APPROVED

Vida Charter School

Minutes

Board Meeting

Date and Time
Monday April 25, 2016 at 6:30 PM

Location
Vida Charter School Gymnasium

Trustees Present
A. Kittelberger, C. Bowen, D. Marritz, J. Arnold, L. Leonard, M. Rosenberger, S. White

Trustees Absent
J. Brandauer, M. Novoa

Ex Officio Members Present
C. Maldonado

Guests Present
E. Kellett, K. Hewitt, M. Kittleberger, M. Moores

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

S. White called a meeting of the board of trustees of Vida Charter School to order on Monday Apr 25, 2016 at 6:39 PM.

C. Announcement of executive session

A. Kittleberger noted that the board held an executive session from 5:30 to 6:35 to discuss private/confidential matters.

D. Approve Minutes

C. Bowen made a motion to approve minutes from the special board meeting on 04-15-16 Special Board Meeting on 04-15-16.
D. Marritz seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Board Meeting Dates, 2016-17

M. Rosenberger made a motion to approve the 2016-17 board meeting dates as presented.
L. Leonard seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Public Comment

E. Kellett provided board with a letter outlining her comments.

G. Board Priorities Update

A. Kittleberger noted that the she and the board are united in focusing on children and their future opportunities and welfare. Under the tenure of C. Maldonado,Vida's children have continued to build their affinity with their home cultures and are learning across cultures and creating strong bi-cultural bonds with each other. To lay the foundation for this culture, Maldonado has focused on staff professional development in conjunction with additional student supports like the guidance counselor. Through Responsive Classroom, teachers and staff establishing procedures within the school to improve student behavior, learning, and confidence. Our next director needs to be an exceptional individual to continue the approach to education instituted by C. Maldonado.

II. Academic Excellence

A. Update from Academic Excellence Committee

M. Rosenberger reported that the Academic Excellence Committee is searching for a pre-school opportunity. L. Leonard noted that the pre-school budget must be free standing and can in no way use the funds received by our participating districts for the K-6 that Vida currently operates. The committee has created a 7-8th grade task force for exploring opportunities for possible expansion. The committee is looking into ways to participate in the middle school opportunities such a 6th grade camp.

B. Update on Reading Achievement at Vida

C. Maldonado summarized reading level data prepared by Maribel Gonzalez which shows: • Reading level proficiency in Spanish is lower than in English, especially in and after 3rd grade. • Data is being used for Response To Intervention. Most students with Low growth/ low achievement are being part of CT (cooperative team) for reading problems. • Every year, all students are improving their reading level. As a school, we are

trying to make sure that this increase matches the reading level expectations based on the students' grade level. • Low Spanish reading levels in higher grades may be the result of low Spanish fluency and comprehension. C. Maldondo also notes that nothing like this was in place prior to her tenure at Vida.

III. Finance

A. Approve March 2016 Financials

S. White made a motion to accept the March 2016 financials.
M. Rosenberger seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Finance meeting update

S. White indicated that the Finance Committee held their regular meeting on April 18, 2016 at 3:30. A number of individuals were present from the stakeholder community, including teachers/assistants who raised questions ranging from job security, explanation of benefits, attorney relationships with the board, bonus payment to executive director, budget issues and cost-cutting measures. L. Leonard noted that the increased tuition rates for 2015-16 result in a positive impact on the 2015-16 budget as well as the 2016-17 budget. It is anticipated that the Finance Committee will be presenting a balanced budget to the board in May. S. White noted that unpaid costs associated with the executive director search are not evident to the public when they review invoices for the costs associated with the current executive director search, i.e., board members' loss of work and subsequent income, numerous additional meetings, etc. Other topics of discussion: marketing opportunities and technology expenditures. Lynn Leonard recorded all comments and will work with administration to provide responses to questions.

C. Finance committee meeting dates for 2016-17

D. Marritz made a motion to approve the Finance Committee meeting dates being the first Monday of the month beginning at 3:30 for the 2016-17 academic year.
M. Rosenberger seconded the motion.
The board **VOTED** unanimously to approve the motion.

D. Budget Update

L. Leonard noted that the rates received for tuition for the 2015-16 were recently received and will be used for the 2016-17 budget. Charter Choices, our school accountant wishes that we be very conservative in our fiscal operations. By using the new tuition rates and conservative budget analysis, the Finance Committee expects to present a balanced budget to the board for approval in May. It was noted by D. Marritz that the good fiscal management of Vida receive the same attention as the misinformation reported recently. A. Kittleberger requested that L. Leonard create a press release announcing the positive budget outcome for the 2016-17 year and forward for publication. L. Leonard noted that

the executive director, C. Maldonado is doing a great job with 2015-16 expenditures and that Vida is in good financial shape.

E. Technology purchase for 2016-17

C. Maldonado reported that she wishes to purchase technology for the 3rd grade, which consist of chrome books, technology cart and a new computer for the new 3rd grade teacher, not to exceed $17,000.00. Although the purchase will be in the 2015-16 budget year, the payment in the 2016-17 budget. The purpose is to have the hardware available for use at the beginning of the next school year. L. Leonard noted that these funds can be allocated in the 2016-17 budget.
L. Leonard made a motion to approve the technology purchases of a classroom set of Acer Chrome Books, Technology cart, and 1 Mac Book Pro not to exceed $17,000.00.
J. Arnold seconded the motion.
The board **VOTED** to approve the motion.

IV. Governance

A. Governance Committee Update

D. Marritz reported on the Governance Committee meeting held on April 14, 2016 at 4:30. Topic of discussion were review of public protocol which is a simplified version and is posted on Vida webpage in both languages, reviewed election details, recruitment policy and Governance Committee membership. It was also noted that the former Governance Committee chair, Kathy Cunniffe-Pena left numerous excellent resources for the continued work of the committee. D. Marritz also noted a meeting on 4-22-16 in which 2 candidates expressed an interest in board service and represent different demographics of the existing board members.

B. Governance Committee Meeting Dates, 2016-17

C. Bowen noted that the Governance Committee meetings are scheduled to be the 4th Monday of the month from 4:30 to 5:30 with the exceptions being November and December.
D. Marritz made a motion to approve the proposed Governance Committee meeting schedule for the 2016-17 academic year, being the 4th Monday of the month from 4:40 to 5:30 with the exception of Nov. and Dec.
C. Bowen seconded the motion.
The board **VOTED** unanimously to approve the motion.

V. Other Business

A. Second Reading: Board of Trustees' Search Committee Policy

S. White made a motion to accept the Board of Trustees Search Committee Policy, effective immediately.
L. Leonard seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Second Reading: Vida Charter School Interview Committee Policy

C. Bowen made a motion to accept the Vida Charter School Interview Committee Policy effective immediately.
D. Marritz seconded the motion.
The board **VOTED** unanimously to approve the motion.

C. Second Reading: Revision to Hiring and Recruitment Policy 320

L. Leonard made a motion to accept the Revision to Hiring and Recruitment Policy 320, effective immediately.
J. Arnold seconded the motion.
The board **VOTED** to approve the motion.

D. Second Reading: Revisions to Purchases Budgeted Policy 419

L. Leonard made a motion to accept the revisions to the Purchases Budgeted Policy 419, effective immediately.
D. Marritz seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Second Reading: Right to Know Policy and supporting documents

D. Marritz made a motion to approve the Right to Know Policy and Supporting Documents, effective immediately.
C. Bowen seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. New Business

A. Marketing Options

Not discussed at this time.

VII. Closing Items

A. Final comments

It is noted that our next reguarly scheduled Board of Directors meeting will be May 23, 2016 at 6:30 with election in the lobby and will run all day with verification.
S. White made a motion to adjourn the meeting.
D. Marritz seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:53 PM.

Respectfully Submitted,
S. White