APPROVED

Vida Charter School

Minutes

Board Meeting

Date and Time
Monday May 20, 2024 at 6:30 PM

Location
120 E. Broadway
Gettysburg, PA 17325

The Board held an Executive Session from 5:37pm to 6:33pm to discuss professional development and personnel matters.

Trustees Present
B. Reyes-Lua, J. Burmistrova (remote), J. Lewis (remote), L. Rice (remote), P. Diaz-Parga (remote), P. Miller (remote), S. Luque (remote), T. Arias (remote), V. Fonseca

Trustees Absent
None

Trustees who arrived after the meeting opened
L. Rice

Trustees who left before the meeting adjourned
J. Lewis

Ex Officio Members Present
C. Miller, M. Turner (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

B. Reyes-Lua called a meeting of the board of trustees of Vida Charter School to order on Monday May 20, 2024 at 6:38 PM.

C. Approve April 2024 Minutes

S. Luque made a motion to approve the minutes from Board Meeting on 04-22-24.
J. Lewis seconded the motion.
The board **VOTED** unanimously to approve the motion.

II. School Safety

A. Presentation of the Annual School Safety Report

Melissa Turner presented the Annual School Safety Report, highlighting our strong relationship with both the Gettysburg Police and Cumberland Police Department. Melissa explained our ongoing efforts in developing emergency plans, evacuation procedures, and reunification strategies.

J. Lewis made a motion to Approve the Annual School Safety Report.
P. Miller seconded the motion.
The board **VOTED** unanimously to approve the motion.
L. Rice arrived at 6:50 PM.

III. Executive Director Report

A. Monthly Report

- Christine Miller highlighted various achievements at Vida Charter School and celebrated the high school graduation of some of our students alums.
- Field day will be held on Tuesday, May 21and host the students vs staff soccer match.
- Friday, May 24th will be the graduation parade for both K and 6th grades.

IV. Academic Excellence

A. Updates from Academic Excellence Committee

Joselyn explained that they reviewed preliminary data reports and that they are analyzing the staff satisfaction survey.

V. Finance

A. Monthly Financials

Leighton updates on the financial report.
VIda is still waiting for the Gettysburg funding rate, hoping for a favorable outcome.

B. Reyes-Lua made a motion to Approve MONTHYL FINANCIALS.
P. Miller seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

V. Fonseca	Aye
J. Lewis	Aye
T. Arias	Aye
B. Reyes-Lua	Aye
S. Luque	Aye
P. Diaz-Parga	Aye
J. Burmistrova	Aye
L. Rice	Aye
P. Miller	Aye

B. MOU with Vida EA/ESP

Leighton provides details about the fresh MOU with Vida EA
J. Lewis made a motion to Approve the MOU.
P. Miller seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Burmistrova	Aye
S. Luque	Aye
P. Miller	Aye
P. Diaz-Parga	Aye
V. Fonseca	Aye
L. Rice	Aye
B. Reyes-Lua	Aye
J. Lewis	Aye
T. Arias	Aye

C. 2024-25 Budget Draft

The Board open the discussion regarding the 2024-25 Budget Draft.

The Board still has a month to discuss the Budget, it has to be approved by June.

D. Student Information System Quotes

Christine M. and Melissa T. outline the issues with the various Student Information Systems. We're deliberating on three options:
PowerSchool
FACTS Proposal for Vida Charter School

Alma Proposal

Melissa advocates to the Board for acquiring PowerSchool services.
After discussion, the Board opts to delay the decision for a month.
B. Reyes-Lua made a motion to Postpone the decision for a month,.
L. Rice seconded the motion.
The board **VOTED** unanimously to approve the motion.
J. Lewis left at 8:25 PM.

E. Renewal of Health Insurance

Leighton clarifies that the financial team has assessed Mitch Harris' four options.

L. Rice made a motion to Renew the Capital BlueCross, Alternate 1 Plan ASO PPO 2000/0/30 Rx 0.
V. Fonseca seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

B. Reyes-Lua	Aye
V. Fonseca	Aye
T. Arias	Abstain
P. Miller	Abstain
P. Diaz-Parga	Aye
S. Luque	Aye
J. Burmistrova	Aye
L. Rice	Aye
J. Lewis	Absent

F. Transportation Contract

Melissa explains the services provided by Jacoby Transportation, Inc. to Vida.

Melissa explains Vida´s needs to renew Jacoby´s services for the coming year.
L. Rice made a motion to Renew the contract with Jacoby Transportation.
P. Miller seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

B. Reyes-Lua	Aye
S. Luque	Aye
L. Rice	Aye
T. Arias	Abstain
P. Miller	Aye
V. Fonseca	Aye
J. Lewis	Aye

Roll Call

J. Burmistrova Aye
P. Diaz-Parga Aye

G. Custodial Contract

Discussion about Custodian Contract.

Leighton explains that the best option is Ames Janitorial Service, starting in the coming school year.
P. Miller made a motion to Adopt the contract with Ames.
S. Luque seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

P. Diaz-Parga Aye
B. Reyes-Lua Aye
J. Burmistrova Aye
S. Luque Aye
T. Arias Aye
V. Fonseca Abstain
L. Rice Aye
P. Miller Aye
J. Lewis Aye

VI. Governance

A. Onboarding of new Trustees

- The Board discussed the process for onboarding new members.
- It was noted that Boardontrack and Act 55 training will be utilized for this purpose.
- Act 55 training for new Board members, will take place in July.

B. Strategic Planning

Christine Miller provided an overview of the development process for the strategic planning initiative. Christine emphasized the importance of stakeholder engagement and data analysis in formulating effective strategies.

VII. Personnel Report

A. May Personnel Report

- Christine Miller, in her update, addressed the staffing requirements for Vida School.
- It was noted that the school needs to recruit two additional teachers and one nurse to fulfill operational needs.
- C. Miller also discussed potential candidates currently under consideration by the school.

B. Reyes-Lua made a motion to Approve Personnel Report.
V. Fonseca seconded the motion.
The board **VOTED** unanimously to approve the motion.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:36 PM.

Respectfully Submitted,
B. Reyes-Lua