

# Vida Charter School

## Minutes

### Governance Committee Meeting

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#### Date and Time

Tuesday April 16, 2019 at 4:30 PM

#### Location

Vida Charter School

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#### Committee Members Present

J. Arnold, J. Brandauer, R. Rahman

#### Committee Members Absent

C. Miller

#### Committee Members who arrived after the meeting opened

R. Rahman

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

J. Arnold called a meeting of the Governance Committee of Vida Charter School to order on Tuesday Apr 16, 2019 at 4:33 PM.

#### C. Approve Minutes

J. Arnold made a motion to approve minutes from the Governance Committee Meeting on 03-19-19 Governance Committee Meeting on 03-19-19.

J. Brandauer seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### II. Governance

#### A. Review and update potential candidate file

R. Rahman arrived.

The committee discussed outreach to recruit future board members.

C. Miller provided an update on profiles and skill sets of future Vida board members.

The committee also discussed upcoming board election. J. Brandauer will reach out to legal counsel regarding board member term lengths.

#### **B. Review Quarterly Report**

The committee discussed amendments to the quarterly report draft including an update on board member elections and preparation for the fall board member training.

J. Brandauer made a motion to forward the amended quarterly report draft to the board for a vote.

R. Rahman seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### **C. Discuss upcoming board election**

The committee discussed the upcoming board election.

Vida staff will arrange the details of the election which will take place on the day of the May board meeting.

#### **D. Discuss 2019-20 board orientation**

The committee discussed the fall board member orientation. A proposed date is August 24th 2019.

C. Miller suggested formal assessment of board members to gauge value of the time investment. J. Brandauer suggested that a "State of the School" report by C. Miller would be desirable. The committee discussed whether the annual (fall) legal training ought to be held at another date.

C. Miller will contact external contributors to gauge availability.

The committee will re-visit this topic during the May meeting.

### **III. Closing Items**

#### **A. Adjourn Meeting**

J. Brandauer made a motion to adjourn the meeting.

R. Rahman seconded the motion.

The committee **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:16 PM.

Respectfully Submitted,  
J. Brandauer