

APPROVED

Vida Charter School

Minutes

Finance Committee Meeting

Date and Time

Monday May 15, 2023 at 3:30 PM

Location

120 E. Broadway
Gettysburg, PA 17325

Committee Members Present

L. Rice (remote), M. Hirsch (remote), M. Sandoe (remote), S. Luque (remote)

Committee Members Absent

None

Committee Members who arrived after the meeting opened

S. Luque

Committee Members who left before the meeting adjourned

M. Sandoe, S. Luque

Guests Present

C. Miller (remote), Kevin Corcoran (remote), M. Turner (remote), Mike Whisman (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

L. Rice called a meeting of the Finance Committee of Vida Charter School to order on Monday May 15, 2023 at 3:34 PM.

C. Approve Minutes

M. Sandoe made a motion to approve the minutes from Finance Committee Meeting on 04-17-23.

M. Hirsch seconded the motion.

The committee **VOTED** to approve the motion.

II. Financials

A. Monthly Reports

M. Hirsch made a motion to recommend the April financial reports to the full board for approval.

S. Luque seconded the motion.

The committee **VOTED** to approve the motion.

S. Luque arrived at 3:44 PM.

B. Charter Choices

C. CBA and Staff Salaries at Vida

M. Sandoe left at 4:06 PM.

D. 2023-2024 Vida Charter School Draft Budget

L. Rice made a motion to recommend the 2023-2024 proposed budget to the full board for approval (including modifications discussed during the 5/15 meeting).

S. Luque seconded the motion.

The committee **VOTED** to approve the motion.

III. Quotes and Contracts

A. Busing Renewal

M. Hirsch made a motion to recommend the Jacoby transportation renewal contract for approval by the full board.

S. Luque seconded the motion.

The committee **VOTED** to approve the motion.

B. Quote for Surveillance Cameras

Discussed the use of cameras and how they will be applied in better securing the school. Also discussed other security options.

C. Independent Auditor Quotes

Kevin presented proposals from two independent financial auditing firms and made a recommendation for the proposal from the less expensive firm, Hosack, Specht, Muetzel & Wood LLP. Finance committee agreed to pass the info on to the full board for consideration and approval.

D. Janitorial Service Agreement

Discussed our current services with Coverall. Melissa T. is exploring other options and proposals from other vendors. The current contract with Coverall will automatically renew in June if not canceled by then.

S. Luque left at 5:40 PM.

IV. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:55 PM.

Respectfully Submitted,
M. Hirsch