APPROVED

Vida Charter School

Minutes

Board Meeting

Date and Time
Monday February 26, 2018 at 6:30 PM

Location
Vida Charter School - gymnasium

Trustees Present
C. Bowen, D. Marritz, F. Dutrisac, G. Murry (remote), J. Arnold, J. Brandauer, L. Leonard, M. Rosenberger, R. Rahman

Trustees Absent
None

Trustees who left before the meeting adjourned
M. Rosenberger

Ex Officio Members Present
M. Davis

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. Brandauer called a meeting of the board of trustees of Vida Charter School to order on Monday Feb 26, 2018 at 6:40 PM.

C. Announce executive session

The board held an executive session from 5:45 to 6:25 for purpose of discussing confidential legal and personnel matters.

D. Amend Meeting Agenda

L. Leonard made a motion to amend the meeting agenda by adding the item "Offer Health Insurance to Part-Time Employees" to the finance portion of the meeting.
M. Rosenberger seconded the motion.
The board **VOTED** unanimously to approve the motion.

E. Approve Minutes

M. Rosenberger made a motion to approve minutes from the Board Meeting on 01-22-18 Board Meeting on 01-22-18.
C. Bowen seconded the motion.
The board **VOTED** unanimously to approve the motion.

F. Call to Public

No public comments were made.

G. Executive Director's report

Ms. Davis presented items relating to the recent NWEA scores, school safety in light of recent school violence, and plans to enhance the 6th grade curriculum as part of student retention planning.

H. School safety update

Ms. Davis presented announced that the school had recently conducted drills to allow staff and students to be better prepared for potential violent incidents. The police were also present and offered valuable feedback on improving safety. More training and improvements will be implemented in the near future.

I. Update on rechartering process/comprehensive plan

This item was tabled until next month.

II. Academic Excellence

A. NWEA scores

Ms. Davis presented recent data on mid-year student progress in math and English reading. English reading remains strong at all grade levels, however, math scores have shown mixed results with some improvements in the lower grades and stagnation or slight regression in upper grades. The school continues to work on improving math instruction through targeted staff training, math stations, and improved data analysis to drive instruction.

B. Committee update

The school-wide staff survey has been conducted and the results have been reviewed by the board.

III. Finance

A. Approve January monthly Financials

M. Rosenberger made a motion to approve January's monthly financials.
C. Bowen seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

J. Arnold	Aye
M. Rosenberger	Aye
J. Brandauer	Aye
L. Leonard	Aye
D. Marritz	Aye
F. Dutrisac	Aye
C. Bowen	Aye
G. Murry	Aye
R. Rahman	Aye

M. Rosenberger left.
Lynn Leonard recused herself of the upcoming budget discussion in light of a potential conflict of interest. A memo to this effect has been filed and can be found in the BoardonTrack Public Portal (https://app2.boardontrack.com/org/yJKkwb/setup/publicPortal.)

B. 2018/19 Budget update

Charter Choices with working with the administrative office to finalize a draft budget. It should be ready for review in March.

C. Committee update

Lynn Leonard returned to the room.
Greg Murry discussed finance committee priorities which include creating a balanced budget, offering health insurance to part-time employees, and reviewing staff salaries and benefits package.

D. Begin offering health insurance to part-time employees

L. Leonard made a motion to begin offering health insurance to part-time employees and delegates the finalization of financial details and implementation to M. Davis.
J. Arnold seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

D. Marritz	Aye
J. Brandauer	Aye
F. Dutrisac	Aye

Roll Call

C. Bowen	Aye
G. Murry	Aye
R. Rahman	Aye
J. Arnold	Aye
L. Leonard	Aye
M. Rosenberger	Absent

IV. Governance

A. Policy # 857- parent involvement policy

J. Arnold made a motion to approve the Title 1 Parent Involvement policy.
C. Bowen seconded the motion.
The board **VOTED** unanimously to approve the motion.

B. Committee update

Jeanne reported that board member recruitment is ongoing and several promising candidates have been interviewed. Policy development continues to be a priority and is ongoing.

V. Personnel

A. Personnel report

D. Marritz made a motion to approve the February 2018 personnel report.
F. Dutrisac seconded the motion.
The board **VOTED** unanimously to approve the motion.

VI. Closing Items

A. Call to public

No public comments were made.

B. Enter Executive session

C. Bowen made a motion to enter executive session for the purpose of discussing confidential personnel matters..
J. Arnold seconded the motion.
The board **VOTED** unanimously to approve the motion.
The board entered executive session at 8:15 and exited at 8:30.

C. Adjourn Meeting

C. Bowen made a motion to adjourn the meeting.
R. Rahman seconded the motion.

The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:35 PM.

Respectfully Submitted,
L. Leonard