APPROVED

Vida Charter School

Minutes

Board Meeting

Date and Time
Monday November 20, 2017 at 6:30 PM

Trustees Present
C. Bowen, D. Marritz, F. Dutrisac, J. Arnold, J. Brandauer, L. Leonard, M. Rosenberger

Trustees Absent
G. Murry, R. Rahman

Trustees who arrived after the meeting opened
M. Rosenberger

Guests Present
M. Turner

I. Opening Items

A. Record Attendance and Guests

B. Call the Meeting to Order

J. Brandauer called a meeting of the board of trustees of Vida Charter School to order on Monday Nov 20, 2017 at 6:36 PM.

C. Announce executive session

The Board held Executive Session from 6:00pm -6:30pm to discuss confidential personnel and legal matters.

D. Approve Minutes

J. Arnold made a motion to approve minutes from the Board Meeting on 10-23-17 Board Meeting on 10-23-17.
F. Dutrisac seconded the motion.

The board **VOTED** unanimously to approve the motion.

E. Call to Public

F. Executive Director's report

Melissa Turner presented the Executive Director's report for November. Her report included items relating to enrollment (248) as well as several human resource items. ESL instruction is currently being provided by the LIU and the 6th grade teacher is on temporary leave. The PTO is conducting several fundraising activities, and the school will be closed for Thanksgiving from November 22 through 28. Fire drills have been conducted and students and staff are well trained in how to respond in an emergency. The school held a Day of the Dead evening event and was well attended and received.
M. Rosenberger arrived.
Guests arrived at this time and included Belinda Ray, Margie Staley, and Melissa Maneval (all Vida teachers) and Rhonda Jacoby, PSEA Representative.

G. Board meeting date change

Due to the holiday concert, Vida's December board meeting will be changed to Tuesday, December 19th.

H. Union update

Josef Brandauer gave notice that a bargaining unit was certified and that Vida will proceed as it is legally required.

II. Academic Excellence

A. Committee update

Cindy Bowen announced that Acedemic Excellence work is ongoing and meetings are productive. The annual staff survey will be administered in early January.

III. Finance

A. Approve October monthly Financials

L. Leonard made a motion to approve the October 2017 monthly financials.
M. Rosenberger seconded the motion.
The board **VOTED** unanimously to approve the motion.

Roll Call

R. Rahman	Absent
M. Rosenberger	Aye
C. Bowen	Aye
J. Arnold	Aye
D. Marritz	Aye

Roll Call

J. Brandauer	Aye
L. Leonard	Aye
F. Dutrisac	Aye
G. Murry	Absent

B. Committee update

Activities are ongoing and meetings are productive. This time of year is slow for the finance committee and next month's audit report should be available for presentation.

IV. Governance

A. Committee update

The draft board manual is nearing completion. Board members should be able to view the document shortly. Board member recruitment activities continue and candidate interviews are ongoing.

B. Volunteer policy

Feedback was given on this policy and a revised draft will be presented next month.

C. Clearance for volunteers policy

Feedback was given for this policy and a revised draft will be presented next month.

D. Public participation in board meetings

Board members provided feedback and discussed the implementation of this policy.
Don Marritz motioned to approve the Public Participation in Board Meetings policy, and Lynn Leonard seconded. All were in favor of its adoption and the motioned was approved unanymously.
Josef Brandauer gave one last call for public comment, and Rhonda Jacoby responded by introducing herself to the public as the PSEA representative who will work with Vida Charter School.

V. Closing Items

A. Adjourn Meeting

C. Bowen made a motion to adjourn the meeting.
M. Rosenberger seconded the motion.
The board **VOTED** unanimously to approve the motion.
There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:20 PM.

Respectfully Submitted,

L. Leonard