

APPROVED

Vida Charter School

Minutes

Board Meeting

Date and Time

Monday September 23, 2024 at 6:30 PM

Location

120 E. Broadway Gettysburg, PA 17325

Did not hold an Executive Session.

Trustees Present

B. Reyes-Lua, J. Burmistrova, L. Rice (remote), P. Diaz-Parga, P. Miller, T. Arias (remote), V. Fonseca

Trustees Absent

None

Trustees who arrived after the meeting opened

P. Miller

Ex Officio Members Present

C. Miller

Non Voting Members Present

C. Miller

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

B. Reyes-Lua called a meeting of the board of trustees of Vida Charter School to order on Monday Sep 23, 2024 at 6:37 PM.

C. Approve August 2024 Minutes

J. Burmistrova made a motion to approve the minutes from Board Meeting on 08-26-24.

P. Diaz-Parga seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Executive Director Report

A. Monthly Report

- Vida encourages Board, families, alumni and staff to volunteer for tabling at community events.
- Mediation Services of Adams County is supporting Coffee with Directors and connecting with staff.
- Encourages support for Giving Spree
- PCCD grants targeted for mental health resources and building security equipment.
- 21CCLC will begin October 2 with afterschool programming
- Have seen increase in enrollment

P. Miller arrived at 6:45 PM.

III. Academic Excellence

A. Annual schoolwide goals

Reviewed goals.

IV. Finance

A. Approval of Contracts

P. Miller made a motion to approve a continuance of MOU for Ghost Writer (Package A).

V. Fonseca seconded the motion.

Will review service to sustain at Package A or transition to Package B.

Board will seek a monthly update of service from Ghost Writer.

Clear goals for Board to review transition towards Package B.

The board **VOTED** unanimously to approve the motion.

Roll Call

T. Arias Aye

V. Fonseca Aye

J. Burmistrova Aye

L. Rice Aye

P. Miller Aye

Roll Call

B. Reyes-Lua Aye

P. Diaz-Parga Aye

P. Miller made a motion to approve Elite Shine Crew \$475 day rate for custodial services.

J. Burmistrova seconded the motion.

Vida to communicate with Elite Shine Crew to write a finalized contract to bring to final review for Board in October with determined day rate.

The board **VOTED** unanimously to approve the motion.

Roll Call

L. Rice Aye

P. Miller Aye

J. Burmistrova Aye

B. Reyes-Lua Aye

P. Diaz-Parga Aye

T. Arias Aye

V. Fonseca Aye

Discussion on Scribbles Proposal for document storage and record keeping. Additional cost would be added for scanning of documents.

B. Monthly Financials

B. Reyes-Lua made a motion to approve September's monthly financials.

P. Diaz-Parga seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

P. Diaz-Parga Aye

B. Reyes-Lua Aye

J. Burmistrova Aye

V. Fonseca Aye

L. Rice Aye

T. Arias Aye

P. Miller Aye

V. Governance

A. Board Reorganization

P. Miller made a motion to approve Julia Burmistrova as Secretary until a new Secretary is appointment.

V. Fonseca seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Reyes-Lua made a motion to approve Pedro Diaz-Parga as Vice President.

P. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

B.

Policy Approval

V. Fonseca made a motion to approve Policy 905 (ADHD Medication Policy).

P. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Strategic Planning

Additional information will be shared with Board and discussed in future Board meeting.

VI. Personnel Report

A. September Personnel Report

B. Reyes-Lua made a motion to approve September's Personnel Report to include new hire recommendations and resignation.

J. Burmistrova seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

L. Rice Aye

P. Diaz-Parga Aye

T. Arias Aye

V. Fonseca Aye

P. Miller Aye

J. Burmistrova Aye

B. Reyes-Lua Aye

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:38 PM.

Respectfully Submitted,

B. Reyes-Lua