# APROVED

# Vida Charter School

# **Minutes**

# **Board Meeting**

#### **Date and Time**

Monday September 25, 2023 at 6:30 PM

# Location

120 E. Broadway Gettysburg, PA 17325

#### **Trustees Present**

B. Reyes-Lua, J. Lewis, L. Rice, P. Miller, S. Luque (remote), V. Fonseca (remote)

#### **Trustees Absent**

N. Oberholtzer Hess, T. Arias

# Trustees who arrived after the meeting opened

S. Luque

# Trustees who left before the meeting adjourned

S. Luque

# **Ex Officio Members Present**

C. Miller

# **Non Voting Members Present**

C. Miller

# I. Opening Items

#### A. Record Attendance

The Board held an Executive meeting today from 5:30 PM to 6:31 PM.

B.

#### Call the Meeting to Order

B. Reyes-Lua called a meeting of the board of trustees of Vida Charter School to order on Monday Sep 25, 2023 at 6:37 PM.

## C. Approve August 2023 Minutes

During the last meeting, the Board discussed changes in the wording that would impact "Vida families" concept.

- V. Fonseca made a motion to approve the minutes from last session Board Meeting on 08-28-23.
- J. Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

# **II. Executive Director Report**

#### A. Monthly Report

Christine Miller provided an overview of the monthly report from the Executive Director, which included updates on several key areas:

**Gettysburg and Biglerville Activities:** Christine discussed the recent activities and initiatives in both Gettysburg and Biglerville. These may include community events, and other developments in these locations.

**New Student Enrollment:** She highlighted the increase in new student enrollments since they relocated to town.

**New Website:** Christine informed the group about the launch or progress of a new website. She discussed its features, extension, and how it benefits the school. Christine Miller also presents the Vida Charter School Comprehensive Plan 2023-2026

#### **B.** Personnel Report

Christine M. indicates that there will be 2 new teachers and a new nurse.

- J. Lewis made a motion to Approve personnel report.
- P. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

## III. Academic Excellence

# A. Academic Excellence update

Update on discussed school-wide goals.

#### IV. Finance

# A. Monthly Financials

Leighton presented the monthly financial results as of August 31st, 2023.

- S. Luque left at 7:11 PM.
- P. Miller made a motion to to approve monthly financials.
- V. Fonseca seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

S. Luque Absent
V. Fonseca Aye
P. Miller Aye
N. Oberholtzer Hess Absent
B. Reyes-Lua Aye
L. Rice Aye
T. Arias Absent
J. Lewis Aye

S. Luque arrived at 7:15 PM.

#### B. Admin & Classified Benefits Policies

The board reviewed and made revisions to the policies included in the "Administrative Leadership Benefits Policy - Draft Revisions" and the "Classified Personnel Benefits Policy - Draft Revisions."

- P. Miller made a motion to Approve the Benefits Policies 330 and 329.
- S. Luque seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### V. Governance

# A. Board Reorganization

Paul Miller expresses the need to Board Reorganization

- L. Rice made a motion to have an election election to appoint new Board Officers.
- P. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **B.** Quarterly Report

Christine Miller presents the Quarterly Report

- P. Miller made a motion to Approve to approve the Quarterly Report.
- S. Luque seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### C. Volunteer Policy 200

During the meeting, Christine Miller presented the updated version of Volunteer Policy 200. Additionally, she introduced a new document that serves as a guide for volunteers at Vida.

Victor Fonseca raised concerns about the requirement for volunteers to submit a Tuberculin (TB) test dated within three months before the start of volunteering, pointing out its potential negative impact. Subsequently, the Board engaged in a discussion on how to adjust this specific requirement in response to Victor's concerns.

## VI. Other Business

## A. Health & Safety Plan

The Board regularly reviews and revises the Health & Safety Plan, considering potential changes and updates to ensure the plan remains current and effective in promoting the well-being of the organization and its members.

B. Reyes-Lua made a motion to Approve the Health and safety plan.

The board decided to talk to the attorney and put this approval on hold.

J. Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **B.** Executive Director Annual Goals

Joselyn introduces the Executive Director Annual Goals

- J. Lewis made a motion to Approve the Executive Director Annual Goals 2023.
- P. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

# VII. Closing Items

# A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:58 PM.

Respectfully Submitted,

B. Reyes-Lua