

APPROVED

# Vida Charter School

## Minutes

### August Board Meeting

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#### **Date and Time**

Monday August 27, 2018 at 6:30 PM

#### **Location**

Vida Charter School - gymnasium

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#### **Trustees Present**

D. Glass, G. Murry, J. Arnold, J. Brandauer, M. Rosenberger, S. Powell, Y. Gagliardi

#### **Trustees Absent**

*None*

#### **Ex Officio Members Present**

C. Miller, E. Nashelsky

#### **Non Voting Members Present**

C. Miller, E. Nashelsky

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

J. Brandauer called a meeting of the board of trustees of Vida Charter School to order on Monday Aug 27, 2018 at 6:32 PM.

#### **C. Announce executive session**

Executive session was held at 5:30-6:15 to discuss confidential collective bargaining matters and have a tour of the building.

#### **D. Approve Minutes**

M. Rosenberger made a motion to approve minutes from the July Board Meeting on 07-23-18 July Board Meeting on 07-23-18.

D. Glass seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Call to Public**

No comments were made.

**F. Executive Director's report**

Ms. Miller discussed reports and feedback from children, families, and school staff. New teacher in-service took place with topics of responsive classroom and classroom and lesson planning. Three days of professional development were held for all teachers. Topics included encouraging positive communication among staff and working to utilize specialist and interventionist for rotations period. A meet and greet was held Monday evening and 119 families attended. New procedures ensuring a smooth and productive work flow (e.g., silent dismissal) are being implemented.

**II. Governance**

**A. Committee chair appointments**

M. Rosenberger made a motion to Approve committee chair appointments.

D. Glass seconded the motion.

The board **VOTED** unanimously to approve the motion.

Academic- Sally Powell

Finance- Greg Murry

Governance- Jeanne Arnold

**B. Board officer appointment**

J. Arnold made a motion to Approve board officer appointments.

S. Powell seconded the motion.

The board **VOTED** unanimously to approve the motion.

President- Josef Brandauer

Vice President- Darren Glass

Treasurer- Greg Murry

Secretary- Melissa Rosenberger

**C. Monthly update**

Jeanne Arnold reported that the governance committee is currently reviewing several policies and planning the board retreat.

**D. Fall board training date and agenda**

Josef Brandauer provided a brief overview over the annual fall board agenda. There will be a session from board on track on 'board member citizenship', a 'state of the school' update by the executive director, financial training by a representative from Charter Choices. The retreat will close with a facilitated workshop focused on team building and establishing collaborative relationship between the board and school administration. Legal training will occur at a later date.

**E. Board membership turnover**

Josef Brandauer that two board members (Dutrisac, Grim) could not continue to commit to the time demands of board service in the face of professional and personal scheduling conflicts.

**F. Policy # 810 - visitation policy amendment**

J. Arnold made a motion to Approve policy number 810 visitation policy Amendment.

G. Murry seconded the motion.

The board **VOTED** unanimously to approve the motion.

Christine Miller clarified that this update policy will be distributed via the updated student handbook and on the new website. It is separate from a policy concerning state and federal legal clearances.

**G. Policy #801 - Student enrollment policy - update**

C. Miller reported that this policy is to create clarity around student enrollment. It will work to provide structure around which students get selected on wait list should the need arise.

**H. Lottery admission policy - update**

C. Miller explained that the rationale and mechanics of a lottery process that would include clear dates and deadlines, and whether certain students may be eligible for priority enrollment.

**I. Update on student retention policy**

J. Arnold reported that Governance Committee is working on a process of retention/repeating grades and promotions.

**III. Academic Excellence**

**A. Monthly update**

Sally Powell reported that the committee will continue analyzing School data, PSSA data, assessing English Learners growth, planning for 6th grade STEM.

**IV. Finance**

**A. Approve July monthly Financials**

M. Rosenberger made a motion to Approve the July Financials.

D. Glass seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                |     |
|----------------|-----|
| S. Powell      | Aye |
| J. Arnold      | Aye |
| M. Rosenberger | Aye |
| D. Glass       | Aye |
| G. Murry       | Aye |
| Y. Gagliardi   | Aye |
| J. Brandauer   | Aye |

**B. LIU Contract for administrative support**

J. Brandauer made a motion to Approve Liu contract for administrative support/ Executive coaching.

D. Glass seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                |     |
|----------------|-----|
| J. Arnold      | Aye |
| S. Powell      | Aye |
| Y. Gagliardi   | Aye |
| G. Murry       | Aye |
| M. Rosenberger | Aye |
| D. Glass       | Aye |
| J. Brandauer   | Aye |

**C. LIU contract - LIEP**

J. Brandauer made a motion to Approve LIU contract for special education.

J. Arnold seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                |     |
|----------------|-----|
| D. Glass       | Aye |
| M. Rosenberger | Aye |
| S. Powell      | Aye |
| J. Arnold      | Aye |
| Y. Gagliardi   | Aye |
| G. Murry       | Aye |
| J. Brandauer   | Aye |

G. Murry added that this contract is on an as-needed basis and does not include minimum cost.

**D. LIU contract - special ed support**

J. Brandauer made a motion to Approve the LIU special ed support.

Y. Gagliardi seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                |     |
|----------------|-----|
| M. Rosenberger | Aye |
| G. Murry       | Aye |
| Y. Gagliardi   | Aye |
| J. Brandauer   | Aye |
| D. Glass       | Aye |
| J. Arnold      | Aye |
| S. Powell      | Aye |

**V. Personnel**

**A. Personnel report**

M. Rosenberger made a motion to Approve Personnel report.

G. Murry seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

|                |     |
|----------------|-----|
| G. Murry       | Aye |
| Y. Gagliardi   | Aye |
| D. Glass       | Aye |
| J. Brandauer   | Aye |
| S. Powell      | Aye |
| J. Arnold      | Aye |
| M. Rosenberger | Aye |

**VI. Closing Items**

**A. Call to public**

No comments were made.

**B. Adjourn Meeting**

M. Rosenberger made a motion to adjourn the meeting.

G. Murry seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:55 PM.

Respectfully Submitted,  
M. Rosenberger