

# Vida Charter School

## Minutes

### Governance Committee Meeting

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**Date and Time**

Monday March 26, 2018 at 4:30 PM

**Location**

Vida Charter School conference room

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**Committee Members Present**

D. Marritz, J. Arnold, J. Brandauer, R. Rahman

**Committee Members Absent**

M. Davis

**Guests Present**

Kathy Hewitt

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**I. Opening Items****A. Record Attendance and Guests****B. Call the Meeting to Order**

J. Arnold called a meeting of the Governance Committee of Vida Charter School to order on Monday Mar 26, 2018 at 4:37 PM.

**C. Approve Minutes**

D. Marritz made a motion to approve minutes from the Governance Committee Meeting on 02-26-18 Governance Committee Meeting on 02-26-18.

R. Rahman seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**II. Governance****A. SOFI/clearance review of current board members**

The committee discussed security clearances for current board members and the need of board members remaining on the board to renew their clearances.

JB will confirm with legal counsel as to which returning board members will need re-issue of a clearance.

**B. Policy Review - Employee Leave of Absence**

The committee discussed the Leave of Absence policy draft. Members discussed the number of days required for a physician's note and the possibility of compensated bereavement leave.

**C. Sign Approved Policies**

The committee discussed a better work flow in order to approve policies and get them posted on the school web site.

**D. April Quarterly Report**

D. Marritz made a motion to forward the quarterly report to the full board meeting for a vote in April.

J. Arnold seconded the motion.

The committee **VOTED** unanimously to approve the motion.

**E. Review Prospective Candidates**

The committee reviewed potential board members and discussed strategies to recruit individuals who could help further the mission of Vida Charter School

**F. Board Candidate Interview**

The committee interviewed a potential board member.

**III. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 5:45 PM.

Respectfully Submitted,

J. Brandauer

D. Marritz made a motion to adjourn the meeting.

J. Arnold seconded the motion.

The committee **VOTED** unanimously to approve the motion.