

# Vida Charter School

## Minutes

### Board Meeting

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#### Date and Time

Monday September 23, 2024 at 6:30 PM

#### Location

120 E. Broadway Gettysburg, PA 17325

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Did not hold an Executive Session.

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#### Trustees Present

B. Reyes-Lua, J. Burmistrova, L. Rice (remote), P. Diaz-Parga, P. Miller, T. Arias (remote), V. Fonseca

#### Trustees Absent

*None*

#### Trustees who arrived after the meeting opened

P. Miller

#### Ex Officio Members Present

C. Miller

#### Non Voting Members Present

C. Miller

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### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

B. Reyes-Lua called a meeting of the board of trustees of Vida Charter School to order on Monday Sep 23, 2024 at 6:37 PM.

### C. Approve August 2024 Minutes

J. Burmistrova made a motion to approve the minutes from Board Meeting on 08-26-24.

P. Diaz-Parga seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Executive Director Report

### A. Monthly Report

- Vida encourages Board, families, alumni and staff to volunteer for tabling at community events.
- Mediation Services of Adams County is supporting Coffee with Directors and connecting with staff.
- Encourages support for Giving Spree
- PCCD grants targeted for mental health resources and building security equipment.
- 21CCLC will begin October 2 with afterschool programming
- Have seen increase in enrollment

P. Miller arrived at 6:45 PM.

## III. Academic Excellence

### A. Annual schoolwide goals

Reviewed goals.

## IV. Finance

### A. Approval of Contracts

P. Miller made a motion to approve a continuance of MOU for Ghost Writer (Package A).

V. Fonseca seconded the motion.

Will review service to sustain at Package A or transition to Package B.

Board will seek a monthly update of service from Ghost Writer.

Clear goals for Board to review transition towards Package B.

The board **VOTED** unanimously to approve the motion.

#### Roll Call

L. Rice           Aye

V. Fonseca       Aye

B. Reyes-Lua    Aye

P. Diaz-Parga   Aye

P. Miller           Aye

### **Roll Call**

T. Arias Aye

J. Burmistrova Aye

P. Miller made a motion to approve Elite Shine Crew \$475 day rate for custodial services.

J. Burmistrova seconded the motion.

Vida to communicate with Elite Shine Crew to write a finalized contract to bring to final review for Board in October with determined day rate.

The board **VOTED** unanimously to approve the motion.

### **Roll Call**

J. Burmistrova Aye

L. Rice Aye

P. Diaz-Parga Aye

B. Reyes-Lua Aye

V. Fonseca Aye

T. Arias Aye

P. Miller Aye

Discussion on Scribbles Proposal for document storage and record keeping. Additional cost would be added for scanning of documents.

## **B. Monthly Financials**

B. Reyes-Lua made a motion to approve September's monthly financials.

P. Diaz-Parga seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **Roll Call**

L. Rice Aye

B. Reyes-Lua Aye

P. Miller Aye

P. Diaz-Parga Aye

V. Fonseca Aye

T. Arias Aye

J. Burmistrova Aye

## **V. Governance**

### **A. Board Reorganization**

P. Miller made a motion to approve Julia Burmistrova as Secretary until a new Secretary is appointment.

V. Fonseca seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Reyes-Lua made a motion to approve Pedro Diaz-Parga as Vice President.

P. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B.**

### **Policy Approval**

V. Fonseca made a motion to approve Policy 905 (ADHD Medication Policy).

P. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Strategic Planning**

Additional information will be shared with Board and discussed in future Board meeting.

## **VI. Personnel Report**

### **A. September Personnel Report**

B. Reyes-Lua made a motion to approve September's Personnel Report to include new hire recommendations and resignation.

J. Burmistrova seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

T. Arias           Aye

B. Reyes-Lua   Aye

L. Rice           Aye

P. Diaz-Parga   Aye

V. Fonseca      Aye

P. Miller         Aye

J. Burmistrova   Aye

## **VII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:38 PM.

Respectfully Submitted,

B. Reyes-Lua