APPROVED

Vida Charter School

Minutes

Board Meeting

Date and Time
Monday January 22, 2024 at 6:30 PM

Location
120 E. Broadway
Gettysburg, PA 17325

Trustees Present
B. Reyes-Lua, J. Lewis (remote), L. Rice, P. Miller, S. Luque (remote), V. Fonseca

Trustees Absent
T. Arias

Trustees who arrived after the meeting opened
L. Rice

Ex Officio Members Present
C. Miller

Guests Present
Julia Yates, Madeline Yates, Matt Lowe, Megan Benka-Coker, Rachel Farbman

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

B. Reyes-Lua called a meeting of the board of trustees of Vida Charter School to order on Monday Jan 22, 2024 at 6:36 PM.

C.

Approve December 2023 Minutes

P. Miller made a motion to approve the minutes from Board Meeting on 12-18-23.
J. Lewis seconded the motion.
The board **VOTED** unanimously to approve the motion.
L. Rice arrived at 6:42 PM.

II. Public Comment

A. Requests to the Board

Members of the community attended the meeting and would like to bring to the attention of the board a request to expand the school through 8th grade, add a gifted program and expand transportation services to the Carlisle area.

III. Partnership Presentation

A. Gettysburg College Partnership

Megan Benka-Coker, Assistant Professor at Gettysburg College and Rachel Farbman, current Gettysburg College student, spoke to their work with Vida's 4th graders during Fall Semester 2023. The focus of this new collaboration revolved around air pollution and citizenship science.

IV. Executive Director Report

A. Monthly Report

Christine Miller presents the Executive Director report:

- Happy School Directors' Recognition Month
- Enrollment/Re-enrollment started; with 8 new kindergarten applications.
- State Charter School Rally on Tues. Jan 23 with board member presence.

V. Academic Excellence

A. Academic Excellence update

Joselyn Lewis delivers an Academic Excellence Update, highlighting positive Staff Satisfaction Survey results. Emphasis is placed on monitoring teacher workload and ensuring a sustainable work-life balance.

VI. Finance

A. Monthly Financials

Leighton Rice made a presentation online in which he covered Monthly financials, Annual Audit

Leighton presented and explained the Financial Summary during the meeting. Additionally, Leighton highlighted potential liabilities associated with the current retirement system.
Furthermore, Leighton shared pertinent information regarding the current status of the school's accounts, offering an overview of the financial landscape.
L. Rice made a motion to pass the monthly financials.
P. Miller seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Lewis	Aye
V. Fonseca	Aye
S. Luque	Aye
B. Reyes-Lua	Aye
P. Miller	Aye
T. Arias	Absent
L. Rice	Aye

B. Annual Audit

J. Lewis made a motion to Approve annual audit.
S. Luque seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

B. Reyes-Lua	Aye
T. Arias	Absent
V. Fonseca	Aye
J. Lewis	Aye
P. Miller	Aye
L. Rice	Aye
S. Luque	Aye

C. Billboard advertising discussion

Christine initiated the discussion on the feasibility of implementing Billboard advertising. The Board engaged in a conversation about the optimal approach to reach the Spanish-speaking community. Additionally, the Board deliberated on determining the most suitable location for the Billboard.

D. MOU School Counselor

The Board deliberates on approving the Memorandum of Understanding (MOU) for the school counselor. The proposed adjustment involves reducing the counselor's hours by 8 per week to facilitate her pursuit of certification.

V. Fonseca made a motion to Approve the MOU for the school counselor.
J. Lewis seconded the motion.
The board **VOTED** to approve the motion.

Roll Call	
B. Reyes-Lua	Aye
J. Lewis	Aye
T. Arias	Absent
P. Miller	Abstain
S. Luque	Aye
L. Rice	Aye
V. Fonseca	Aye

E. Board On Track renewal

Sergio Luque and Leighton Rice provide an explanation supporting the financial recommendation to approve the renewal of Board On Track.
L. Rice made a motion to approve the renewal of Board on track.
J. Lewis seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call	
L. Rice	Aye
S. Luque	Aye
P. Miller	Aye
J. Lewis	Aye
B. Reyes-Lua	Aye
T. Arias	Absent
V. Fonseca	Aye

VII. Governance

A. Policy Update

Christine Miller explains the update of the Students Experiencing Homelessness Policy (856)

J. Lewis made a motion to Approve Students Experiencing Homelessness Policy (856).
S. Luque seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Board Member Recruitment Discussion

Joselyn Lewis explains that the committee is in the process of creating new literature to attract new board members. With several vacant positions, the Board needs to establish new rules for handling potential candidates. This may include considerations such as the possibility of having a translator or interpreter for one of the candidates.

C.

Strategic Planning

Christine Miller explains that the Board can expect an updated proposal from Charter Choices soon, following the approval vote last month. The discussion shifts towards identifying potential dates for the upcoming meeting to review the proposal.

VIII. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:14 PM.

Respectfully Submitted,
B. Reyes-Lua

Documents used during the meeting

- 01_2024_ED_Monthly_Report.docx
- Vida_Charter_School_Dec_2023_Teacher_Survey_-_Encuesta_de_Maestros_de_la_Escuela_Vida_Cha_rter.pdf
- Financial Summary_JAN 2024 Finance Committee.docx
- Vida Financials as of December 31 2023.pdf
- Vida Charter School Financial Statements (1).pdf
- MOU School Counselor.docx
- BoardOnTrack - Vida Charter School - Renewal 2024-2025 (1).pdf
- 856.PolicyHomelessStudent.docx
- 856 Students Experiencing Homelessness (Spanish).docx
- Vida CS Strat Plan Proposal 2023-24 v2.pdf