

# Vida Charter School

## Minutes

### Board Meeting

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#### Date and Time

Monday September 25, 2023 at 6:30 PM

#### Location

120 E. Broadway  
Gettysburg, PA 17325

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#### Trustees Present

B. Reyes-Lua, J. Lewis, L. Rice, P. Miller, S. Luque (remote), V. Fonseca (remote)

#### Trustees Absent

N. Oberholtzer Hess, T. Arias

#### Trustees who arrived after the meeting opened

S. Luque

#### Trustees who left before the meeting adjourned

S. Luque

#### Ex Officio Members Present

C. Miller

#### Non Voting Members Present

C. Miller

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### I. Opening Items

#### A. Record Attendance

The Board held an Executive meeting today from 5:30 PM to 6:31 PM.

#### B.

### **Call the Meeting to Order**

B. Reyes-Lua called a meeting of the board of trustees of Vida Charter School to order on Monday Sep 25, 2023 at 6:37 PM.

### **C. Approve August 2023 Minutes**

During the last meeting, the Board discussed changes in the wording that would impact "Vida families" concept.

V. Fonseca made a motion to approve the minutes from last session Board Meeting on 08-28-23.

J. Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **II. Executive Director Report**

### **A. Monthly Report**

Christine Miller provided an overview of the monthly report from the Executive Director, which included updates on several key areas:

**Gettysburg and Biglerville Activities:** Christine discussed the recent activities and initiatives in both Gettysburg and Biglerville. These may include community events, and other developments in these locations.

**New Student Enrollment:** She highlighted the increase in new student enrollments since they relocated to town.

**New Website:** Christine informed the group about the launch or progress of a new website. She discussed its features, extension, and how it benefits the school.

Christine Miller also presents the Vida Charter School Comprehensive Plan 2023-2026

### **B. Personnel Report**

Christine M. indicates that there will be 2 new teachers and a new nurse.

J. Lewis made a motion to Approve personnel report.

P. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **III. Academic Excellence**

### **A. Academic Excellence update**

Update on discussed school-wide goals.

## **IV. Finance**

### **A. Monthly Financials**

Leighton presented the monthly financial results as of August 31st, 2023.

S. Luque left at 7:11 PM.

P. Miller made a motion to to approve monthly financials.

V. Fonseca seconded the motion.

The board **VOTED** to approve the motion.

#### **Roll Call**

S. Luque                      Absent

B. Reyes-Lua              Aye

P. Miller                      Aye

N. Oberholtzer Hess Absent

T. Arias                      Absent

J. Lewis                      Aye

L. Rice                      Aye

V. Fonseca                  Aye

S. Luque arrived at 7:15 PM.

### **B. Admin & Classified Benefits Policies**

The board reviewed and made revisions to the policies included in the "Administrative Leadership Benefits Policy - Draft Revisions" and the "Classified Personnel Benefits Policy - Draft Revisions."

P. Miller made a motion to Approve the Benefits Policies 330 and 329.

S. Luque seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **V. Governance**

### **A. Board Reorganization**

Paul Miller expresses the need to Board Reorganization

L. Rice made a motion to have an election election to appoint new Board Officers.

P. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Quarterly Report**

Christine Miller presents the Quarterly Report

P. Miller made a motion to Approve to approve the Quarterly Report.

S. Luque seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **C. Volunteer Policy 200**

During the meeting, Christine Miller presented the updated version of Volunteer Policy 200. Additionally, she introduced a new document that serves as a guide for volunteers at Vida.

Victor Fonseca raised concerns about the requirement for volunteers to submit a Tuberculin (TB) test dated within three months before the start of volunteering, pointing out its potential negative impact. Subsequently, the Board engaged in a discussion on how to adjust this specific requirement in response to Victor's concerns. The board decided to talk to the attorney and put this approval on hold.

## **VI. Other Business**

### **A. Health & Safety Plan**

The Board regularly reviews and revises the Health & Safety Plan, considering potential changes and updates to ensure the plan remains current and effective in promoting the well-being of the organization and its members.

B. Reyes-Lua made a motion to Approve the Health and safety plan.

J. Lewis seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **B. Executive Director Annual Goals**

Joselyn introduces the Executive Director Annual Goals

J. Lewis made a motion to Approve the Executive Director Annual Goals 2023.

P. Miller seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VII. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:58 PM.

Respectfully Submitted,

B. Reyes-Lua