

# Vida Charter School

## Minutes

### Board Meeting

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#### **Date and Time**

Monday December 17, 2018 at 6:30 PM

#### **Location**

Vida Charter School - Conference Room

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#### **Trustees Present**

C. Ruff, G. Murry, J. Arnold, J. Brandauer, M. Rosenberger, R. Rahman, S. Powell

#### **Trustees Absent**

D. Glass, Y. Gagliardi

#### **Ex Officio Members Present**

C. Miller, E. Nashelsky

#### **Non Voting Members Present**

C. Miller, E. Nashelsky

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

J. Brandauer called a meeting of the board of trustees of Vida Charter School to order on Monday Dec 17, 2018 at 6:33 PM.

#### **C. Announce executive session**

Executive session was held from 5:30 to 6:27 to discuss confidential legal matters

#### **D. Approve Minutes**

J. Brandauer made a motion to approve minutes from the Board Meeting on 11-27-18 Board Meeting on 11-27-18.

M. Rosenberger seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Call to Public**

No members of public attended the meeting

**F. Executive Director's report**

C. Miller provided the ED report. Items included Vida values, Survivors prevention education, college students working with ESL, and professional development on human rights education.

**G. Update on rechartering process**

C. Miller provided an update on the rechartering process and reported on a Feb 12 meeting with Dr. Sterner as well as a Feb 22 meeting to review district requirements with GASD.

**II. Governance**

**A. Board membership update**

J. Arnold reported that recruitment efforts are ongoing. There are several highly qualified board members that are interested in serving on the 19-20 Vida Board.

**B. Monthly update**

J. Arnold reported that Governance Committee is continuing their policy work and future board member recruitment/interviews.

**C. Policy # 701 - Assistive Technology - policy review**

J. Arnold made a motion to Approve Policy #701 Assistive technology policy review.

J. Brandauer seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Policy # 704 - Dispute resolution - Policy review**

The board discussed this policy and asked for some clarifications and definitions. This policy will be discussed again during the January board meeting.

**E. Policy # 711 - Evaluations, re-evaluations, independent evaluations**

The board discussed this policy and asked for some clarifications and definitions. This policy will be discussed again during the January board meeting.

### III. Academic Excellence

#### A. Staff survey

C. Ruff reported that the staff survey has been distributed among staff. There was a high number of responses. A report will be provided during the January board meeting.

#### B. Monthly update

S. Powell reported that the Language Allocation Plan was reviewed in the recent academic excellence committee meeting.

### IV. Finance

#### A. Approve November monthly Financials

M. Rosenberger made a motion to Approve the November financials.

R. Rahman seconded the motion.

The board **VOTED** unanimously to approve the motion.

##### Roll Call

J. Brandauer	Aye
Y. Gagliardi	Absent
M. Rosenberger	Aye
C. Ruff	Aye
S. Powell	Aye
G. Murry	Aye
J. Arnold	Aye
R. Rahman	Aye
D. Glass	Absent

#### B. Approve annual audit

G. Murry provided a brief overview over the annual audit. Final document should be ready to approve at January board meeting.

#### C. Monthly update

G. Murry reported that preliminary budgeting is ongoing. Finance committee is waiting for staff qualification profile in order to estimate HR cost next year.

Finance committee is also awaiting answer from Charter choices on audit items.

### V. Personnel

#### A. Personnel report

J. Brandauer made a motion to approve Personnel report.

J. Arnold seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B. Establish ED evaluation committee**

J. Brandauer made a motion to to establish executive director evaluation committee.

M. Rosenberger seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C. Update on ED annual evaluation**

M. Rosenberger made a motion to approve the executive director performance goals.

C. Ruff seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Approve Job Description**

J. Brandauer made a motion to approve job description for a Spanish Specialist.

C. Ruff seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VI. Closing Items**

**A. Call to public**

No public in attendance

**B. Adjourn Meeting**

M. Rosenberger made a motion to adjourn the meeting.

J. Arnold seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:30 PM.

Respectfully Submitted,

M. Rosenberger