

APPROVED

# Vida Charter School

## Minutes

### Governance Committee Meeting

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#### **Date and Time**

Thursday March 17, 2016 at 4:30 PM

#### **Location**

Vida Charter School

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#### **Committee Members Present**

C. Maldonado

#### **Committee Members Absent**

D. Marritz

#### **Guests Present**

C. Bowen, J. Brandauer, Kathy Hewitt(ex officio), N. McGowan

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

C. Bowen called a meeting of the Governance Committee of Vida Charter School to order on Thursday Mar 17, 2016 at 4:35 PM.

#### **C. Approve Minutes**

C. Bowen made a motion to approve minutes from the Governance Committee Meeting on 02-25-16 Governance Committee Meeting on 02-25-16.

J. Brandauer seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **D. Public comment**

None were made.

## **II. Governance**

### **A. Update on existing board members**

The committee discussed impending changes in board membership.

Mauricio Novoa will not be able to continue his service following conclusion of his one-year term due to work obligations. Amanda Kittelberger is serving out her term as the board president (ending in August 2016); the board is presently investigating which board member(s) is/are able and willing to serve as the new president starting at the end of the August 2016 re-organization meeting.

### **B. Board member evaluation**

The committee briefly discussed the value of board member evaluations and gathered ideas on how this may be executed best. The possibility of bringing this to the full board was discussed.

K Hewitt suggested that resources may be found online. Statewide school board organizations often do not accept Charter schools and the services they provide can also be quite costly.

### **C. Recruitment plan**

With K Cunniffe-Pena's unfilled position and Mauricio Novoa leaving, Vida will fill two board positions.

Lynn Leonard is due for reappointment - The Governance committee needs to reach out to her officially.

Amanda Kittelberger's term as board president will end as scheduled in August. She will continue serving the board as a member.

Two candidates have recently expressed strong interest in board membership.

The committee discussed the importance of open and transparent elections and of recruiting a diverse, experience, and skilled pool of applicants. Strategies were discussed in order to achieve this.

The group discussed how elections and recruitment process would be publicized and the committee discussed various ways this could be done. An announcement was already made at the board meeting which will enter public minutes but other avenues (press, communication on Vida media) need to continue.

A discussion of potential board members followed with an agreement of various committee members to contact these individuals to consider committee or board service.

**D. Candidate interview**

A candidate was interviewed who had expressed interest in serving as a board member. Aspects of the interview covered personal, cultural, and professional experiences that would make the candidate a productive board member. Following conclusion of the interview, the candidate was informed he/she would be sent the three standard documents: BOT membership benefit list; BOT FAQs, and job description.

**III. Closing Items**

**A. End Meeting**

C. Bowen made a motion to adjourn the meeting.

J. Brandauer seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**B. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:50 PM.

Respectfully Submitted,

J. Brandauer