APPROVED

# Vida Charter School

# Minutes

## Board Meeting

**Date and Time**
Monday December 18, 2023 at 6:30 PM

**Location**
120 E. Broadway
Gettysburg, PA 17325

**Trustees Present**
J. Lewis (remote), L. Rice, P. Miller (remote), T. Arias (remote), V. Fonseca (remote)

**Trustees Absent**
B. Reyes-Lua, S. Luque

**Trustees who arrived after the meeting opened**
L. Rice

**Ex Officio Members Present**
C. Miller

### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

J. Lewis called a meeting of the board of trustees of Vida Charter School to order on Monday Dec 18, 2023 at 6:36 PM.

#### C. Approve November 2023 Minutes

V. Fonseca made a motion to approve the minutes from Board Meeting on 11-27-23.
P. Miller seconded the motion.
The board **VOTED** to approve the motion.

## II. Executive Director Report

### A. Monthly Report

Christine Miller delivered the Executive Director's monthly report highlighting:
- the giving spree results
- December Fine Arts Night
- our Charter Renewal meeting with GASD
- enrollment for 2024-25 begins in January
- opportunity for board members to join Charter School Rally on Jan 23
- enrollment changes this month

L. Rice arrived.

### B. Personnel Report

C.Miller talked through the monthly personnel report with particular focus on the new Math Specialist position.
T. Arias made a motion to Approve the monthly personnel report.
V. Fonseca seconded the motion.
The board **VOTED** to approve the motion.

| **Roll Call** | |
|---|---|
| P. Miller | Aye |
| B. Reyes-Lua | Absent |
| S. Luque | Absent |
| T. Arias | Aye |
| J. Lewis | Aye |
| V. Fonseca | Aye |
| L. Rice | Aye |

## III. Academic Excellence

### A. Academic Excellence update

J. Lewis shared that the Academic Excellence committee is beginning to review the data from the mid-year Staff Satisfaction survey. The committee will continue to look at this in January and share out more in January.

## IV. Finance

### A. Monthly Financials

Leighton Rice delivered an overview of the Monthly Financials, providing a detailed account of the financial status. He highlighted the most significant changes in the financials which is:
- change in enrollment
- lack of funding rate clarity from 3 biggest districts

Other discussion items included:
- Finance is discussing approach to any unusual cases in terms of the loyalty bonuses for staff this year.
- Ways to handle lack of information on funding rates including advice from auditor
- Receipt of rough draft of audit and plans to bring final audit in January
L. Rice made a motion to Approve the monthly financial report.
J. Lewis seconded the motion.
The board **VOTED** to approve the motion.

| **Roll Call** | |
|---|---|
| S. Luque | Absent |
| B. Reyes-Lua | Absent |
| P. Miller | Aye |
| V. Fonseca | Aye |
| L. Rice | Aye |
| T. Arias | Aye |
| J. Lewis | Aye |

## V. Governance

### A. Board member resignation

Paul Miller raised the need to accept Noe Oberholtzer-Hess's resignation from the board.
P. Miller made a motion to Accept Noe's resignation.
L. Rice seconded the motion.
The board **VOTED** to approve the motion.

### B. Board Member Recruitment Discussion

P. Miller discussed Governance committee's discussion of board member recruitment and our ability to function in dual language board meeting approaches.

### C. Strategic Planning

Paul Miller and Christie Miller raised the need for strategic planning process.
- Christie shared ideas and questions she gets about the future direction of the school and how to prioritize what gets attention and how we proceed. Timing is good at this strong and stable moment in the school to look at future planning.
- Paul shared out from his conversation with Jesse Bean to gain clarity about Charter Choices facilitation proposal.

Governance asks the board to consider pursuing the facilitation proposal by Jesse Bean at Charter Choices.
J. Lewis made a motion to Accept the proposal for Charter Choice for strategic planning facilitation.
V. Fonseca seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

| | |
|---|---|
| V. Fonseca | Aye |
| P. Miller | Aye |
| T. Arias | Aye |
| B. Reyes-Lua | Absent |
| J. Lewis | Aye |
| L. Rice | Aye |
| S. Luque | Absent |

## VI. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:42 PM.

Respectfully Submitted,
J. Lewis