

**APPROVED**

# Vida Charter School

## Minutes

### July Board Meeting

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#### **Date and Time**

Monday July 23, 2018 at 6:30 PM

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#### **Trustees Present**

D. Glass, F. Dutrisac, G. Murry, J. Brandauer, M. Rosenberger, S. Powell

#### **Trustees Absent**

J. Arnold, M. Grimm, Y. Gagliardi

#### **Ex Officio Members Present**

C. Miller

#### **Non Voting Members Present**

C. Miller

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

J. Brandauer called a meeting of the board of trustees of Vida Charter School to order on Monday Jul 23, 2018 at 6:33 PM.

#### **C. Announce executive session**

JBrandauer announced an executive session that was held from 5:00 to 6:20 to discuss confidential legal and personnel matters. A brief board orientation was also provided to new and returning board members.

#### **D. Approve Minutes**

Note: Darren Glass and Sally Powell did not participate in the vote as they were not sworn in yet.

M. Rosenberger made a motion to approve minutes from the Board Meeting on 06-25-18 Board Meeting on 06-25-18.

F. Dutrisac seconded the motion.

The board **VOTED** to approve the motion.

**Roll Call**

F. Dutrisac	Aye
J. Arnold	Absent
D. Glass	Abstain
M. Rosenberger	Aye
Y. Gagliardi	Absent
M. Grimm	Absent
G. Murry	Aye
J. Brandauer	Aye

**E. Call to Public**

Melissa Maneval spoke wondering if a full-time position for art teacher was decided upon.

**F. Executive Director's report**

Executive Director Miller provided a brief update of recent events at Vida. So far she has prioritized meeting Vida stakeholders:

Staff - currently 2/3 of staff have met one on one with the new executive director.

Vida Union Representatives - collective bargaining discussions

LIU - Lincoln Intermediate Unit's ESL consultant and technology staff

Title III director - ESL Compliance

Gettysburg School District representative - updates with building and grounds.

PTO officers - plan 18-19 school year

**II. Governance**

**A. Monthly update**

JBrandauer provided an overview of recent events on the Governance committee. Several policies are in draft form and are expected to come up for a board vote soon. Annual goals are developed and will be voted on in the September meeting. The committee is also working on replenishing the pool of potential board members.

**B. Approve annual report**

G. Murry made a motion to Approve annual report.

M. Rosenberger seconded the motion.

The board **VOTED** unanimously to approve the motion.

**C.**

### **Fall board training date and agenda**

Doodle poll will be sent out this week to choose a day in early September. Planning to spend a Saturday work day focused on legal training, board member responsibilities.

#### **D. Policy #801 - Student admission - first reading**

CMiller discussed adopting a new enrollment at Vida. Students who will receive priority in the enrollment process (e.g., students from chartering districts, siblings of current students) were discussed.

Kindergarten is nearing full enrollment, making a lottery process a viable tool select students for enrollment.

The board discussed the importance of clarity and transparency to families about the enrollment process, particularly regarding dual language expectations. Specifically, the board discussed challenges facing students enrolling in grades 2 and above if they are not already bilingual. In such cases, school leadership can make recommendation to families that students only be enrolled if they possess knowledge of Spanish language and literacy at these upper grade levels.

Greg Murry questioned special accommodations and who would decide in these situations.

Question was discussed on readmission for returning students. How would a lottery affect returning students if they had left and returned to Vida? Example - children of college professors that go on sabbatical and leave Gettysburg.

#### **E. Appoint and swear in new board members**

J. Brandauer made a motion to approve new board members Sally Powell and Darren Glass and renew three year term for current board member Francine Dutrisac.

G. Murry seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **F. Approve quarterly report**

G. Murry made a motion to Approve quarterly report.

D. Glass seconded the motion.

The board **VOTED** unanimously to approve the motion.

Quarterly reports to be sent to authorizing districts - Gettysburg Area and Hanover Public School Districts.

#### **G. Approve staff calendar**

M. Rosenberger made a motion to Approve the staff calendar.

G. Murry seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **III. Academic Excellence**

**A. Monthly update**

F. Dutrisac provided a brief overview over recent discussions in Academic Excellence. Of note, the committee discussed a membership committee, new academic topics and initiatives, and how to encourage teacher participation on the committee.

**IV. Finance**

**A. Approve June monthly Financials**

M. Rosenberger made a motion to Approve June monthly financials.

D. Glass seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Grimm	Absent
G. Murry	Aye
M. Rosenberger	Aye
Y. Gagliardi	Absent
D. Glass	Aye
J. Arnold	Absent
J. Brandauer	Aye
F. Dutrisac	Aye

G. Murry reported that district reimbursement rates and several bills still remain to be accounted for, but financial projections indicate a slight (approx. 1 % of annual budget) deficit for the 2017-18 academic year.

The school spent money conservatively to account for student enrollment that remained under projected levels.

Separately, committee members requested clarification from charter choices regarding balance sheet reporting. J. Brandauer indicated that this would be addressed during the annual board training.

**B. Approve transport contract**

D. Glass made a motion to approve Transportation contract for McSherrystown-Hanover bus.

S. Powell seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Rosenberger	Aye
G. Murry	Aye
F. Dutrisac	Aye
Y. Gagliardi	Absent
D. Glass	Aye

**Roll Call**

J. Brandauer     Aye  
J. Arnold         Absent  
M. Grimm         Absent

**C. LIU Contract for Technology Support**

D. Glass made a motion to Approve the Liu contract for Technology support.  
S. Powell seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

F. Dutrisac       Abstain  
M. Grimm         Absent  
J. Brandauer     Aye  
M. Rosenberger Aye  
G. Murry         Aye  
D. Glass         Aye  
J. Arnold         Absent  
Y. Gagliardi     Absent

Francine Dutrisac announced that she was choosing to abstain due to employment with Lincoln Intermediate Unit being a conflict of interest.  
Renewal is a status quo contract.

**D. Rental Reimbursement**

G. Murry made a motion to To certify the rental reimbursement form.  
S. Powell seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**V. Personnel**

**A. Position description approvals**

J. Brandauer made a motion to approve the position description for the assistant principal.  
G. Murry seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**B. Position description approval for full-time art teacher**

S. Powell made a motion to approve full-time art teacher position description.  
F. Dutrisac seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**C. ESL job position description**

D. Glass made a motion to approve ESL job description.

G. Murry seconded the motion.

The board **VOTED** unanimously to approve the motion.

**D. Contract Approvals**

M. Rosenberger made a motion to approve contracts for vice principal, business manager.

S. Powell seconded the motion.

The board **VOTED** unanimously to approve the motion.

**VI. Closing Items**

**A. Call to public**

No comments were made.

**B. Adjourn Meeting**

G. Murry made a motion to adjourn the meeting.

F. Dutrisac seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:00 PM.

Respectfully Submitted,

M. Rosenberger