

APPROVED

# Vida Charter School

## Minutes

### Board Meeting

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**Date and Time**

Monday October 28, 2024 at 6:30 PM

**Location**

120 E. Broadway Gettysburg, PA 17325

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An executive session was held from 5:40pm - 6:41pm to discuss personnel and financial matters.

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**Trustees Present**

B. Reyes-Lua (remote), J. Burmistrova, L. Rice (remote), P. Diaz-Parga, P. Miller, T. Arias (remote), V. Fonseca (remote)

**Trustees Absent**

None

**Ex Officio Members Present**

C. Miller

**Non Voting Members Present**

C. Miller

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**I. Opening Items****A. Record Attendance****B. Call the Meeting to Order**

B. Reyes-Lua called a meeting of the board of trustees of Vida Charter School to order on Monday Oct 28, 2024 at 6:41 PM.

**C. Approve September 2024 Minutes**

P. Miller made a motion to approve the minutes from September 2024 Board Meeting on 09-23-24.

P. Diaz-Parga seconded the motion.

Christine Miller attended the meeting but is not listed and we need to update.

The board **VOTED** unanimously to approve the motion.

## **II. Executive Director Report**

### **A. Monthly Report**

- John Joyce came to Vida and read a book.
- Donations for walkathon were over \$500. Money will go to risers in gym.
- 5 + 6 the graders assessments
- Conferences (in person or zoom) for families
- Next week is Giving Spree
- Christine did a talk at the Biglerville Library
- 21st Century Community Learning Center has begun, 20 students attending. We can accommodate double but waiting to be fully staffed.
- We went over the enrollment, one less student than last month.

## **III. Academic Excellence**

### **A. Schoolwide Annual goals update**

- 3 goals discussed with an update provided:
  - 1 public facing presentation (video linked with presentation from one class)
  - Writing in journal (excerpts from journals provided)
  - Math concepts (Eureka Math) and apply to real-world

## **IV. Finance**

### **A. Monthly Financials**

- Update of financials provided
- Legislative updates from PDE were shared

L. Rice made a motion to Approve the September financial report.

P. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **Roll Call**

P. Diaz-Parga Aye

L. Rice Aye

B. Reyes-Lua Aye

T. Arias Aye

V. Fonseca Aye

**Roll Call**

P. Miller      Aye  
J. Burmistrova Aye

**B. Approval of Contracts**

- Spectrum VOIP Formal Proposal discussed
- Elite Proposal discussed and tabled for next month

L. Rice made a motion to Approve the Spectrum VOIP contract.

J. Burmistrova seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

P. Miller      Aye  
P. Diaz-Parga Aye  
J. Burmistrova Aye  
L. Rice      Aye  
T. Arias      Aye  
V. Fonseca   Aye  
B. Reyes-Lua Aye

**C. Ghost Writer Marketing Plan and Monthly Report**

ED will follow up with Ghost Writer to address Board questions. Motion tabled for November,

**V. Governance**

**A. Strategic Planning update**

ED will engage committees for updates on Strategic Plan.

**VI. Personnel Report**

**A. October Personnel Report**

P. Miller made a motion to approve October's Personnel Report.

P. Diaz-Parga seconded the motion.

Due to a potential conflict of interest, Brenda Reyes-Lua is abstaining from this vote.

The board **VOTED** to approve the motion.

**Roll Call**

T. Arias      Aye  
B. Reyes-Lua Abstain  
J. Burmistrova Aye  
P. Miller      Aye  
L. Rice      Aye

**Roll Call**

P. Diaz-Parga Aye  
V. Fonseca Aye

**VII. Other Business**

**A. Executive Director Annual Goals**

ED presented her goals to the board. Discussion will be held next board meeting.

**VIII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:25 PM.

Respectfully Submitted,  
J. Burmistrova