

APPROVED

# Vida Charter School

## Minutes

### Board Meeting

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#### **Date and Time**

Monday February 26, 2018 at 6:30 PM

#### **Location**

Vida Charter School - gymnasium

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#### **Trustees Present**

C. Bowen, D. Marritz, F. Dutrisac, G. Murry (remote), J. Arnold, J. Brandauer, L. Leonard, M. Rosenberger, R. Rahman

#### **Trustees Absent**

*None*

#### **Trustees who left before the meeting adjourned**

M. Rosenberger

#### **Ex Officio Members Present**

M. Davis

#### **Non Voting Members Present**

M. Davis

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### **I. Opening Items**

#### **A. Record Attendance and Guests**

#### **B. Call the Meeting to Order**

J. Brandauer called a meeting of the board of trustees of Vida Charter School to order on Monday Feb 26, 2018 at 6:40 PM.

#### **C. Announce executive session**

The board held an executive session from 5:45 to 6:25 for purpose of discussing confidential legal and personnel matters.

**D. Amend Meeting Agenda**

L. Leonard made a motion to amend the meeting agenda by adding the item "Offer Health Insurance to Part-Time Employees" to the finance portion of the meeting.

M. Rosenberger seconded the motion.

The board **VOTED** unanimously to approve the motion.

**E. Approve Minutes**

M. Rosenberger made a motion to approve minutes from the Board Meeting on 01-22-18 Board Meeting on 01-22-18.

C. Bowen seconded the motion.

The board **VOTED** unanimously to approve the motion.

**F. Call to Public**

No public comments were made.

**G. Executive Director's report**

Ms. Davis presented items relating to the recent NWEA scores, school safety in light of recent school violence, and plans to enhance the 6th grade curriculum as part of student retention planning.

**H. School safety update**

Ms. Davis presented announced that the school had recently conducted drills to allow staff and students to be better prepared for potential violent incidents. The police were also present and offered valuable feedback on improving safety. More training and improvements will be implemented in the near future.

**I. Update on rechartering process/comprehensive plan**

This item was tabled until next month.

**II. Academic Excellence**

**A. NWEA scores**

Ms. Davis presented recent data on mid-year student progress in math and English reading. English reading remains strong at all grade levels, however, math scores have shown mixed results with some improvements in the lower grades and stagnation or slight regression in upper grades. The school continues to work on improving math instruction through targeted staff training, math stations, and improved data analysis to drive instruction.

**B.**

### **Committee update**

The school-wide staff survey has been conducted and the results have been reviewed by the board.

## **III. Finance**

### **A. Approve January monthly Financials**

M. Rosenberger made a motion to approve January's monthly financials.

C. Bowen seconded the motion.

The board **VOTED** unanimously to approve the motion.

#### **Roll Call**

G. Murry Aye

L. Leonard Aye

R. Rahman Aye

C. Bowen Aye

D. Marritz Aye

J. Brandauer Aye

J. Arnold Aye

F. Dutrisac Aye

M. Rosenberger Aye

M. Rosenberger left.

Lynn Leonard recused herself of the upcoming budget discussion in light of a potential conflict of interest. A memo to this effect has been filed and can be found in the BoardonTrack Public Portal

(<https://app2.boardontrack.com/org/yJKkwb/setup/publicPortal.>)

### **B. 2018/19 Budget update**

Charter Choices with working with the administrative office to finalize a draft budget. It should be ready for review in March.

### **C. Committee update**

Lynn Leonard returned to the room.

Greg Murry discussed finance committee priorities which include creating a balanced budget, offering health insurance to part-time employees, and reviewing staff salaries and benefits package.

### **D. Begin offering health insurance to part-time employees**

L. Leonard made a motion to begin offering health insurance to part-time employees and delegates the finalization of financial details and implementation to M. Davis.

J. Arnold seconded the motion.

The board **VOTED** unanimously to approve the motion.

**Roll Call**

M. Rosenberger Absent  
L. Leonard Aye  
G. Murry Aye  
C. Bowen Aye  
J. Brandauer Aye  
F. Dutrisac Aye  
J. Arnold Aye  
D. Marritz Aye  
R. Rahman Aye

**IV. Governance**

**A. Policy # 857- parent involvement policy**

J. Arnold made a motion to approve the Title 1 Parent Involvement policy.  
C. Bowen seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**B. Committee update**

Jeanne reported that board member recruitment is ongoing and several promising candidates have been interviewed. Policy development continues to be a priority and is ongoing.

**V. Personnel**

**A. Personnel report**

D. Marritz made a motion to approve the February 2018 personnel report.  
F. Dutrisac seconded the motion.  
The board **VOTED** unanimously to approve the motion.

**VI. Closing Items**

**A. Call to public**

No public comments were made.

**B. Enter Executive session**

C. Bowen made a motion to enter executive session for the purpose of discussing confidential personnel matters..  
J. Arnold seconded the motion.  
The board **VOTED** unanimously to approve the motion.  
The board entered executive session at 8:15 and exited at 8:30.

**C.**

### **Adjourn Meeting**

C. Bowen made a motion to adjourn the meeting.

R. Rahman seconded the motion.

The board **VOTED** unanimously to approve the motion.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 8:35 PM.

Respectfully Submitted,

L. Leonard