APPROVED

Vida Charter School

Minutes

Board Meeting

Date and Time
Monday June 24, 2024 at 6:30 PM

Location
120 E. Broadway
Gettysburg, PA 17325

Trustees Present
B. Reyes-Lua, J. Burmistrova, L. Rice, P. Diaz-Parga, P. Miller, S. Luque (remote), V. Fonseca

Trustees Absent
J. Lewis, T. Arias

Ex Officio Members Present
M. Turner (remote)

Guests Present
E. Nashelsky

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

B. Reyes-Lua called a meeting of the board of trustees of Vida Charter School to order on Monday Jun 24, 2024 at 6:37 PM.

C. Approve May 2024 Minutes

P. Miller made a motion to approve the minutes from Board Meeting on 05-20-24.
V. Fonseca seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

J. Lewis Absent

T. Arias Absent

II. Executive Director Report

A. Monthly Report

Elana Nashelsky reported the following updates during the meeting:

1. The 21st Century CCLC program is scheduled to commence in August.
2. An application has been submitted for the ACCF Giving Spree. The participants for this event will be announced on July 11th.
3. There is a Summer Internship opportunity at CPS/Vida Garden.
4. We have observed an increase in volunteerism among Vida alumni.
5. As for enrollment and re-enrollment, we have so far registered 254 students for the 2024-2025 academic year.

III. Academic Excellence

A. Updates from Academic Excellence Committee

Elana Nashelsky shared the following updates on Academic Excellence:
There has been a marked improvement in both discipline and language skills among the students.
The Board raised multiple questions about the math results. They observed a discrepancy in performance levels from Kindergarten to second grade and then from third to sixth grade, primarily due to differences in testing methods.
Additional data from the Math assessment will be available in the coming days.
Elana Nashelsky also emphasized that there has been a significant increase in biliteracy among the students

B. Staff Satisfaction Survey

Will be discussed in the next meeting.

IV. Finance

A. Monthly Financials

Leighton presents the Monthly financials.

L. Rice made a motion to Approve the financial reports.

B. Reyes-Lua seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

S. Luque	Aye
J. Burmistrova	Aye
P. Diaz-Parga	Aye
B. Reyes-Lua	Aye
P. Miller	Aye
V. Fonseca	Aye
J. Lewis	Absent
T. Arias	Absent
L. Rice	Aye

B. MOU with Vida EA/ESP

Leighton Rice presented the Memorandum of Understanding (MOU) with Vida EA/ESP during the meeting. He confirmed that this revised MOU has been approved by the union, following a revision by the solicitor.
L. Rice made a motion to Approve the Health Reimbursement Account MOU.
P. Miller seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

P. Miller	Aye
L. Rice	Aye
J. Lewis	Absent
P. Diaz-Parga	Aye
T. Arias	Absent
V. Fonseca	Aye
J. Burmistrova	Aye
B. Reyes-Lua	Aye
S. Luque	Aye

C. 2024-25 Budget Draft

Leighton Rice explained the draft budget for the 2024/2025 fiscal year during the meeting. He noted that it includes a rise in the health insurance premium due to changes in several factors, including pricing adjustments.
The board reviewed in detail the budget.
P. Miller made a motion to Approve the Budget Draft.
V. Fonseca seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Lewis	Absent
B. Reyes-Lua	Aye
T. Arias	Absent

D. Student Information System Quotes

Melissa Turner shared that they have tested a new software, eService Synergy SIS. She noted that its price is on the lower side compared to other options they have tried. She also mentioned that we can expect its implementation by September.
L. Rice made a motion to Approve the Contract for the eService Synergy software with CSIU.
S. Luque seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

P. Miller	Aye
J. Burmistrova	Aye
P. Diaz-Parga	Aye
B. Reyes-Lua	Aye
T. Arias	Absent
L. Rice	Aye
S. Luque	Aye
J. Lewis	Absent
V. Fonseca	Aye

E. Liability Insurance

In the meeting’s opening remarks, Melissa advocates for the continuation of our partnership with Zenith Insurance, citing their exceptional service as the primary reason. She advises against proceeding with Guide1. She elaborates on her stance by providing specific instances and examples drawn from our experiences with these insurance providers.
L. Rice made a motion to Acquisition of Zenith Insurance.
P. Miller seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

P. Miller	Aye
L. Rice	Aye
S. Luque	Aye
T. Arias	Absent
J. Lewis	Absent
J. Burmistrova	Aye
P. Diaz-Parga	Aye
B. Reyes-Lua	Aye
V. Fonseca	Aye

F. COVID sick days for non-CBA employees

Leighton discusses the Memorandum of Understanding (MOU) pertaining to the benefits for CBA employees. The board deliberates on the possibility of extending these identical benefits to non-CBA employees. The Board decided to move it to next month.

V. Governance

A. Strategic Planning

Christie has held two meetings with Jesse, during which a preliminary Strategic Plan and a Call to Action were presented to the Governance team. Additionally, Jesse and Kevin from Charter Choices have prepared a 5-year budget plan, tailored to align with the Strategic Plan's objectives, which will be circulated shortly.
The Governance team is set to provide their feedback and suggested modifications on the Plan and Call to Action to Christie by Friday, 6/28. These revisions will then be forwarded to Jesse. The finalized plan is scheduled to be presented by Jesse at the board meeting in August. Furthermore, Jesse will develop and distribute a resource that can be used to give our families an overview in August.
We will continue discussing these matters in our next meeting

B. PDE Retal reimbursement returning forms 2023-24

B. Reyes-Lua made a motion to amend the meeting agenda to add the Rental Reimbursement vote required by PDE.
J. Burmistrova seconded the motion.
The Board approves the submission of the rental reimbursement forms for the 2023-2024 SY to the PA Department of Education when the forms become available.

The board **VOTED** unanimously to approve the motion.

Roll Call

J. Lewis Absent
T. Arias Absent

P. Miller made a motion to Approve the PA Department of Education 2023-2024 Rental Reimbursement forms.
P. Diaz-Parga seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Burmistrova Aye
P. Diaz-Parga Aye
L. Rice Aye
V. Fonseca Aye
B. Reyes-Lua Aye
P. Miller Aye
J. Lewis Absent
S. Luque Aye
T. Arias Absent

VI. Personnel Report

A. June Personnel Report

Elana addresses the recent resignations that have occurred, which involve a number of teachers and the school nurse. However, she provides reassurance that, despite these departures, we anticipate that there will be no shortage of teachers at the commencement of the new academic year.
B. Reyes-Lua made a motion to Approve the Personnel report.
S. Luque seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

T. Arias	Absent
L. Rice	Aye
P. Miller	Aye
J. Burmistrova	Aye
S. Luque	Aye
P. Diaz-Parga	Aye
V. Fonseca	Aye
J. Lewis	Absent
B. Reyes-Lua	Aye

VII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
B. Reyes-Lua