APPROVED

Vida Charter School

Minutes

Board Meeting

Date and Time
Monday November 27, 2023 at 6:30 PM

Location
120 E. Broadway
Gettysburg, PA 17325

Trustees Present
B. Reyes-Lua, J. Lewis (remote), L. Rice (remote), P. Miller, S. Luque (remote), T. Arias (remote), V. Fonseca

Trustees Absent
N. Oberholtzer Hess

Trustees who arrived after the meeting opened
L. Rice, T. Arias

Ex Officio Members Present
C. Miller

I. Opening Items

A. Record Attendance

The Board conducted an executive session from 5:35pm to 6:36 pm to review Board development matters.

B. Call the Meeting to Order

B. Reyes-Lua called a meeting of the board of trustees of Vida Charter School to order on Monday Nov 27, 2023 at 6:38 PM.

C. Approve October 2023 Minutes

V. Fonseca made a motion to approve the minutes from Board Meeting on 10-23-23.
S. Luque seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

T. Arias	Absent
B. Reyes-Lua	Aye
N. Oberholtzer Hess	Absent
L. Rice	Absent
J. Lewis	Aye
S. Luque	Aye
V. Fonseca	Aye
P. Miller	Aye

II. Executive Director Report

A. Monthly Report

Christine Miller delivered the Executive Director Report, highlighting the following key points:
Charter Renewal meeting on 12/11
21st Century Community Learning Center grant
1st Grade service learning projects
Alumni newsletter
School Nurse CALM study
Superintendent Letter of Eligibility
Current enrollment for 2023-24
L. Rice arrived at 6:50 PM.

B. Personnel Report

Christine Miller provided an overview of the personnel situation.
J. Lewis made a motion to Approve Personnel Report.
P. Miller seconded the motion.
The board **VOTED** to approve the motion.

Roll Call

L. Rice	Aye
P. Miller	Aye
B. Reyes-Lua	Aye
S. Luque	Aye
N. Oberholtzer Hess	Absent
V. Fonseca	Aye

Roll Call

J. Lewis	Aye
T. Arias	Absent

T. Arias arrived at 7:02 PM.

III. Academic Excellence

A. Academic Excellence update

Brenda Reyes and Christine Miller jointly presented the Academic Excellence update, with Brenda providing detailed insights into the teachers' satisfaction survey. Additionally, Christine Miller introduced the 2023-2026 Vida Charter School Comprehensive Plan, which is slated for submission to the Pennsylvania Department of Education by November 30. In her presentation, Christine explained the accompanying documents:
TSI non-Title 1 Comprehensive Plan
Induction Plan (Chapter 49) _ 2023 - 2026 (1)
Professional Development Plan (Act 48) _ 2023 - 2026 (1)
These documents outline Vida's practices as part of the Vida Charter School Comprehensive Plan
S. Luque made a motion to approve the Vida Charter School Comprehensive Plan.
V. Fonseca seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

N. Oberholtzer Hess	Absent

IV. Finance

A. Monthly Financials

Leighton Rice delivered an overview of the Monthly Financials, providing a detailed account of the financial status. He highlighted the most significant changes in the financials, specifically addressing the following documents:
Vida Financials as of October 31, 2023
Financial Summary_NOV 2023 Finance Committee
Additionally, Leighton mentioned that an independent audit is currently in progress and is expected to be completed by the end of the year.
L. Rice made a motion to Approve the Monthly Financial report.
J. Lewis seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

T. Arias	Aye
L. Rice	Aye
B. Reyes-Lua	Aye
S. Luque	Aye

Roll Call

J. Lewis	Aye
N. Oberholtzer Hess	Absent
P. Miller	Aye
V. Fonseca	Aye

B. MOU Approval

Christine Miller offers an overview of the Memorandum of Understanding between the Vida Education Association and Support Professionals, and Vida Charter School.
P. Miller made a motion to Approve the MOU.
J. Lewis seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

N. Oberholtzer Hess	Absent
T. Arias	Aye
J. Lewis	Aye
B. Reyes-Lua	Aye
L. Rice	Aye
P. Miller	Aye
S. Luque	Aye
V. Fonseca	Aye

V. Governance

A. Vida Bylaws

Paul Miller presents the Vida Bylaws. As expressed in the document Vida_bylaws_revised 11-13-23.DOCX
J. Lewis made a motion to Approve the Vida Bylaws.
S. Luque seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

V. Fonseca	Aye
L. Rice	Aye
T. Arias	Aye
N. Oberholtzer Hess	Absent
P. Miller	Aye
J. Lewis	Aye
S. Luque	Aye
B. Reyes-Lua	Aye

B. Strategic Planning Proposal

Paul Miller presents the initial draft of the proposal for Strategic Planning and Board Facilitation for Vida Charter School.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:37 PM.

Respectfully Submitted,
B. Reyes-Lua