

**APPROVED**

# Vida Charter School

## Minutes

### Academic Excellence Committee Meeting

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#### **Date and Time**

Monday December 7, 2015 at 3:30 PM

#### **Location**

Eisenhower Bldg; Vida Charter School

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#### **Committee Members Present**

A. Kittelberger, C. Maldonado

#### **Committee Members Absent**

M. Novoa

#### **Guests Present**

Chloe Ruff-Miller, Eli - Gettysburg College student, James - Gettysburg College Student, Leah Kissik - Special Educ Specialist, M. Rosenberger, Nicole - Gettysburg College Student, Shelby - Gettysburg College Student

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

A. Kittelberger called a meeting of the Academic Excellence Committee of Vida Charter School to order on Monday Dec 7, 2015 at 3:30 PM.

#### **C. Approve minutes**

### **II. Academic Excellence**

#### **A. Report cards and quarterly reporting - HOLD for January**

#### **B. Reporting: data alignment with Common Core + PA Core. Update**

Gettysburg College students presented powerpoint discussing relationship between NWEA and PSSA. Student will return in January with report and plan to present to teachers, boards of directors, and parents/PTO.

### III. Other Business

#### A. SPED review and revision recommendations

Discussed upcoming 2016-17 cyclical monitoring. Vida will be able to request a month between Nov 2016-Apr 2017 to participate in monitoring. 10 students will be selected from past 3 years. Evaluators will include a parent advocate and two educators. Educators can be retired or present educators. Will occur for 2-3 days.

Policies will need to be updated for 2016. Parent training, public school enrollment, Surrogate parents, and Confidentiality policies will be created. General policy will be evaluated as to whether necessary. C. Maldonado will seek advice from school solicitor. C. Maldonado will identify a resource for policy revisions.

Parent trainings for IEPs must occur more than once a schoolyear. Suggestion from L.Kissick to do an online training/webinar that the parent would sign in to record attendance. A.Kittelberger discussed possibility of individual family trainings.

### IV. Closing Items

#### A. Next Steps - identify and assign

Report Card - quarterly update - school's academic excellence committee will meet on Dec 14th and provide committee with next steps and timeline of transition of lower grades to MMS.

In January 2016 meeting, C.Maldonado will report back on how to review Special Education Policies and procedures for compliance review,

#### B. Adjourn Meeting

A. Kittelberger made a motion to adjourn the meeting.

M. Rosenberger seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:15 PM.

Respectfully Submitted,  
M. Rosenberger