APPROVED

# Vida Charter School

# Minutes

## Board Meeting

**Date and Time**
Monday October 23, 2023 at 6:30 PM

**Location**
120 E. Broadway
Gettysburg, PA 17325

**Trustees Present**
B. Reyes-Lua, J. Lewis (remote), L. Rice, P. Miller, S. Luque, V. Fonseca

**Trustees Absent**
N. Oberholtzer Hess, T. Arias

**Ex Officio Members Present**
C. Miller

**Guests Present**
Jason Officer

### I. Opening Items

#### A. Record Attendance

#### B. Call the Meeting to Order

B. Reyes-Lua called a meeting of the board of trustees of Vida Charter School to order on Monday Oct 23, 2023 at 6:45 PM.
An executive session was held to discuss personnel and professional development matters from 5:39pm-6:45pm.

#### C. Approve September 2023 Minutes

P. Miller made a motion to approve the minutes from Board Meeting on 09-25-23.
L. Rice seconded the motion.
Paul M. opens a discussion to include two corrections for minute approval:

- Adding comment of Executive Session held to discuss financial and professional development matters.
- Addition to the Governance section of Board officer roles and committee chairs:
  - President: Brenda Reyes-Lua
  - Vice President: Joselyn Lewis
  - Secretary: Sergio Luque
  - Treasurer: Leighton Rice
  - Academic Excellence Chair: Brenda Reyes-Lua
  - Governance Chair: Paul Miller
  - Finance Chair: Leighton Rice

The board **VOTED** unanimously to approve the motion.

## II. Public Comment

### A. Jason Officer from Innovation Academy opens a public comment.

Mr. Officer elucidates the necessity of establishing a new charter school catering to students in grades 7 through 12. He proceeds to outline the framework for implementing a blended learning approach.

After the presentation there is a Q&A forum.

## III. Executive Director Report

### A. Monthly Report

Christine Miller delivers the monthly report with the following key points:
1. Showcases Vida Charter School's participation and support at the Giving Spree event.
2. Provides information about the 6th-grade Camp, which occurred during the week of October 16th.
3. Christine M. addresses transportation-related concerns.
4. Offers updates on enrollment numbers.

### B. Personnel Report

During her presentation, Christine M. introduces the personnel report, which includes the submission of a resignation letter.
V. Fonseca made a motion to Pass the personnel report.

S. Luque seconded the motion.
The board **VOTED** unanimously to approve the motion.

## IV. Academic Excellence

### A. Academic Excellence update

Christine M. provides the latest updates on Academic Excellence, which involve the presentation of the 2023-2026 Vida Charter School Comprehensive Plan. This plan is set for approval and submission to the PDE (Pennsylvania Department of Education) in November. The presentation encompasses the key highlights of the Comprehensive Plan and also offers a detailed overview of the entire plan.

## V. Finance

### A. Monthly Financials

Leighton shares the financial documents:
"Vida Financials as of Sep 30, 2023.pdf"
"Financial Summary_Oct 2023 Finance Committee.pdf"
These documents are presented without any challenges or issues.
L. Rice made a motion to approve the financial reports.
P. Miller seconded the motion.
The board **VOTED** unanimously to approve the motion.

### B. Substitute Nurse Daily Rate

Vote to increase the daily rate of pay for Substitute School Nurse.

V. Fonseca made a motion to Approve the increase of the substitute nurse.
P. Miller seconded the motion.
The board **VOTED** unanimously to approve the motion.

### C. MOU Proposal

Christine M. presents the Memorandum of Understanding (MOU) between the Vida Education Association and Support Professionals/PSEA/NEA and the Vida Charter School.

## VI. Governance

### A. Volunteer Policy 200

Christine M. introduces the Volunteer Policy 200 for deliberation. The board is asked to vote on the approval of Volunteer Policy 200 and the concurrent rescission of policies 201 and 201A.

This updated policy, as previously discussed in past meetings, provides clarification regarding the requirement for submitting a negative Tuberculin (TB) test.
L. Rice made a motion to Approve the changes in the Volunteer Policy.
S. Luque seconded the motion.
The board **VOTED** to approve the motion.

| **Roll Call** | |
|---|---|
| S. Luque | Aye |
| J. Lewis | Aye |
| T. Arias | Absent |
| L. Rice | Aye |
| P. Miller | Aye |
| B. Reyes-Lua | Aye |
| N. Oberholtzer Hess | Absent |
| V. Fonseca | Abstain |

### B. Classified Personnel Benefits Policy

Christine presents the Classified Personnel Benefits Policy for a vote. The board is requested to vote on the approval of revisions to Policy 330 as outlined in the document "330 Classified Personnel Benefits Policy.docx."
P. Miller made a motion to Approve the Classified Personnel Benefits P.
V. Fonseca seconded the motion.
The board **VOTED** unanimously to approve the motion.

### C. Vida Bylaws

Christine M. presents the Vida Bylaws for review or discussion.
The Board decided to review this document for the next meeting.

## VII. Closing Items

### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,
P. Miller