

APPROVED

# Vida Charter School

## Minutes

### Finance Committee Meeting

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#### Date and Time

Monday November 19, 2018 at 3:30 PM

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#### Committee Members Present

C. Miller, D. Glass, E. Nashelsky, G. Murry

#### Committee Members Absent

M. Rosenberger

#### Guests Present

Kevin Corcoran, Melissa Turner

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### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

G. Murry called a meeting of the Finance Committee of Vida Charter School to order on Monday Nov 19, 2018 at 3:34 PM.

#### C. Approve Minutes

G. Murry made a motion to approve minutes from the Finance Committee Meeting on 10-15-18 Finance Committee Meeting on 10-15-18.

D. Glass seconded the motion.

The committee **VOTED** unanimously to approve the motion.

#### Roll Call

D. Glass           Aye

G. Murry           Aye

M. Rosenberger Absent

### II. Finance

**A. October Financials Review**

Positive fund balance for the year. Two expenditures are tracking towards higher than what is budgeted: legal fees and extending health care benefits. There have been some fluctuations in enrollment.

**B. Draft Audit Review**

Discussion of audit. Vida showing modestly positive at year end audit. We are awaiting full report, but no problems have appeared thus far.

**C. Presentation from Melissa Turner on Billing**

Discussion of cleaning contract and internet bill.

**D. Financial Procedures Manual**

**III. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 4:30 PM.

Respectfully Submitted,  
G. Murry