APPROVED

# Vida Charter School

# Minutes

## Board Meeting

**Date and Time**
Monday March 26, 2018 at 6:30 PM

**Location**
Vida Charter School - gymnasium

**Trustees Present**
C. Bowen, D. Marritz, F. Dutrisac, G. Murry, J. Arnold, J. Brandauer, L. Leonard, M. Rosenberger

**Trustees Absent**
R. Rahman

**Ex Officio Members Present**
M. Davis

### I. Opening Items

#### A. Record Attendance and Guests

#### B. Call the Meeting to Order

J. Brandauer called a meeting of the board of trustees of Vida Charter School to order on Monday Mar 26, 2018 at 6:34 PM.

#### C. Announce executive session

The board held an executive session from 5:45-6:25 to discuss a confidential student matter.

#### D. Approve Minutes

C. Bowen made a motion to approve minutes from the Board Meeting on 02-26-18 Board Meeting on 02-26-18.
M. Rosenberger seconded the motion.

The board **VOTED** unanimously to approve the motion.

### E. Call to Public

### F. Executive Director's report

Ms. Davis discussed several matters concerning enrollment for next year. Plans for the enhanced 6th grade program are underway. The visit by Secretary of Education Pedro Rivera has been rescheduled for a future date. The comprehensive plan is in effect and a new one will need to be developed beginning next school year.

### G. Update on rechartering process/comprehensive plan

The recharter process is slowly moving forward. A renewal letter has been submitted to our authorizers and office personnel are gathering data and required documentation for this process.

## II. Academic Excellence

### A. Annual goals update

The academic excellence committee is making good progress toward their goal of having systems in place to measure academic excellence.

## III. Finance

### A. Approve February monthly Financials

M. Rosenberger made a motion to approve the February 2018 monthly financials.
D. Marritz seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| C. Bowen | Aye |
| J. Brandauer | Aye |
| J. Arnold | Aye |
| G. Murry | Aye |
| M. Rosenberger | Aye |
| R. Rahman | Absent |
| D. Marritz | Aye |
| F. Dutrisac | Aye |
| L. Leonard | Aye |

### B. 2018/19 Budget update

The first budget draft has been created and is not yet in final form. The finance committee is looking at ways to trim expenses and prioritizing expenses for next year. A new draft will be available next month for perusal.

### C. Approval of 6th grade science curriculum

M. Rosenberger made a motion to approve $20,000 toward the expenses associated with the enhanced 6th grade curriculum and program.
F. Dutrisac seconded the motion.
The board **VOTED** unanimously to approve the motion.

**Roll Call**

| | |
|---|---|
| L. Leonard | Aye |
| J. Arnold | Aye |
| D. Marritz | Aye |
| C. Bowen | Aye |
| R. Rahman | Absent |
| J. Brandauer | Aye |
| M. Rosenberger | Aye |
| F. Dutrisac | Aye |
| G. Murry | Aye |

Any additional expenses associated with this project can be brought to the finance committee and board later for consideration should the need arise.

### D. Annual goals update

## IV. Governance

### A. Leave of absence policy

The leave of absence policy has been revised to make provision for leave associated with family bereavement.
M. Rosenberger made a motion to approve the revised Leave of Absence Policy and authorizes the Executive Director to apply benefits to employees affected by this change retroactively to the beginning of the 2017-18 school year.
F. Dutrisac seconded the motion.
The board **VOTED** unanimously to approve the motion.

### B. Q3 quarterly report

F. Dutrisac made a motion to approve the Q3 Governance report.
D. Marritz seconded the motion.
The board **VOTED** unanimously to approve the motion.

### C. Annual goals update

## V. Personnel

### A. Approve 1-on-1 hire

L. Leonard made a motion to approve the hire of Jessica Gondwe to the position of 1-on-1 aid to provide student services.
M. Rosenberger seconded the motion.
The board **VOTED** unanimously to approve the motion.

## VI. Closing Items

### A. Call to public

No comments were made.
Cindy Bowen motioned to enter executive session at 7:59pm for purposes of discussing confidential personnel matters. Josef Brandauer seconded, and the motion carried by unanimous vote.

The board exited executive session at 9:42.

### B. Adjourn Meeting

C. Bowen made a motion to adjourn the meeting.
J. Arnold seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 9:45 PM.

Respectfully Submitted,
L. Leonard