

APPROVED

# Vida Charter School

## Minutes

### Board Meeting

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#### **Date and Time**

Monday July 22, 2024 at 6:30 PM

#### **Location**

120 E. Broadway Gettysburg, PA 17325

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An executive session was held between 6:06 PM and 6:32 PM to discuss a personnel matter.

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#### **Trustees Present**

B. Reyes-Lua, J. Burmistrova, L. Rice, P. Diaz-Parga, P. Miller, V. Fonseca

#### **Trustees Absent**

J. Lewis, S. Luque, T. Arias

#### **Ex Officio Members Present**

C. Miller (remote), M. Turner

#### **Non Voting Members Present**

C. Miller (remote), M. Turner

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Call the Meeting to Order**

B. Reyes-Lua called a meeting of the board of trustees of Vida Charter School to order on Monday Jul 22, 2024 at 6:33 PM.

#### **C. Approve June 2024 Minutes**

V. Fonseca made a motion to approve the minutes from Board Meeting on 06-24-24.

B. Reyes-Lua seconded the motion.

The board **VOTED** unanimously to approve the motion.

## II. Executive Director Report

### A. Monthly Report

Christie noted Melissa Turner's 10 year anniversary of service to Vida Charter School. We are working with Ghost Writer to pursue technology grant for student computers. The enrollment numbers represent loosing 2-3 students from the last report.

## III. Academic Excellence

### A. Updates from Academic Excellence Committee

Three teaching staff returned from professional development conference excited and ready to share with other teachers. Vida has been identified as a TSI. This is a result of our high number of ESL learners not meeting testing proficiency. The board reviewed performance for this group of students to help put PSSA data in context.

## IV. Finance

### A. Monthly Financials

L. Rice made a motion to approve the monthly financial report.  
J. Burmistrova seconded the motion.  
PDE 363 was sent to GASD providing notice that we will use the alternative calculation for the Gettysburg funding rate.  
The board **VOTED** unanimously to approve the motion.

#### Roll Call

J. Lewis	Absent
P. Miller	Aye
J. Burmistrova	Aye
T. Arias	Absent
V. Fonseca	Aye
B. Reyes-Lua	Aye
L. Rice	Aye
P. Diaz-Parga	Aye
S. Luque	Absent

### B. MOU with Vida EA/ESP

P. Miller made a motion to approve the MOU with Vida EA/ESP.  
P. Diaz-Parga seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

B. Reyes-Lua Aye  
T. Arias Absent  
P. Diaz-Parga Aye  
L. Rice Aye  
J. Lewis Absent  
P. Miller Aye  
V. Fonseca Abstain  
S. Luque Absent  
J. Burmistrova Aye

**V. Governance**

**A. Strategic Planning**

The draft strategic plan was emailed to the board.

**B. First Read of New and Updated Medical Policies**

The board reviewed state required health policies. Many of the existing policies need to be updated. This will be brought for vote next month.

**VI. Personnel Report**

**A. July Personnel Report**

B. Reyes-Lua made a motion to approve the July personnel report to improve new hires, resignations and the draft job description for the Substitute Instructional Assistant.

V. Fonseca seconded the motion.

Discussed the draft substitute instructional assistant job description.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

T. Arias Absent  
P. Diaz-Parga Aye  
J. Lewis Absent  
P. Miller Aye  
S. Luque Absent  
V. Fonseca Aye  
B. Reyes-Lua Aye  
J. Burmistrova Aye  
L. Rice Aye

**VII. Other Business**

**A. Charter Annual Report**

P. Diaz-Parga made a motion to approve the charter annual report.

P. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Burmistrova	Aye
P. Diaz-Parga	Aye
B. Reyes-Lua	Aye
J. Lewis	Absent
L. Rice	Aye
S. Luque	Absent
T. Arias	Absent
V. Fonseca	Aye
P. Miller	Aye

**VIII. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:20 PM.

Respectfully Submitted,  
B. Reyes-Lua