

Vida Charter School

Minutes

Board Meeting

Date and Time

Monday September 24, 2018 at 6:30 PM

Location

Vida Charter School - gymnasium

Trustees Present

D. Glass, G. Murry, J. Arnold, J. Brandauer, M. Rosenberger, S. Powell, Y. Gagliardi

Trustees Absent

None

Ex Officio Members Present

C. Miller, E. Nashelsky

Non Voting Members Present

C. Miller, E. Nashelsky

I. Opening Items**A. Record Attendance and Guests****B. Call the Meeting to Order**

J. Brandauer called a meeting of the board of trustees of Vida Charter School to order on Monday Sep 24, 2018 at 6:58 PM.

C. Announce executive session

J. Brandauer announced that legal training and executive session for confidential legal matters were held from 5:33 until 6:52 p.m.

Also, a board training retreat was held Sat. Sep 1 from 9 a.m. to 3 p.m.

D.

Approve Minutes

D. Glass made a motion to approve minutes from the August Board Meeting on 08-27-18 August Board Meeting on 08-27-18.

S. Powell seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Call to Public

No members of public were in attendance.

F. Executive Director's report

C. Miller provided her monthly update. Topics included:

- Past and upcoming professional development
- Back to school night
- Update on newly hired staff
- Leadership team and potluck

Lastly, Ms. Miller expressed her satisfaction with smooth collaboration within her leadership team.

II. Governance

A. Swearing in new board member

J. Brandauer made a motion to appoint Dr. Chloe Ruff as a board member.

M. Rosenberger seconded the motion.

The board **VOTED** unanimously to approve the motion.

B. Committee appointments

Academic Excellence committee will consist of Yeimi Gagliardi, Chloe Ruff, Sally Powell.
Governance committee will consist of Josef Brandauer, Jeanne Arnold, Rukhsana Rahmen.

Finance committee will consist of Greg Murry, Darren Glass, Melissa Rosenberger.

J. Brandauer made a motion to approve committee appointments.

J. Arnold seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Monthly update

The committee continues to update and edit existing and new policies.

J. Arnold also provided an update on the recruitment of new board members.

D. Fall board training report

Board member training retreat was held Saturday 9/1. Board members received training on leadership and collaborative skills. Charter Choices provided a seminar no fiscal

responsibilities and priorities with a focus on understanding fiscal reports. Board on Track staff provided a session on utilizing trainings and tools on BOT.

E. Board membership update

J. Brandauer provided an update on expected board turnover in the coming year. a focus on year-round recruiting of committee and board members is essential. Board members discussed wording in bylaws regarding board member recruitment.

F. Policy #815 - Student enrollment policy - vote

D. Glass made a motion to Approve the student enrollment policy.

S. Powell seconded the motion.

The board **VOTED** unanimously to approve the motion.

G. Policy # 801 - Lottery admission policy - update

Board members discussed potential improvements to this policy. This policy will be discussed again in the October board meeting.

H. Policy #841 - Promotion and retention - update

C. Miller stressed the importance of intervening early if a child is at risk for retention.

Early outreach to parents/families is critical.

Board members discussed previously made comments by parents/staff members regarding this policy.

This policy will be reviewed at the next governance committee meeting and may be voted on during the October board meeting.

I. Policy # 808 - Student attendance - First read

Due to changes in the law, policy is being revised.

School is working to prevent excessive absences.

Vida is preparing a letter to be sent to families outlining policy and explaining consequences. A visual aid will be shared to help explain the process.

C. Miller discussed allowable 5-day educational field trip and limits of 'excused' absences/tardies.

Board members expressed concern for absences/tardies of students living relatively far away from Vida and voice a desire to be sensitive to individual situations.

J. Meeting reschedule

J. Brandauer made a motion to Approve the November board meeting moving to Tuesday the 27th in the May board meeting to Tuesday the 28th.

M. Rosenberger seconded the motion.

The board **VOTED** unanimously to approve the motion.

This will be published in the Gettysburg Times and the school website.

III. Academic Excellence

A. Monthly update

The committee discussed the language allocation plan and a goal of 2/3 reviewed annual committee goals.

B. Annual committee goals

J. Brandauer made a motion to Approve Academic Excellence's annual committee goals.

D. Glass seconded the motion.

The board **VOTED** unanimously to approve the motion.

IV. Finance

A. Approve August monthly Financials

M. Rosenberger made a motion to approve August monthly financials.

D. Glass seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

M. Rosenberger Aye

J. Brandauer Aye

G. Murry Aye

D. Glass Aye

Y. Gagliardi Aye

J. Arnold Aye

S. Powell Aye

Email will be sent to Gettysburg Area School District to ask about funding rate within the next two weeks.

Finance chair will be reaching out to Charter choices to discuss concerns with deadlines.

B. Annual committee goals

J. Brandauer made a motion to Approve the annual committee goals.

M. Rosenberger seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

Y. Gagliardi Aye

G. Murry Aye

D. Glass Aye

J. Brandauer Aye

J. Arnold Aye

M. Rosenberger Aye

S. Powell Aye

V. Personnel

A. Personnel report

M. Rosenberger made a motion to to approve Personnel report including contracts for Shannon Miller and Sergio Lemus.

J. Arnold seconded the motion.

The board **VOTED** unanimously to approve the motion.

Roll Call

J. Brandauer Aye

D. Glass Aye

J. Arnold Aye

Y. Gagliardi Aye

M. Rosenberger Aye

S. Powell Aye

G. Murry Aye

VI. Closing Items

A. Call to public

No members of the public were present.

B. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:31 PM.

Respectfully Submitted,

M. Rosenberger

M. Rosenberger made a motion to adjourn the meeting.

D. Glass seconded the motion.

The board **VOTED** unanimously to approve the motion.