

# Vida Charter School

## Minutes

### Governance Committee Meeting

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**Date and Time**

Tuesday October 16, 2018 at 4:30 PM

**Location**

Vida Charter School Conference Room

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**Committee Members Present**

C. Miller, E. Nashelsky, J. Arnold, J. Brandauer, R. Rahman

**Committee Members Absent**

*None*

**Committee Members who left before the meeting adjourned**

R. Rahman

**Guests Present**

Kathy Hewitt

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

J. Arnold called a meeting of the Governance Committee of Vida Charter School to order on Tuesday Oct 16, 2018 at 4:32 PM.

**C. Approve Minutes**

J. Brandauer made a motion to approve minutes with the corrections discussed Governance Committee Meeting on 09-18-18.

J. Arnold seconded the motion.

The committee **VOTED** unanimously to approve the motion.

## **II. Governance**

### **A. Candidate Interview**

The committee interviewed a potential candidate for board service. Potential Board member list has been reviewed and updated.

### **B. Policy review - Student retention policy**

The committee discussed the student retention policy. C. Miller reported on comments made by the Vida Leadership Team.

As a follow-up, the Vida Admin office will provide a one-page summary that summarizes the policy concisely.

R. Rahman made a motion to forward the Attendance Policy to a board vote at the October board meeting.

J. Arnold seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### **C. Policy review - attendance policy**

R. Rahman left.

The committee discussed the attendance policy, focusing on changes that were made since the September board meeting.

J. Brandauer made a motion to forward the Attendance Policy to a board vote at the October board meeting.

E. Nashelsky seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### **D. Policy review - Admission of Students Through Lottery**

J. Brandauer made a motion to forward the Admission of Students through Lottery Process Policy to a board vote at the October board meeting.

R. Rahman seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### **E. 2018 Q1 quarterly report**

J. Brandauer made a motion to submit the Q1 quarterly report to a board vote at the October board meeting.

J. Arnold seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### **F. Annual Committee Goals**

J. Brandauer made a motion to approve the following 2018 committee goals and forward to a full board vote in the October board meeting: The Committee's goals for 2018-2019 are: 1. Review bylaws and policies as needed. 2. Implement continuity and clear work

flow in board membership recruitment process. 3. Recruit board members for upcoming elections and appointments. 4. Explore the use of annual assessments in running an efficient and effective board.

J. Arnold seconded the motion.

The committee **VOTED** unanimously to approve the motion.

### III. Closing Items

#### A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:00 PM.

Respectfully Submitted,

J. Arnold

J. Arnold made a motion to adjourn the meeting.

J. Brandauer seconded the motion.

The committee **VOTED** to approve the motion.