motion to approve the minutes from September 2024 Board Meeting on 09-23-24.
- P. Diaz-Parga seconded the motion.

Christine Miller attended the meeting but is not listed and we need to update.

The board **VOTED** unanimously to approve the motion.

## **II. Executive Director Report**

# A. Monthly Report

- John Joyce came to Vida and read a book.
- Donations for walkathon were over \$500. Money will go to risers in gym.
- 5 + 6 the graders assessments
- · Conferences (in person or zoom) for families
- Next week is Giving Spree
- Christine did a talk at the Biglerville Library
- 21st Century Community Learning Center has begun, 20 students attending. We can accommodate double but waiting to be fully staffed.
- We went over the enrollment, one less student than last month.

#### III. Academic Excellence

## A. Schoolwide Annual goals update

- 3 goals discussed with an update provided:
  - 1 public facing presentation (video linked with presentation from one class)
  - Writing in journal (excerpts from journals provided)
  - · Math concepts (Eureka Math) and apply to real-world

#### IV. Finance

## A. Monthly Financials

- · Update of financials provided
- Legislative updates from PDE were shared
- L. Rice made a motion to Approve the September financial report.
- P. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

- P. Diaz-Parga Aye
- T. Arias Aye
- B. Reyes-Lua Aye
- P. Miller Aye
- V. Fonseca Aye

#### **Roll Call**

- J. Burmistrova Aye
- L. Rice Aye

## **B.** Approval of Contracts

- Spectrum VOIP Formal Proposal discussed
- Elite Proposal discussed and tabled for next month
- L. Rice made a motion to Approve the Spectrum VOIP contract.
- J. Burmistrova seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

T. Arias Aye

V. Fonseca Aye

L. Rice Ave

P. Miller Aye

J. Burmistrova Aye

P. Diaz-Parga Aye

B. Reyes-Lua Aye

## C. Ghost Writer Marketing Plan and Monthly Report

ED will follow up with Ghost Writer to address Board questions. Motion tabled for November,

#### V. Governance

## A. Strategic Planning update

ED will engage committees for updates on Strategic Plan.

## VI. Personnel Report

## A. October Personnel Report

- P. Miller made a motion to approve approve October's Personnel Report.
- P. Diaz-Parga seconded the motion.

Due to a potential conflict of interest, Brenda Reyes-Lua is abstaining from this vote.

The board **VOTED** to approve the motion.

### Roll Call

V. Fonseca Aye

P. Diaz-Parga Aye

T. Arias Aye

B. Reyes-Lua Abstain

P. Miller Aye

#### Roll Call

- J. Burmistrova Aye
- L. Rice Aye

## VII. Other Business

## A. Executive Director Annual Goals

ED presented her goals to the board. Discussion will be held next board meeting.

# VIII. Closing Items

# A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:25 PM.

Respectfully Submitted,

J. Burmistrova