

# Vida Charter School

## Minutes

### Board Meeting

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#### Date and Time

Monday November 27, 2023 at 6:30 PM

#### Location

120 E. Broadway  
Gettysburg, PA 17325

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#### Trustees Present

B. Reyes-Lua, J. Lewis (remote), L. Rice (remote), P. Miller, S. Luque (remote), T. Arias (remote), V. Fonseca

#### Trustees Absent

N. Oberholtzer Hess

#### Trustees who arrived after the meeting opened

L. Rice, T. Arias

#### Ex Officio Members Present

C. Miller

#### Non Voting Members Present

C. Miller

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### I. Opening Items

#### A. Record Attendance

The Board conducted an executive session from 5:35pm to 6:36 pm to review Board development matters.

## **B. Call the Meeting to Order**

B. Reyes-Lua called a meeting of the board of trustees of Vida Charter School to order on Monday Nov 27, 2023 at 6:38 PM.

## **C. Approve October 2023 Minutes**

V. Fonseca made a motion to approve the minutes from Board Meeting on 10-23-23.

S. Luque seconded the motion.

The board **VOTED** to approve the motion.

### **Roll Call**

J. Lewis	Aye
V. Fonseca	Aye
N. Oberholtzer Hess	Absent
P. Miller	Aye
T. Arias	Absent
S. Luque	Aye
B. Reyes-Lua	Aye
L. Rice	Absent

## **II. Executive Director Report**

### **A. Monthly Report**

Christine Miller delivered the Executive Director Report, highlighting the following key points:

Charter Renewal meeting on 12/11

21st Century Community Learning Center grant

1st Grade service learning projects

Alumni newsletter

School Nurse CALM study

Superintendent Letter of Eligibility

Current enrollment for 2023-24

L. Rice arrived at 6:50 PM.

### **B. Personnel Report**

Christine Miller provided an overview of the personnel situation.

J. Lewis made a motion to Approve Personnel Report.

P. Miller seconded the motion.

The board **VOTED** to approve the motion.

### **Roll Call**

T. Arias	Absent
B. Reyes-Lua	Aye
L. Rice	Aye

**Roll Call**

N. Oberholtzer Hess Absent

V. Fonseca Aye

J. Lewis Aye

P. Miller Aye

S. Luque Aye

T. Arias arrived at 7:02 PM.

**III. Academic Excellence**

**A. Academic Excellence update**

Brenda Reyes and Christine Miller jointly presented the Academic Excellence update, with Brenda providing detailed insights into the teachers' satisfaction survey. Additionally, Christine Miller introduced the 2023-2026 Vida Charter School Comprehensive Plan, which is slated for submission to the Pennsylvania Department of Education by November 30. In her presentation, Christine explained the accompanying documents:

TSI non-Title 1 Comprehensive Plan

Induction Plan (Chapter 49) \_ 2023 - 2026 (1)

Professional Development Plan (Act 48) \_ 2023 - 2026 (1)

These documents outline Vida's practices as part of the Vida Charter School Comprehensive Plan

S. Luque made a motion to approve the Vida Charter School Comprehensive Plan.

V. Fonseca seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

N. Oberholtzer Hess Absent

**IV. Finance**

**A. Monthly Financials**

Leighton Rice delivered an overview of the Monthly Financials, providing a detailed account of the financial status. He highlighted the most significant changes in the financials, specifically addressing the following documents:

Vida Financials as of October 31, 2023

Financial Summary\_NOV 2023 Finance Committee

Additionally, Leighton mentioned that an independent audit is currently in progress and is expected to be completed by the end of the year.

L. Rice made a motion to Approve the Monthly Financial report.

J. Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

T. Arias Aye

**Roll Call**

N. Oberholtzer Hess	Absent
V. Fonseca	Aye
L. Rice	Aye
J. Lewis	Aye
B. Reyes-Lua	Aye
P. Miller	Aye
S. Luque	Aye

**B. MOU Approval**

Christine Miller offers an overview of the Memorandum of Understanding between the Vida Education Association and Support Professionals, and Vida Charter School.

P. Miller made a motion to Approve the MOU.

J. Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

V. Fonseca	Aye
B. Reyes-Lua	Aye
L. Rice	Aye
P. Miller	Aye
S. Luque	Aye
N. Oberholtzer Hess	Absent
J. Lewis	Aye
T. Arias	Aye

**V. Governance**

**A. Vida Bylaws**

Paul Miller presents the Vida Bylaws. As expressed in the document Vida\_bylaws\_revised 11-13-23.DOCX

J. Lewis made a motion to Approve the Vida Bylaws.

S. Luque seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

J. Lewis	Aye
P. Miller	Aye
L. Rice	Aye
S. Luque	Aye
N. Oberholtzer Hess	Absent
V. Fonseca	Aye
B. Reyes-Lua	Aye
T. Arias	Aye

**B.**

## **Strategic Planning Proposal**

Paul Miller presents the initial draft of the proposal for Strategic Planning and Board Facilitation for Vida Charter School.

## **VI. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:37 PM.

Respectfully Submitted,

B. Reyes-Lua